

FEDERAL BUREAU OF INVESTIGATION  
FOI/PA  
DELETED PAGE INFORMATION SHEET  
FOI/PA# 1346539-0

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson ✓

DATE: 10/13/54

FROM : R. T. Harbo ✓

SUBJECT: WAR PLANS - EMERGENCY EVACUATION b7E

Tolson ✓  
 Boardman ✓  
 Nichols ✓  
 Belmont ✓  
 Harbo ✓  
 Mohr ✓  
 Parsons ✓  
 Rosen ✓  
 Tamm ✓  
 Sizoo ✓  
 Winterrowd ✓  
 Tele. Room ✓  
 Holloman ✓  
 Gandy ✓

You will recall that there has been under consideration the possibility of [redacted] as one possible means of evacuating Washington. It was anticipated, of course, that if possible Washington would be evacuated [redacted] if time permitted; however, with the anticipated traffic congestion and the possibility [redacted] it is possible [redacted]. Several months ago President Eisenhower suggested [redacted] might be the answer to evacuation from Washington. It is anticipated, of course, that the safest method of evacuation will be used depending upon the situation at the time.

It has been ascertained [redacted]

[redacted]

RECOMMENDATION:

It is recommended that at the time Mr. Nichols contacts Asst. Secretary of Defense Anderson relative to [redacted] [redacted] be used for emergency evacuation purposes that he also discuss the possibility of some branch of the Department of Defense having available in Washington [redacted] under emergency circumstances.

cc: Mr. Nichols

OK  
 RECORDED - 15  
 INDEXED - 15

66-12521-5311

JEN:mew

Enclosure Mr. Tolson - Emergency Meeting  
October 12, 1954

October 12, 1954

py

Mr. Tolson: ✓

b7E

*file*

Mr. Tolson	_____
Mr. Boardman	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Harbo	✓
Mr. Mohr	_____
Mr. Parsons	_____
Mr. Rosen	_____
Mr. Tamm	_____
Mr. Sizoo	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

*Nichols* ✓

It has been approved that I should see Assistant Secretary of Defense Anderson and explore the possibility of securing [redacted] for evacuation purposes.

The Secretary is in Europe and I learned this morning that he will not be back until October 26. I will contact him shortly after his return.

Respectfully,

*L* ✓ *H.* Nichols

LBN:arm

*2-11*

RECORDED - 15

11-17341-532

NOV 15 1954

51 NOV 23 1954

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

FROM : The Executives Conference

DATE: 10-1-54

b7E

SUBJECT:

Tolson ☒

Boardman ☒

Nichols ☒

Belmont ☒

Harbo ☒

Mohr ☒

Parsons ☒

Rosen ☒

Tamm ☒

Sizoo ☒

Winterrowd ☒

Tele. Room ☒

Holloman ☒

Gandy ☒

Present at the Executives Conference 9-28-54 were Messrs. Belmont, Parsons, Nichols, Mohr, Sizoo, Rosen, Hennrich, Tamm and Mason.

The Conference was advised that in connection with any evacuation from Washington subsequent to an atomic attack, Civil Defense feels there will be heavy damage throughout the city; all bridges in the Washington area will be destroyed. Civil Defense is endeavoring to launch a program through which [redacted] available for Civil Defense purposes. The military generally concedes that it will be about two years before any advance warning of hostile attack will be as great as two or three hours; meanwhile, advance warning will probably be measured in minutes.

It was pointed out to the Conference that since our evacuation site is [redacted] and the Justice Building is only [redacted]

cc: Mr. Nichols  
Mr. Harbo  
Mr. Sizoo

Attachment

EDM:js

RECORDED - 15  
INDEXED - 15

NOV 18 1954  
BOARDMAN

THREE

2-M

61 NOV 23 1954



It was pointed out to the Conference that of all the ways to evacuate [redacted] appears to be safest, speediest and most sure.

EXECUTIVES CONFERENCE RECOMMENDATIONS

1. That Mr. Nichols be authorized to explore with Anderson of the Office of the Secretary of Defense whether such [redacted] could be made available to the FBI; store same [redacted] for FBI use when needed; upkeep to be handled [redacted]

2. If [redacted] explore the possibility of having [redacted] for FBI use.

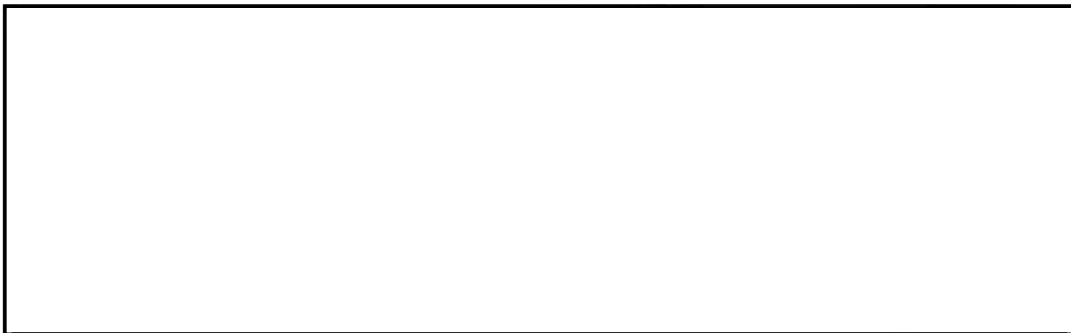
Photographs of the first and second [redacted] are attached.

sh.  
H.

✓  
/

FIRST CHOICE

b7E



SECOND CHOICE

The Attorney General

November 15, 1954

Director, FBI

DECLASSIFICATION AUTHORITY DERIVED FROM:  
FBI AUTOMATIC DECLASSIFICATION GUIDE  
DATE 4/14/2010

EMERGENCY RELOCATION PLAN  
FOR DEPARTMENT OF JUSTICE

~~TOP SECRET~~

b7E

In your memorandum of November 12, 1954, you requested that as soon as possible I designate a representative of the FBI to meet with representatives of the Immigration and Naturalization Service and the Internal Security Division of the Department to consider making available to the Immigration and Naturalization Service our reserve relocation site at [redacted] along with the transmitting equipment installed near there.

Mr. Arthur S. Flemming, Director of the Office of Defense Mobilization, in approving our proposed move from [redacted] as an emergency relocation site, stated in a letter dated September 22, 1954. "We believe it might be wise to retain [redacted] until such time as it is apparent that your relocation plans would not, under any circumstances, require its use".

In light of this comment, I decided to [redacted] as a reserve relocation site for the Seat of Government operations of the FBI.

Inasmuch as our Washington Field Office, after considerable effort, had not found a relocation site, on October 13, 1954, I instructed the Special Agent in Charge to consider [redacted] the emergency relocation site for the Washington Field Office, subject to use by the Seat of Government should such become necessary in an emergency.

Although our primary evacuation site will be at [redacted] we will still need [redacted] for the use of our Washington Field Office and possibly for Seat of Government operations. Therefore, I do not feel that we should be forced to release the [redacted] location.

Tolson  
Boardman  
Nichols  
Belmont  
Harbo  
Mohr  
Parsons  
Rosen  
Tamm  
 Sizoo  
Winterrowd  
Tele. Room  
Holloman  
Gandy

JEMc:mfs

cc: Mr. William P. Rogers, Deputy Attorney General  
Mr. William F. Tompkins, Assistant Attorney General

Mr. L. B. Nichols

Mr. L. Boardman

Mr. J. P. Mohr

Mr. D. J. Parsons

EX-110

RECORDED-101

INDEXED-101

NOV 19 1954

NOV 17 1954  
COMM-FBI

534

~~TOP SECRET~~

b7E

In view of the foregoing, it is suggested that perhaps you may wish to reconsider the question of turning the [ ] site over to the Immigration and Naturalization Service.

~~TOP~~

~~SECRET~~

RECORDED-68  
EX - 103

SAC, WFO

11-19-54

11-19-1-535  
Director, FBI

PERSONAL ATTENTION

BUREAU WAR PLANS -  
RELOCATION SITE

b7E

Reurlet November 5, 1954, pointing out that it would be helpful if the Bureau could furnish your office copies of available floor plans or other items of interest relative [redacted]

There are enclosed five copies of the available floor plans of various buildings [redacted]

Assistant Director D. J. Parsons has no doubt explained to you the confidential nature of the Bureau's arrangement with [redacted]. For your confidential information and so that you may be aware of the original arrangements made by the Bureau for use [redacted] the following is being set forth:

Bureau records reflect that on September 20, 1950, former Assistant Director W. E. Glavin appeared before the [redacted] in a meeting at [redacted] at which time he presented the Bureau's problems relative to obtaining emergency headquarters in case of evacuation from Washington. Mr. Glavin pointed out at that time the absolute necessity for temporary emergency headquarters for the Bureau and that it was absolutely necessary that his discussion with the Board be maintained on a confidential basis. Mr. Glavin reported that the members of the Board were in entire agreement with the Bureau's position that no record be made of his appearance before the Board and no record was made in the minutes of the [redacted] meeting concerning his discussion. He further recorded that the Board unanimously approved the Bureau's request for the use [redacted] as an emergency evacuation headquarters and at that time voted to have [redacted] designated as the contact with the Bureau in any future discussions concerning [redacted]

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

Attachments (50)  
JRM:rlc  
(3 copies)

COMM - FBI

NOV 19 1954

MAILED 24

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 11/5/54

FROM : SAC, WASHINGTON FIELD (66-2233)

b7E

SUBJECT: BUREAU WAR PLANS  
RELOCATION SITE

Mr. Tolson	✓
Mr. Boardman	
Mr. Nichols	
Mr. Belmont	
Mr. Mohr	
Mr. Parsons	
Mr. Rosen	
Mr. Tamm	
Mr. Nease	
Mr. Winterrowd	
Tele. Room	
Mr. Holloman	
Miss Gandy	

In accordance with suggestion contained in Bulet of 10/13/54, Assistant Director D. J. PARSONS and I called on [redacted] on 11/4/54 at his office [redacted]

Mr. PARSONS explained to [redacted] that in the future I would be in contact with him relative to operational matters in connection with this program. [redacted] was most cordial and indicated a willingness to continue to cooperate fully with the FBI.

The school campus and facilities were examined and found to be satisfactory. A catalog describing the available facilities and maps depicting the various routes [redacted] have been obtained and filed for possible future use. It would be appreciated if the Bureau would furnish WFO any available floor plans or other items of interest in order to obviate duplication of effort along this line.

It does not appear that WFO will have need for the telephone switchboard and special lines now terminating in the basement [redacted] Similarly, we will have no need for the teletype machines presently installed in that building.

LLL:sjr

1-cc detached  
11-9-54/jm

RECORDED-68

EX. - 109

NOV 12 1954

66-11241-535

Parsons  
J. J. [unclear]  
me [unclear]

11-19-54  
RAC

2-11

## Office Memorandum • UNITED STATES GOVERNMENT

TO : *Mr. Parsons*

DATE: Nov. 18, 1954

FROM : I. W. Conrad

SUBJECT: ~~CRITICAL AGENCIES~~ MICROWAVE NETWORK  
(Bufile 66-17381)

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont ✓ \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr ✓ \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

Reference is made to my memo to Mr. Tamm dated 3-17-54 which summarized the circuit capacities of our microwave facilities [redacted] [redacted] Referenced memorandum pointed out that negotiations were under way to have a cable installed between the microwave station [redacted] and that the problem of providing switchboard facilities within [redacted] was being studied. As you know, due to the decision to move the relocation center [redacted] the arrangements for the cable installation have been cancelled. However, a switchboard for the microwave circuits will still be required [redacted] to provide complete flexibility.

Referral/Consult

Referral/Consult

RECORDED-68

INDEXED-68

EX - 103

1 - Mr. McArdle

1 -

AJB : kmb

5 (16) E22 1954

134154  
gwc.

11-154-536

~~SECRET~~ File



RECOMMENDATION:

Referral/Consult

It is recommended that arrangements be made by the Administrative Division to effect the immediate transfer [redacted]

If approved, [redacted] will handle the necessary liaison with [redacted]

Cost \* FBI

[redacted]

*OW*

66-17381-  
Bureau War Plans

Mr. D. J. Parsons

November 17, 1954

A. K. Bowles

*pink*  
BUREAU WAR PLANS  
RECORDS REPOSITORY

b7E

Pursuant to the Executives Conference memorandum dated September 14, 1954, negatives of Communist Key Figure handwriting specimens previously maintained at the [redacted] were transmitted to [redacted]

There is attached a strip of 35 mm negatives of the specimens of handwriting added to the Communist Key Figure File during the past three months.

Recommendation: That the Training and Inspection Division forward the attached negatives to the SAC [redacted] with instructions that they be kept in a safe storage place at [redacted] with the negatives previously maintained at [redacted]

Attachment

66-16362

1 - Training and Inspection Division

HLD:eaw

(6)

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

71 NOV 23 1954

RECEIVED - 11 NOV 24 1954

66-17381- ✓  
NOT RECORDED

117 NOV 24 1954

ORIGINAL COPY FILED IN 66-16362-471

DATE: November 8, 1954

TO: Legal Attache  
Paris, France

PERSONAL ATTENTION  
SECRET AIR COURIER

FROM: John Edgar Hoover, Director, Federal Bureau of Investigation

SUBJECT: BUREAU WAR PLANS - CODES

Immediately set aside your decoding cipher pad number 05051 to 05100 and your encoding cipher pad number 07901 to 07950 and change the last portion of the first paragraph of these cipher pad labels to read "Bureau's Emergency Relocation Site" instead of "Bureau." Add as the last paragraph to the cipher pad labels "To be used only when the Bureau's Emergency Relocation Site has been activated."

CC - Miss [ ] Room 4642

b6  
b7C

CC - Mr. McArdle

CC - Foreign Liaison Desk

CC - Legal Attache, Personal Attention, via Secret Air Courier  
Rio de Janeiro, Brazil

Decode pad 7451 to 7500 Encode pad 7251 to 7300

CC - Legal Attache, Personal Attention, via Secret Air Courier  
Havana, Cuba

Decode pad 04001 to 04050 Encode pad 9551 to 9600

CC - Legal Attache, Personal Attention, via Secret Air Courier  
London, England

Decode pad 04201 to 04250 Encode pad 05701 to 05750

CC - Legal Attache, Personal Attention, via Secret Air Courier  
Madrid, Spain

Decode pad 06651 to 06700 Encode pad 5201 to 5250

CC - Legal Attache, Personal Attention, via Secret Air Courier  
Mexico, D.F., Mexico

Decode pad 02601 to 02650 Encode pad 8201 to 8250

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

(see cc's next page)

(see NOTE next page)

LEW:dep

LEGAT

NOV 10

RECORDED 15  
INDEXED 15

EX-125

NOV 19 1954

132

11-12-53  
LEW

Legal Attache  
Paris, France

November 8, 1954

One encoding and one decoding cipher pad to be set aside for this purpose in each office receiving a copy of this letter are designated on the individual carbon copies.

Advise the Bureau immediately, Attention Communications Section, when these instructions have been effected, confirming the serial numbers of the cipher pads set aside per instructions.

CC - Liaison Representative, Personal Attention, via Army Courier  
Salzburg, Austria

Decode pad 4451 to 4500      Encode pad 5201 to 5250

CC - Liaison Representative, Personal Attention, via Army Courier  
Heidelberg, Germany

NOV 10 1954  
CHIEF OF BUREAU  
Decode pad 03751 to 03800      Encode pad 3201 to 3250

CC - Liaison Representative, Personal Attention, via Secret Air Courier  
Ottawa, Ontario, Canada

NOV 10 1954  
CHIEF OF BUREAU  
Decode pad 9401 to 9450      Encode pad 9551 to 9600

b7E

NOTE: The setting aside [ ] of one encoding and one decoding cipher pads for each office was recommended and approved in memorandum from Mr. Harbo to Mr. Tolson captioned "War Plans-Cryptographic Material for Relocation Center" dated September 27 last. All pads being set aside for this purpose will be retained in the Coding Unit until acknowledgement has been received from each office. ~~Appropriately labeled~~ that the pads have been ~~set aside as directed after which they will be~~ turned over to [ ] for storage

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 11/18/54

FROM : R. T. Harbo *RB*SUBJECT: *01-1000*  
WAR PLANS TEST  
SATURDAY, NOVEMBER 20, 1954

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

SYNOPSIS

*1/100K*  
Partial test of evacuation plans of Federal agencies held June 14; another such test to be held November 20. Bureau participated in June 14 test only to extent of having a liaison man present

*1/100K*  
[redacted] Federal Civil Defense and Office of Defense Mobilization managed the Government-wide test June 14. During November 20 test liaison agents will evacuate with the agencies with which they do business if so requested by the agencies. b7E

*(Detail)*  
On November 10, Department outlined its aim to have 7 Departmental representatives go to FBI relocation site [redacted] on November 20 and there work out 2 problems. One problem relates to the arrest of diplomats of enemy countries and the other problem relates to the arrest of dangerous Communists. Bureau protested; pointed out we have classes [redacted] nothing to be gained by the problems as outlined; all this contained in Director's memorandum to Attorney General November 12 requesting that the Department re-evaluate its plans for the FBI.

*2 ENCL*  
*30*  
Assistant Attorney General Tompkins advised Mason, November 18, that the Department has re-evaluated its plans upon receipt of the Director's November 12 memorandum: no one from the Department will go to the FBI relocation site [redacted] on November 20; but since the Department must report to ODM that there has been full participation in test exercise (the nature of the test is left to each agency head to decide) the Department plans to have Assistant Attorney General Rankin telephone the SAC [redacted] on Saturday, November 20, and state "authority granted for test of problem 2." This cryptic message will be Rankin's way of simulating the granting of authority by the Department for the FBI to put into effect the problem relating to the detention of Communists. Tompkins stated no subsequent FBI action will be necessary. The receipt of this telephone call by the SAC [redacted] will constitute full FBI participation in the test exercise.

Attachment sent 11-18-54

NOV 20 1954

DE-CLASSIFIED

11-17-54-543

EDM:mew  
(7 copies)

COPIES DESTROYED

EX-130

10 SEP 30 1969

Tompkins states that 7 Departmental representatives will go to Rooms 51 and 52, [redacted] the relocation site of the Department of Justice. There they will have a round-table discussion for 2 or 3 hours as to problems attendant to the program relating to the detention of Communists; Tompkins issues an invitation to an FBI representative to be present in the event the Director feels this desirable; Mr. Belmont and I oppose having an FBI representative present at [redacted] because there is nothing to be gained by our participation; the only responsibility that the Department has in putting the detention of Communists program into effect is to grant us authority and from then on the job is up to us.

Tompkins casually mentioned that in view of the publicity in the "Washington Post and Times Herald" today to the effect that 2,000 key Government employees will evacuate on Saturday, it may be presumed that after Saturday the relocation site of just about every Government agency will be jeopardized except the site of the FBI. There will be no FBI evacuation.

Internal Security Division of Dept. W. Barrett McDonnell/ has a suspicion that some other Federal agencies may telephone the FBI on Saturday in connection with any phase of evacuation problems that those agencies may be working out; Department has no knowledge as to what plans or problems other agencies may have; McDonnell refers to the possibility of such calls as being purely guess work on his part. Memorandum attached alerts division heads at Seat of Government, Washington Field and [redacted] as to the possibility of such calls and instructs that FBI representatives receive any information which may be volunteered but take care to give no information of any type to any caller.

#### RECOMMENDATIONS:

1. No FBI representative go to Departmental evacuation site [redacted] on November 20. Mason will handle.

✓

Ben Willis of Dept was  
notified by Mason 9:10 AM  
11/19/54 M

2. No other FBI action be planned in connection with the November 20 test exercise except that each division at the Seat of Government be alerted and Messrs. McArdle, Mason and I will be on hand in this division to answer any inquiries which may arise.

✓

b7E

3. Attached memorandum go forth to Seat of Government division heads, Washington Field and

✓

✓

Mr Harbo was advised  
11/19/54

oh  
h.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 11/18/54

FROM : *RA* E. T. HarboSUBJECT: WAR PLANS TEST  
SATURDAY, NOVEMBER 20, 1954

b7E

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

DETAILS

On June 14, 1954, a partial test was held of certain phases of evacuation plans of key Federal agencies; Bureau did not participate in that test except to have a Liaison Agent present

[redacted] The June 14 test was primarily under the control of Federal Civil Defense Administration and involved evacuation of a few officials of each agency to the wartime relocation site and the establishing of communications [redacted] The Office of Defense Mobilization which, on behalf of the White House, supervises war plans of key Federal agencies has planned a test for Saturday, November 20. This test was ordered by Flemming of Office of Defense Mobilization in a letter to the Attorney General dated August 26, 1954; that letter set out no instructions for FBI and did not even mention the FBI by name.

You will recall that at 5:55 P.M., November 10, Mr. W. Barrett McDonnell of the Internal Security Division of the Department of Justice made available a 3-page document outlining 2 plans to be put into effect by the FBI from its [redacted] relocation site on November 20:

- Plan I. To simulate obtaining authority from Secretary of State to put into effect the plan for arresting diplomatic representatives of enemy nations ... and to simulate carrying out instructions under this program.
- Plan II. To simulate obtaining authority from the Attorney General or his representative to put into effect the program for the arrest and detention of dangerous Communists (Security Index people) and to simulate issuing the necessary instructions to FBI personnel.

This matter was covered fully in Mason's memorandum to me dated 11/10/54, copy attached, which concluded that the Department was responsible for unreasonable delay in not notifying

COPIES DESTROYED

10 SEP 30 1969

EDM:MEW  
(7 copies)

*Detached Ser II*  
*11-19-54/jm.*

66-173-1-543



the FBI of any action to be taken in the November 20 test until November 10 although the Department was aware on August 26 of the test planned for November 20. It further concluded that nothing would be gained by FBI simulating execution of the 2 programs named; we will have classes at [redacted] on November 20; we should lodge a vigorous protest with Attorney General for the way in which the Department handled this entire episode.

This memorandum was approved and on November 12 a memorandum went to the Attorney General pointing out that we felt nothing would be gained by carrying out the 2 proposed programs laid out for the FBI for execution on November 20 and the Attorney General was requested to re-evaluate his instructions. If this memorandum was approved there would then be nothing for the FBI to do in connection with the November 20 test. Mr. Ben Willis of the Department advised telephonically November 18 that the Department has re-evaluated the problems laid out for the FBI and that no action is expected of the FBI; no Departmental people will appear [redacted] on November 20. Assistant Attorney General Tompkins confirmed this to Mason 11/18/54.

WHAT IS THE NOVEMBER 20 TEST:

An opportunity to test continuity of Government from the relocation site of each agency by having a few key members of each agency's staff proceed to the relocation site and there take whatever action is felt desirable by the agency itself to test any phase of its war plans.

WHAT IS THE GENERAL OPERATION:

Key representatives of each agency proceed to evacuation site while the top man of the agency proceeds [redacted] Office of Defense Mobilization will manage entire test.

IS THE FBI PARTICIPATING IN THE NOVEMBER 20 TEST:

The Department laid out two problems for the FBI as mentioned above, such problems to be simulated on November 20; Bureau asked the Department to re-evaluate; the Department has re-evaluated and now no overt action is required by FBI. Seven members of the Department will go to their site [redacted] Assistant Attorney General Rankin will represent the Attorney General in this test by going to [redacted] and will, during the day, 11/20 phone SAC [redacted] and say: "Authority granted for test of Problem #2." This is the Department's way of simulating the granting of authority to put into effect the plan to arrest Communists listed on the Security Index. No FBI action would subsequently be necessary; the receipt of this call by SAC [redacted] thus makes it possible for the Department to report to the Office of Defense Mobilization subsequent to the test that the FBI and the rest of the Department participated in the problem.

[redacted] of the Internal Security Division of the Department advised Inspector B. C. Brown 11/16/54 that the FBI should be prepared to possibly receive mysterious telephone

calls from other agencies as they are working out various phases of problems laid out for them for execution on November 20. For example, [ ] thought that it might be that a representative of the State Department will call the FBI in connection with some phase of the program for the arrest and protection of diplomatic officials of enemy countries. We have had no specific instructions from the Office of Defense Mobilization, the Department has given us no specific instructions other than those of November 10, which were re-evaluated, and therefore the FBI has no assignment to perform on November 20.

OUR RELOCATION SITE:

If we had to evacuate tonight it would be [ ] because communications facilities are intact there: within the next few weeks we will be able to evacuate [ ] when communications facilities are installed. The SAC at [ ] will be alert to any "mysterious calls" which may be received from any other agency. [ ] will also be alert to receipt of a telephone call from Assistant Attorney General Rankin on November 20 regarding "Problem No. 2" as mentioned earlier.

HAVE WE FOLLOWED UP THE STATUS OF THIS PROGRAM WITH THE DEPARTMENT:

Yes. On November 18, Mason conferred with Assistant Attorney General William Tompkins who advised:

1. No Departmental people will go to [ ] for the November 20 test; seven Departmental people will arrive at the Department's relocation site [ ]. Since the hotel will be in use by the public at the time, Departmental people will occupy Rooms 51 and 52.
2. Tompkins agrees that there is no need for the FBI to carry out problems relating to protection of foreign diplomats or the detention of Communists; Department has re-evaluated these programs subsequent to receipt of the Director's memorandum of November 12.
3. The only purpose of having Assistant Attorney General Rankin telephone the SAC [ ] and grant authority to put Problem No. 2 into effect is so that the Department can report to the Office of Defense Mobilization that all branches of the Department (including the FBI) participated in the November 20 test exercise.

4. When the seven Departmental officials arrive [ ] they will have a round-table discussion as to aspects of the program relating to the detention of Communists; Tompkins advised Mason November 18 that if the Director felt that a representative of the FBI should be present that representative would be very welcome indeed and Mason further advised that Tompkins' invitation would be brought to the Director's attention; Mr. Belmont feels that there is nothing for any representative of the FBI to gain in listening to the Department's discussion and that the only responsibility the Department has at the commencement of the program relating to detention of Communists is to grant authority to put the program into effect; Mr. Belmont sees no advantage which could conceivably come to the FBI by having an FBI representative present at the Departmental evacuation site on November 20.

5. Tompkins expressed the view that because of newspaper publicity on November 18 relating to the November 20 test the relocation sites of just about all Federal agencies other than the FBI would be compromised during the course of the November 20 test. Tompkins expressed the view that we were wise in not having a group of people go to our site [ ] during the November 20 test. b7E

#### CONCLUSIONS:

The only action required by the FBI in the November 20 test exercise is for SAC [ ] receive a telephone call from Assistant Attorney General Rankin who will be at [ ] (in lieu of Deputy Attorney General Rogers, who has an appointment with the President) and there will be no further action required by SAC [ ] after receiving the phone call; this phone call will make it possible for the Department to report to the Office of Defense Mobilization that there was full participation by the Department in various aspects of the test problem. No advantage is seen in having an FBI representative present at the Department's relocation site in [ ] on November 20.

RECOMMENDATIONS:

1. The attached memorandum go forth to Seat of Government division heads, Washington Field [redacted] alerting them as to the possibility of test calls from other agencies or curious members of the public during the test exercise on November 20.

2. No representative of the FBI accompany the seven Departmental officials [redacted] on November 20. If this is approved, Mason will so advise Mr. Ben Willis of the Department.

b7E

Mr. Tolson

11-15-54

R. T. Harbo

WAR PLANS - EMERGENCY RELOCATION  
PLAN FOR DEPARTMENT OF JUSTICE

b7E

SYNOPSIS:

By memorandum dated November 12, 1954, the Attorney General requested the Bureau designate a representative to meet with representatives of Immigration and Naturalization Service (INS) and Internal Security Division of the Department for the purpose of ascertaining whether the FBI could turn over to INS the FBI reserve relocation site [redacted]. If we had to evacuate today we would go [redacted] because communications facilities are installed there; communications facilities are only partially complete [redacted] and will not be fully completed until early January, 1955. FBI cannot turn over [redacted] to Department for use of INS because Washington Field Office is scheduled to evacuate [redacted] and Bureau is holding [redacted] as a reserve relocation site for use in event [redacted] becomes untenable. Office of Defense Mobilization (OTM) by letter September 22, 1954, instructed FBI not release [redacted] until it is apparent that our relocation plans "would not under any circumstances require its [redacted] use". Therefore, FBI must hold [redacted] relations with Department as to relocation site set out in detail. Proposed memorandum to Attorney General attached, advising [redacted] cannot be released because of OTM instruction and because site needed by Washington Field Office.

RECOMMENDATION:

It is recommended that the attached memorandum go forward to the Attorney General, with carbon copies to Deputy

Tolson \_\_\_\_\_ Attachment

Boardman \_\_\_\_\_

Nichols \_\_\_\_\_

Belmont \_\_\_\_\_ LHM:mfs

Harbo \_\_\_\_\_

Mohr \_\_\_\_\_

Parsons \_\_\_\_\_ cc: Mr. Nichols

Rosen \_\_\_\_\_ Mr. Boardman

Tamm \_\_\_\_\_ Mr. Mohr

Sizoo \_\_\_\_\_ Mr. Parsons

Winterrowd \_\_\_\_\_

Tele. Room \_\_\_\_\_

Holloman \_\_\_\_\_

Gandy \_\_\_\_\_

117  
NOT RECORDED

NOV 24 1954

NOV 20 1954

ORIGINAL COPY FILED IN

Attorney General William P. Rogers and Assistant Attorney General William F. Tompkins.

b7E

DETAILS:

By memorandum dated November 12, 1954, the Attorney General requested the Bureau designate a representative to meet with representatives of the Immigration and Naturalization Service (INS) and the Internal Security Division of the Department to explore the possibility of turning over to INS our reserve relocation site [REDACTED]

[REDACTED] INS has been unable to find suitable relocation site; remainder of the Department of Justice (excluding the Attorney General and nine top officials, who will evacuate with FBI) is now scheduled to evacuate [REDACTED]

WHY WE CANNOT TURN [REDACTED] OVER TO INS

(1) Mr. Arthur S. Fleming, Director of the Office of Defense Mobilization (ODM), by letter September 22, 1954, approved FBI changing its relocation site [REDACTED] [REDACTED] instructed FBI retain college facilities [REDACTED] until such time as it is apparent our relocation plans would not under any circumstances require the use of [REDACTED]

(2) The Washington Field Office has been instructed to use [REDACTED] as its relocation site. If [REDACTED] becomes untenable [REDACTED] will also be used as an alternate evacuation site for Seat of Government operations.

RELATIONS WITH THE DEPARTMENT AS TO RELOCATION PLANS

(1) On October 17, 1952, a memorandum was sent to the Attorney General advising that [REDACTED] had approved the use [REDACTED] by the FBI;

[redacted] had been empowered by Board to work with FBI; and arrangements made with owners of nearby location for setting up of microwave and radio station adjacent [redacted] in conformance with White House instructions.

(2) On October 8, 1953, the Attorney General requested the Director to brief ranking staff of the Department on FBI War Plans. This was done on October 13, 1953. Deputy Attorney General Rogers appointed a committee to coordinate War Plans for remainder of Department.

(3) On October 28, 1953, the Director made available to the Attorney General and Deputy Attorney General instructions by FBI to field and Seat of Government concerning preparation of War Plans.

(4) On December 17, 1953, the Attorney General requested the Bureau accommodate at FBI relocation site the Attorney General and nine top members of his staff; Director agreed in memorandum to Attorney General dated December 17, 1953.

(5) On January 11, 1954, in response to Mr. Donegan's request to former Assistant to the Director D. M. Ladd, the Department was notified that the Bureau would make available one Stenographer for use of the Attorney General at the relocation site.

(6) On July 26, 1954, a memorandum to the Attorney General advised [redacted] as a relocation site posed certain practical problems and we were contemplating requesting ODM authority to use [redacted] as our relocation site; Attorney General would be notified of our findings.

(7) On September 13, 1954, a memorandum to the Attorney General advised we had completed inquiries as to the possibility of setting up communications [redacted] and that ODM was being advised of the Bureau's decision [redacted] as our relocation site if ODM would approve.

(8) On September 22, 1954, ODM approved [redacted] as our emergency relocation site but suggested we retain [redacted] until such time as it is apparent that our "relocation plans would not under any circumstances require its [redacted] use".

(9) On September 24, 1954, the Attorney General was advised by memorandum that [ ] would be our new emergency relocation site and that we were retaining [ ] as an alternate relocation site although the communications facilities [ ]

(10) On November 12, 1954, the Attorney General requested the FBI to designate a representative to meet with representatives of the INS and Internal Security Division of the Department to explore the possibility of turning [ ] over to INS.

#### POSITION OF OFFICE OF DEFENSE MOBILIZATION (ODM)

ODM supervises War Plans of key Federal Agencies; FBI is a key Agency.

#### RELOCATION PLANS OF WASHINGTON FIELD OFFICE (WFO)

After months of unsuccessful efforts to find a suitable relocation site, On October 13, 1954, the Bureau instructed the Washington Field Office to plan to [ ] Special Agent in Charge L. L. Laughlin was introduced to [ ] this ends WFO's problems with regard to a relocation site.

#### STATUS OF COMMUNICATIONS EQUIPMENT [ ]

(1) Telephone and teletype equipment is still installed pending completion of installation of such facilities [ ] anticipated by December 1, 1954; thereafter, to be removed [ ]

(2) 450 watt code radio station, for use in contacting [ ] and other field offices, is still intact at [ ] meanwhile, another station is being built at [ ] currently located in a building which also houses the microwave station, will be removed to [ ] for storage and ultimate use by WFO.

(3) The microwave station is intact [ ] Laboratory estimates the Motorola people can dismantle the station [ ] and rebuild it [ ] (original installation cost approximately [ ] and to build a new one [ ] would cost roughly [ ] and take about nine months to obtain materials).



The Department of Justice Administrative Division feels that specific authorization should be obtained from the General Services Administration if we are going to negotiate directly with the Motorola people rather than solicit bids. The Bureau's position is that initial authority to purchase and install microwave equipment continues and the transfer from [redacted] is merely a move of the installation originally authorized; decision from General Accounting Office is being secured; will take ten days to dismantle microwave station and four more weeks to rebuild it.

#### WHERE DO WE EVACUATE?

If we had to evacuate today we would evacuate to [redacted] because communications facilities are intact. By early December, 1954, we would be able to evacuate to [redacted] with the exception of the microwave equipment; should an evacuation then be necessary we would simply have to do without the microwave equipment. Confidential records and office supplies are already [redacted]

#### CONCLUSIONS:

(1) The Office of Defense Mobilization has instructed that we retain [redacted] until we are sure that we will not under any circumstances require its use; Washington Field Office will definitely require [redacted] if evacuation from Washington becomes necessary; and Bureau may have to use [redacted]

(2) We had extreme difficulties in negotiating a lease with [redacted]. After much negotiating and personal salesmanship, a Laboratory man was able to get the heirs to agree to a lease for the use of certain land by the FBI for a microwave antenna. No provision exists in lease for turning it over to another Agency; lease can be terminated [redacted] if they wish on 30 days notice.

(3) It appears that the Administrative Division of the Department of Justice (Mr. Andretta's organization) has resisted our efforts to deal directly with the Motorola Corporation concerning the moving of the microwave station from

[redacted] and that his interest in this matter could have been what initiated a desire to turn over [redacted] to INS.

(4) Motorola equipment was used originally by the Bureau to be compatible with equipment used by other Agencies involved in the microwave network. We have dealt with Motorola relative to the transfer of this equipment [redacted] because they are most familiar with their own equipment; they are already cognizant of this ~~Top Secret~~ network; and it was deemed inadvisable to bring other companies into the picture.

Since the cost of moving the microwave station exceeded \$500, which under regulations requires the solicitation of bids, it was deemed advisable, in view of the confidential nature of the project, to seek authority to negotiate with Motorola to handle this relocation. Under the Property Management Act the Administrator of the General Services Administration is empowered to authorize heads of agencies to negotiate where circumstances merit.

November 19, 1954

MEMORANDUM FOR MESSRS. TOLSON  
NICHOLS  
BOARDMAN  
BELMONT  
HARBO  
MOHR  
PARSONS  
ROSEN  
TAMM  
HOLLOMAN  
SIZOO  
SAC, WASHINGTON FIELD  
SAC, QUANTICO

The "Washington Post and Times Herald," November 18, 1954, carries on the front page a news item to the effect that approximately 2,000 key government employees will proceed to the relocation sites of their respective agencies on Saturday, November 20, as a means of testing ~~evacuation~~ plans.

It may be that on Saturday, November 20, the FBI will receive calls by phone or in person from representatives of other agencies who may be endeavoring to execute simulated problems relating to the wartime activities of those agencies. A representative of the Department of Justice conjectured that perhaps the State Department might contact the FBI in connection with plans for the protection of diplomatic representatives of enemy nations. In the event any representative of the FBI is contacted by members of the public or a representative of any other Federal agency you are to arrange for the appropriate FBI employee to receive all information which may be volunteered and to give out no information whatsoever. No information is to be released as to whether the FBI is participating in the test or whether it is working on any simulated problems or has in part evacuated. Our policy will be to answer queries with the statement that we have no information which can be made available. It is not beyond the realm of possibility that newspaper reporters or persons not entitled to receive information might endeavor to find out what data they can pick up from Federal organizations through phone calls. Mr. Nichols' office will handle press.

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

Very truly yours,

INDEXED-30

John Edgar Hoover

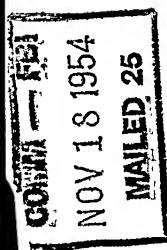
John Edgar Hoover  
Director

NOV 23 1954

145

EDM:mew/mfs

(18)



## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 11-10-54

FROM : R. T. Harbo RH

SUBJECT: WAR PLANS - TEST OF  
EMERGENCY RELOCATION PLANS  
NOVEMBER 20, 1954

Tolson	✓
Boardman	✓
Nichols	✓
Belmont	✓
Harbo	✓
Mohr	✓
Parsons	✓
Rosen	✓
Tamm	✓
Sizoo	✓
Winterrowd	✓
Tele. Room	✓
Holloman	✓
Gandy	✓

You will recall that on September 13, 1954, I submitted a memorandum reflecting that the Office of Defense Mobilization (ODM) was planning to conduct a test of the Emergency Relocation Plans and the "Interim Assembly Plans" on November 20, 1954. The test is to be conducted from the relocation site of each participating agency.

Present Bureau War Plans reflect that Bureau Liaison Agents will accompany representatives of other sensitive Federal Agencies to their relocation site should evacuation be ordered. The Liaison Section has made assignments as to which Agents will accompany the agency in question.

It is believed that our Liaison Agents may be able, through observation and casual conversation, to pick up certain highlights of the war planning of other sensitive Government Agencies. It is further believed that these highlights and essential aspects of the planning of other Government Agencies may prove helpful in further Bureau war planning.

RECOMMENDATION:

It is recommended that if invited by other sensitive Government Agencies Bureau Liaison Agents accompany the Agency in question in the test exercise of November 20, 1954, and that the Liaison Agents prepare detailed accounts of their observations and other information which they are able to gather relative to the war planning of the agency they accompanied.

JEMc:mfs  
(4)

cc: Mr. Belmont (Attention: Mr. Roach)

RECORDED - 30  
INDEXED - 30

EX-130

CHH

11/19/54  
11/19/54

545

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON ✓

FROM : MR. R. T. HARBO RA

SUBJECT: WAR PLANS TEST  
SATURDAY, 11/20/54

DATE 11/17/54

b6  
b7C

Tolson  
Boardman  
Belmont  
Harbo  
Mohr  
Parsons  
Rosen  
Tamm  
Winterrowd  
Tele. Room  
Holloman  
Gandy

Special Assistant - Policy and Planning, Internal Security Division, Department of Justice, telephoned Inspector B. C. Brown at 3:10 p.m. today, stating that he merely wanted to alert the Bureau to the possibility of its receiving some mysterious calls in connection with the war games this coming Saturday. Pressed for more details, [redacted] stated that he knew of no agencies which might telephone the Bureau, but he thought it possible that some calls might come from the State Department in connection with diplomatic detention. He stated that it was also possible that any such calls to the Bureau might not come over land line telephone, but might be transmitted by radio. He had no further particulars as to how the Bureau would be reached concerning radio. He stated that he thought it would be a good idea if personnel on duty in the Bureau Saturday were alerted to the possibility of receiving such calls which might be couched in language not otherwise recognizable.

RECOMMENDATION

That this information be made available to responsible personnel on duty in each Division this coming Saturday.

cc-Messrs. L. V. Boardman  
L. B. Nichols  
A. H. Belmont  
J. P. Mohr  
A. Rosen

BCB:DMG  
(9 copies)

*This is certainly a silly operation.*

61-17541-546  
EX-130

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT

DATE: November 18, 1954

FROM : R. R. ROACH

SUBJECT: BUREAU WAR PLANS

1-Mr. Mason  
 1-Mr. Belmont  
 1-Mr. Woods  
 1-Mr. Sanders  
 1-Mr. Bartlett  
 1-Liaison Section Tickler file

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

As you know, on Saturday, November 20, 1954, there is scheduled a practice operation in connection with manning the emergency sites by some of the Government agencies. The Bureau is not participating in this operation. In view of the fact that it might be possible for the Bureau to receive some telephone calls in connection with this practice run, through liaison it was determined by checking with the U.S. Air Force Command Post at the Pentagon, Office of Defense Mobilization and the White House Signal Corps, that the Bureau would not be involved in any way.

The plans for the practice alert calls for the participating agencies to have a simulated [redacted] some time Friday night or Saturday morning. The time of the simulated alert would depend on how far out of Washington the emergency site is located. No actual phone calls will take place in connection with this alert. The participating agencies are instructed to be at their emergency headquarters at 10 A.M., Saturday, November 20, and the practice will last for six hours ending at 4 P.M. the same day. During the test, there will be messages sent between the emergency sites and the Office of Defense Mobilization Center at [redacted]

b7E

According to available information, there will be no "war games" such as the FBI receiving a telephone call saying that sabotage has been committed. Also as far as is known now, the Bureau will not be involved in the practice system on November 20.

ACTION:

For your information.

OHB:kfc (7)

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 INDEXED-30  
 EX-136

NOV 20 1954

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON, *10-5*DATE: 11/12/54 *66-17381*FROM : R. T. HARBO *RT*b6  
b7C  
b7E

SUBJECT: WAR PLANS TEST, SATURDAY, 11/20/54

Tolson ☒  
Boardman ☒  
Nichols ☒  
Belmont ☒  
Harbo ☒  
Mohr ☒  
Parsons ☒  
Rosen ☒  
Tamm ☒  
 Sizoo ☒  
Winterrowd ☒  
Tele. Room ☒  
Holloman ☒  
Gandy ☒

Reference is made to Mr. Mason's memo dated 11/10/54 concerning the Department's presentation of this problem on 11/10.

On Page 3 of Mr. Mason's memo it is stated that 7 Departmental people will participate in a test evacuation to [redacted] on 11/20. The 7 persons whose names were furnished to Mr. Mason by the Department were as follows:

Lt. Gen. Joseph May Swing, Commissioner, Immigration & Naturalization

William F. Tompkins, Assistant Attorney General in Charge of Internal Security Division

J. Walter Yeagley, First Assistant, Internal Security Division

[redacted] First Assistant in Office of Legal Counsel

[redacted] Assistant, Internal Security Division

[redacted] Assistant to the Assistant Attorney General in Charge of Internal Security Division

[redacted] Internal Security Division (No particular title)

Of the foregoing individuals, only [redacted] has previously been identified to us as one of the 10 Departmental employees to be evacuated [redacted] in the event of an actual emergency; [redacted] has been identified to us as an alternate to one of the ten.

No clear indication was furnished to Mr. Mason by [redacted] of the Department on 11/10 as to what activities would be engaged in by the Department representatives [redacted] on 11/20. It is known that the Department proposed three problems, which were to be handled on a simulated basis on 11/20; the extent <sup>of simulation</sup> ~~to which~~ the action <sup>which</sup> would be taken in a real emergency was not indicated - rather it was indicated that this would be left to each agency or bureau. The three problems to be handled by the Department consisted of one for Immigration & Naturalization and two for the FBI.

COPIES DESTROYED

10 SEP 30 1969

RECORDED  
EX-130

66-17381-548

71 NOV 2 1969  
(5 copies)

2-W

The Immigration & Naturalization problem pertains to the detention of dangerous aliens. The scope of any simulated activity proposed to be handled by General Swing [redacted] on 11/20 is unknown.

The two problems for the FBI were (1) to simulate obtaining from the Secretary of State authority to effectuate the program for placing into protective custody diplomatic and official representatives of nations as the Secretary of State shall specify.....and simulate issuing to appropriate FBI personnel instructions necessary for implementing above program; (2) simulate obtaining authority from the Attorney General or his representative to put into effect the program for the arrest and detention of all persons dangerous to the national defense and public safety, to simulate seizing property and to simulate issuing necessary instructions to FBI personnel.

We are opposed to actually making any test telephone calls which would be comparable to telephone calls or other forms of communication similar to those which would be needed in event of an actual emergency.

Assuming the Departmental representatives were to go [redacted] on 11/20, it would appear that simulated activity on the part of the Bureau and the Departmental representatives with reference to the Detcom Program would consist of our making a simulated request to the ranking Departmental representative present for authorization to place the program into effect, and for that individual to simulate communicating with the Deputy Attorney General, who, it is understood, expects to be at [redacted] where top officials of the several agencies in the executive branch of government will assemble. It would obviously be undesirable for any such request to be made telephonically because of security aspects. The Departmental representative could attempt to telephonically contact the Deputy Attorney General at [redacted] simply to see how long it would take to get in touch with him but this would seem to be of little practical value. Thereafter the Departmental representative [redacted] could advise the Bureau representative that he had contacted the Attorney General, or his representative, and that we were authorized to proceed with the Detcom Program. The FBI representatives could simulate issuance of instructions to the field. It does not appear that there is any simulation which would be desirable from a security aspect which would be of any material value to the Bureau or to the Department.

b7E



As previously indicated, the Departmental representatives have not indicated the extent to which it is proposed that any simulated handling of the problems be done. Therefore, it is not clear just what the proposed seven Departmental representatives would do  if they went there on 11/20. b7E

ACTION: This is for information.

V.

This looks as if  
Dept was trying  
to play games. -C

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson *Vp 11/20/54*

DATE: 11-20-54

FROM : R. T. Harbo *RT*

SUBJECT: WAR PLANS TEST 11/20/54

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

[redacted] shortly after 2:00 pm today and advised that in accordance with prior plans of the Department he received a telephone call from Assistant Attorney General Rankin at 1:59 pm. There was no indication from the operator as to where the call originated and [redacted] the telephone connection was rather poor. Rankin stated in effect that the President has signed a proclamation authorizing you to put into effect plans for handling Problem No. 2. (You will recall this relates to the apprehension and detention of Communists.) As a simple means of authentication, upon receipt of this message [redacted] Mr. Rankin to furnish his date of birth, which he did. b7E

Immediately upon receipt of this information [redacted] I telephonically notified Mr. Belmont, Mr. Wick in Mr. Nichols' office, Mr. Boardman and Mr. Sizoo.

[redacted] until 4:00 pm today. Prior to his departure he will thoroughly brief the Agent who will be on duty [redacted] It is not expected that any further calls will be received but this precaution is being taken nevertheless.

ACTION:None. For information. ✓ *D*

cc: Mr. Nichols  
 Mr. Boardman  
 Mr. Belmont  
 Mr. Sizoo  
 Mr. Mason

RTH:js *20*  
 (7 copies)

RECORDED - 120

EX. - 109

11-17281-549

51 DEC 2 1954

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson ✓

DATE: November 23, 1954

b7E

FROM : L. B. Nichols

SUBJECT:

BUREAU WAR PLANS

[REDACTED] TELEPHONE INSTALLATION

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

For record purposes, [REDACTED] the Central Mutual Telephone Company was completing its installation of wiring [REDACTED] and had inquired as to what numbers were to be assigned to each of the 60 emergency telephones to be put into the building.

He was told there was no objection to numbering the phones from 1 to 60; however, the private line from the Bureau [REDACTED] should be installed in the SAC's Office and not be connected with the switchboard in the basement. [REDACTED] would start off in the basement of the building and number the location of each emergency phone beginning with the number 1 and would continue up through the building until all phones have been numbered in numerical sequence. He was told that was perfectly satisfactory.

zc - Mr. McArdle  
 cc - Mr. Wherry

JJM:ptm  
 (4)

RECORDED 13

66-1721-550

13 NOV 30 1954

EX-107

TWO

51 DEC 2 1954

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 11/24/54

FROM : L. B. Nichols

SUBJECT: BUREAU WAR PLANS  
[REDACTED] COMMUNICATIONS FACILITIES

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

For record purposes only, [REDACTED] of the Central Mutual Telephone Company of Manassas, Virginia, advised Mr. McGuire today that his company had completed the installation of the Bureau switchboard in the basement [REDACTED] but that they were having a considerable problem in drilling through the double concrete basement walls of the building to bring in their lines through conduits.

[REDACTED] stated that he was still hoping all of the work of his company could be finished by our deadline of 12/1/54 but that he was afraid they may be a day or two late as a result of the difficulties they were encountering in the heavy drilling. He stated assuredly they would not be more than a week late in completing their work.

[REDACTED] also advised that he did not think it was necessary to have his people work on Thanksgiving and over the weekend at extra holiday rates as he still felt he could meet the December 1 deadline if they met no further trouble but that otherwise they may be one or two days late. [REDACTED] stated he would be in touch with us on Monday to give a report of the progress being made.

cc - Mr. Harbo  
 Mr. Wherry

(4)  
 IJM:fc

RECORDED 13

INDEXED - 13

EX-101

71 DEC 1 1954

~~CONFIDENTIAL~~

# Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. CALLAHAN

DATE: 11-17-54

FROM : AM. NEWMAN

SUBJECT: RELOCATION OF MICROWAVE STATIONS

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

In connection with the move of the Bureau's microwave stations from [redacted] it is necessary to secure the services of Motorola Communications & Electronics, Inc. at an estimated cost of \$10,000 for which funds are available.

b7E

In view of the confidential nature of the work to be performed, authority is being requested to enter into a contract without advertising for bids. You will recall that the equipment was originally purchased from Motorola on a contract negotiated by the Department of Justice under authority granted by the Administrator, General Services Administration.

It is necessary for this Bureau to secure authority from the Attorney General to enter into contracts without the solicitation of bids.

## RECOMMENDATION

If this meets with your approval, it is recommended that the attached memorandum be forwarded to the Administrative Assistant Attorney General.

Attachment  
AMN:lk

~~CONFIDENTIAL~~

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT

DATE: November 19, 1954

FROM : MR. R. R. ROACH

SUBJECT: WAR PLANS -  
TEST OF EMERGENCY RELOCATION PLANS  
NOVEMBER 20, 1954

Tolson	_____
Boardman	_____
Belmont	_____
Harbo	_____
McArdle	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

Reference is made to memorandum from Mr. Harbo to Mr. Tolson dated November 10, 1954, making reference to the test of emergency relocation plans on November 20, 1954. This test is being handled by the Office of Defense Mobilization (ODM) representatives from 30 Federal agencies. Reference memorandum recommended that, if invited by other agencies, Bureau Liaison Agents would accompany the agencies in question during these test exercises on November 20, 1954. The Liaison Agents would attend merely as observers. The Director approved this recommendation.

Referral/Consult

ACTION:

Memoranda will be prepared regarding the Liaison Agents' observations and other information relative to the over-all planning of the agencies involved.

CWB:SJP:mpm  
(6)

- 1 - Mr. Harbo
- 1 - Mr. McArdle

RECORDED - 32

66-17311-553

See memo  
Roach to Belmont  
11-23-54  
51 DEC 6 1954

EX-124

29 - Liaison

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 11/29/54

FROM : R. T. Harbo RB

SUBJECT: WAR PLANS TEST  
NOVEMBER 20, 1954

Tolson	✓
Boardman	✓
Nichols	✓
Belmont	✓
Harbo	✓
Mohr	✓
Parsons	✓
Rosen	✓
Tamm	✓
Sizoo	✓
Winterrowd	✓
Tele. Room	✓
Holloman	✓
Gandy	✓

Mr. Ben Willis of the Department telephoned Mason 11/29. Willis has primary responsibility for supervising Departmental war plans. He volunteered that he received today a memorandum dated November 26 from the Office of Defense Mobilization calling for an analysis of the results of the November 20 test exercise, such analysis to be received today by the Office of Defense Mobilization. You will recall the November 20 test related to testing certain evacuation plans and the suitability of the evacuation sites of various Federal agencies in the Washington, D. C., area. A group of Departmental people evacuated to the

[redacted] which is the Department's evacuation site; [redacted] was on duty at the FBI evacuation site [redacted] however, no other evacuees went to the FBI site; Messrs. McArdle and Mason were with me on duty in the Training and Inspection Division during the test period; C. W. Bates evacuated [redacted]

[redacted] (both men are assigned to Liaison Section) in accordance with previous Bureau instructions that Liaison men will evacuate with the agencies with which they do business.

Willis stated that he is preparing the Department's reply to the Office of Defense Mobilization and no FBI action is required. He wanted the FBI to know, however, of the various questions from ODM and the replies being given by the Department.

QUESTIONNAIRE . . . AND DEPARTMENTAL REPLIES:

1. Number of persons participating in the test evacuation.  
Answer: 24 (not broken down as to the individual parts of the Department represented). (The figure of 24 includes [redacted] at [redacted] and 23 Departmental representatives who went to the [redacted])

cc: Mr. Nichols  
Mr. Boardman  
Mr. McArdle

RECORDED - 7  
INDEXED - 7  
EX. - 109

EDM:mew  
(6 copies)

DEC 23 1954

66-17381-554

UNRECORDED COPY FILED IN 66-17381-75

2. Identity of person in charge at site. Answer: [redacted]  
[redacted] Assistant Attorney General William Tompkins  
[redacted]

3. Problems solved during the November 20 test.  
Answer: Simulation of apprehension of persons who might possibly commit espionage or sabotage; simulation of receiving authority "from a person higher than a Cabinet Officer" for putting this program into effect.

4. Extent of records relating to the test exercise and participation by employees. Answer: A list of persons involved in the test evacuation was kept; no other records relating to the test retained.

5. Length of time evacuees were at relocation site.

Answer:

- a. [redacted] - 10:00 A.M. to 3:30 P.M.
- b. Departmental relocation site - 10:00 A. M. to 1:00 P.M.
- c. FBI relocation site - 10:00 A.M. to 4:00 P.M.

6. Were communications facilities adequate?

Answer:

- a. It took 13 minutes to make a telephone call from the Department's evacuation site [redacted] to command headquarters at [redacted]
- b. It took 8 minutes to make a second such call.
- c. It took 10 minutes for Assistant Attorney General Rankin to reach the FBI's site [redacted] when calling from [redacted] and the reason was that he called the wrong number the first time and thereafter when he called [redacted] direct he was quickly connected.)

b7E

7. Is space at relocation site adequate: Answer: Yes.

8. Is space allocated to component parts of agencies?

Answer: FBI space is; Departmental space [redacted] ... no.

9. Are essential records available at the relocation site?

Answer: Departmental ... no; FBI ... yes.

10. Are any transportation problems contemplated or were any experienced in getting to the evacuation site? Answer: The normal clogging of roads can be anticipated, if many people endeavor to flee Washington at the same time.



11. What security provisions should be in effect at the relocation site? Answer:

- a. At the Departmental site there should be guards and evacuees should be equipped with Federal Civil Defense identification cards.
- b. FBI security planning is complete.

12. List any other comments or criticisms. Answer:

- a. Mention in the press of time of evacuation tended to compromise the security of the location of the evacuation site of various agencies.
- b. [redacted] should not have been identified in the newspapers.
- c. Newspapers' comment that planning for evacuation is in the paper stages probably resulted in imparting helpful information to the Soviets.
- d. The telephone number of the Provost Marshal General was not available at [redacted]
- e. There was heavy traffic en route to [redacted]
- f. A telephone truck was observed at [redacted] immediately prior to test exercise.
- g. Guards at [redacted] should examine brief cases to prevent the introduction of explosives into the [redacted] area.
- h. It was not clear at [redacted] who had authority to act for the President while he was unavailable.
- i. Consideration should be given to a proclamation or a radio broadcast to alert field personnel outside of Washington.

b7E

RECOMMENDATION:

No FBI action . . . submitted only for information.

*June 8*  
*[Signature]*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Mason *M*DATE: 11-23-54 *RE*

FROM : J. E. McArdle

SUBJECT: *of*  
WAR PLANS  
VITAL RECORDS *Amalgamated here for 20-51*

b7E

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

*locked*  
All records which have been sent [ ] are maintained in an interior room of the gun vault in locked steel filing cabinets. It is believed that being maintained in this manner these records are at least as secure as are comparable records maintained at the Seat of Government.

*done 11/28/54*  
[ ] has advised he has completed a card index of all vital records which have been forwarded [ ] and that he plans to inventory cryptographic materials on a monthly basis and all other materials quarterly.

The code books at SOG which are retained for future issuance are maintained in two safes in the supply room in the basement. These coding materials which are maintained by the Administrative Division are inventoried semiannually unless the safes wherein they are maintained are opened more often to forward code books to the various field divisions. Rotors for the [ ] machines, code books and cipher pads at the SOG are maintained in safes or safe-type cabinets when not in use. Cryptographic materials maintained by the Cryptographic Section of the Laboratory Division are inventoried on a monthly basis pursuant to instructions in a memorandum from Mr. Harbo to Mr. Tolson dated 3-5-52 entitled "Inventories of Code and Cipher Materials." (80-11-3-186)

Mr. Downing of the Cryptographic Section advised that he now has the four [ ] machines which will go [ ] but he does not have many of the parts to make the machines operative. These essential parts have not been received [ ] from whom the Bureau obtains all [ ] machines. Mr. Downing has learned that [ ] has not as yet received these essential parts from the manufacturer.

It has further been ascertained from Mr. Downing that there are approximately 24 man days work remaining to prepare additional copies of the authenticative charts and interoffice cipher pads prior to their being forwarded [ ] for safekeeping.

cc: Messrs. [ ] Wherry, Downing *66-17381-555*

JEM:jaw

(5 copies)

EX-125

13 DEC 2 1954

RECOMMENDATION: None.....informative.

51 DEC 8 1954

2-11

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Harbo *RH*

DATE: 11-29-54

FROM : [REDACTED]

SUBJECT: BUREAU WAR PLANS  
EMERGENCY FOOD SUPPLY  
[REDACTED]b6  
b7C  
b7E

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

*copy for [REDACTED]*

The writer has had several conferences with Colonel Cleaves. President, Cleaves Food Service Corporation, our caterer at [REDACTED] and his assistant [REDACTED] regarding increasing the food inventory at [REDACTED] during an emergency when regular procurement and delivery of food is interrupted.

Colonel Cleaves advised that to stock an inventory necessary to feed 300 people daily for a period of 30 days would necessitate the storage of approximately 14,000 pounds of food, and there is no space available [REDACTED] to take care of this quantity. Colonel Cleaves advised, however, he is increasing the food supply at [REDACTED] so as to provide meals for 300 people for ten days. He also has made contact with wholesale dealers and meat distributors in the [REDACTED]

[REDACTED] areas for additional supplies in the event of a disaster in Washington. He suggested that the writer make appropriate contacts with [REDACTED] officials [REDACTED] for emergency rations after the ten days' supply of food has been exhausted and until the regular flow of provisions could be restored.

The writer contacted Lieutenant Colonel N. C. Gregory in the office of the Assistant Chief of Staff G-4, who advised that [REDACTED] is equipped and has in stock emergency rations and supplies for a 30 day period and that the [REDACTED] will be permitted to draw on those supplies in the event of an emergency. He also stated that this would apply to gasoline and any other equipment or supplies needed by the [REDACTED] in the event of an emergency when our normal supplies are not available.

*1-cc [REDACTED] 11/29/54*

Colonel Gregory advises that there are no emergency generators available [REDACTED] for use at [REDACTED] in the event of a power failure: that all of the generators have been requisitioned to [REDACTED] and other installations. The recommendation for a survey has already been made the subject of another memorandum.

ACTION: NONE For information only.

HLS:GCG/rlo

RECORDED-38

NO DEC 3 1954

51 DEC 9 1954

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 11-18-54

FROM : Mr. T. Harbo

SUBJECT: WAR PLANS - EMERGENCY EQUIPMENT - RELOCATION SITE

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

b7E

Bureau inventory reflects there are now [redacted] two speedgraph cameras, two "electro-copystat" photostat machines and two fingerprint cameras. In addition, the Identification Division has sent to [redacted] an emergency fingerprint kit which includes a fingerprint camera.

The Training and Inspection Division has been unable to obtain from other interested divisions an estimate of the expected amount of photostating or photographing work which will be required at the relocation site. Therefore, no additional photostatic or photographic equipment is being recommended at this time for the relocation site.

The Mechanical Section has an A.B. Dick mimeograph machine serial #001171-450 which can be stored now at the relocation site for emergency use. This will insure that we have some means of preparing SAC Letters, Bureau Bulletins and instructions to all field offices and all Bureau personnel as needed at the relocation site.

RECOMMENDATIONS:

(1) It is recommended that no additional photostatic or photographic equipment be sent [redacted] at this time. That this matter be reconsidered in light of new developments and information in six months.

(2) It is recommended that the A. B. Dick mimeograph machine, serial #001171-450, together with sufficient ink, mimeograph paper and stencils for a 60-day reserve be forwarded [redacted] at this time.

cc: Mr. Mohr  
 Mr. Belmont  
 Mr. Boardman  
 Mr. Nichols

INDEXED 32

13 DEC 1954

JTH:nfp  
 8 copies

machine, 20 sheets and 200 stencils delivered to Henden 11-22-54

above items sent to Quantico 12/2/54  
 also cover & cleaner

UNRECORDED COPY FILED IN 66-17381-557

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. NICHOLS *BN*

DATE: 11/9/54

FROM : A. E. LEONARD *al*

b7E

SUBJECT: BUREAU WAR PLANS

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

Under date of September 27, 1954, we forwarded a general informative memorandum concerning plans of this section with reference to evacuation. We pointed out three possible conditions under which evacuation might take place and the procedure we would follow under each:

1. Ample warning in advance so that machine equipment could be moved to the alternate headquarters.
2. Involved a plan whereby we would leave the city with no sufficient time to move the tabulating equipment and other supplies, and
3. A general procedure with reference to an over-all disaster whereby a central payroll operation would not be possible.

We pointed out in that memorandum also the desirability of considering [ ] as the alternate headquarters for the Statistical Section Payroll Unit inasmuch as certain supplies and equipment would already be at that location and particularly, the Treasury Department maintains a Disbursing Office in that city.

Referenced memorandum was noted and sent to file. Mr. McArdle in the Training Division has talked to me about it and suggested the possibility of sending through another memorandum setting forth specifically the recommendations as we see them in connection with this matter and that is what we are doing here. Mr. McArdle talked to me about the possibility of utilizing IBM equipment available at [ ] and that will be covered in the following recommendations:

## RECOMMENDATIONS:

1. That [ ] office be designated as the alternative Bureau headquarters for the Statistical Section for use in getting out the Payroll.

AEL:fhj

RECORDED-38

INDEXED-38

13 DEC. 8 1954

EX-130

64 JAN 26 1955

7-189  
 12/15/54 8 E m / 12/15/54

*Logue*  
*W*  
 66-17331-558  
 2-11

2. It is recommended we conduct no survey [redacted] to determine the type of IBM equipment available. First, if recommendation #1 is approved, equipment [redacted] would be of no value. Secondly, the IBM equipment that we have here is specially designed to handle our work and it is unlikely that the exact type of equipment would be available. In the third place, I feel it is highly unlikely that if this country is under attack, any branch of the military service will be inclined to turn any equipment over to the FBI. I don't think we should make any effort to depend upon that.

W

b7E

3. We currently send copies of our payroll quarterly [redacted] and we recommend that a copy of each payroll be sent to [redacted] as the case might be decided and when the roll is thus received, the previous one may be destroyed.

W

4. For a disaster plan involving a ~~decentralized payroll system~~, it is recommended that we prepare in this section for distribution to each office a package disaster payroll plan which would contain copies of the necessary Treasury Department schedules and brief instructions so that people in the field offices might be paid under a decentralized plan.

W  
10/11/54

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. PARSONS

DATE: Sept. 21, 1954

FROM : I. W. CONRAD

SUBJECT: WAR PLANS - RELOCATION SITE

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

Reference is made to Bureau memorandum of September 13, 1954, relative to the above-entitled matter, instructing that the War Plans be reviewed and revised to incorporate any necessary changes occasioned by the Bureau's choice [redacted] as a relocation center.

In accordance therewith, the Laboratory War Plans have been revised and there is attached for the attention of the Training and Inspection Division a revised page (Paragraph C - COMMUNICATIONS) incorporating the necessary changes.

It is noted that Bureau memorandum of 9/13/54 lists ten employees for initial emergency evacuation plans. It is pointed out that, as reflected in my memorandum of 8/18/54, the list of only ten Laboratory employees for evacuation was predicated upon the hypothetical basis suggested by the Training and Inspection Division that all radio, telephone and teletype communications facilities were installed ready-to-go at the chosen relocation center. It is further noted that the Bureau has not as yet approved the installation of these facilities on a ready-to-go basis [redacted] therefore, the Laboratory's evacuation personnel properly should reflect a total of 54 rather than of ten.

Confirming information orally furnished to Mr. J. E. McArdle, it is considered that during the initial 24 to 48 hours evacuation period, desk space should be provided for a total of eight employees (including one typist desk complete with typewriter); it is contemplated that the remainder of the Laboratory personnel will be fully occupied in installing communications facilities during this initial period.

RECORDED

64-17381-560

ACTION: For appropriate action by the Training and Inspection Division.

INDEXED

cc: Mr. J. E. McArdle (retained)

Mr. Tolson  
10/13/54 150/enc

Attachments (2)

13 DEC 8 1954

IWC/mek

ADDENDUM: The installation of communications facilities referred to above will comprise erecting antenna poles and stringing antennas therefrom; uncrating, assembling and positioning some \$75,000 worth of stored radio equipment; and placing such additional telephone and teletype wires as may be required.

10/24/54  
9/24  
2- [unclear]  
[unclear]

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. BELMONT

DATE: 12/2/54

FROM : W. A. BRANIGAN

SUBJECT: WAR PLANS - VITAL RECORDS [REDACTED]

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

Duplicate sets of assignment cards for matters handled in Espionage and Internal Security Sections are now maintained [REDACTED] Duplicate set for Internal Security Section averages about 1,042 cards with approximately 130 changes per month. Duplicate set for Espionage Section comprises approximately 4,000 cards averaging about 1,600 changes per month. To outline all of these changes in writing [REDACTED] on monthly basis is voluminous job, particularly for Espionage Section, and to make all changes [REDACTED] is substantial clerical job. To insure absolute accuracy it would be necessary to periodically send clerical employees [REDACTED] with assignment cards to match against those maintained there.

Feasibility of reducing assignment cards to microfilm on monthly basis considered. Film costs, including developing, not prohibitive (about \$3.00 per month). Records and Communications Division already rents necessary filmer which would require about 4½ hours for filming. This would require services of Records Section operator for that period and possibly services of our own employee for same period to assist in maintaining our own assignment cards in order after filming. To preserve security of film it will either be necessary for Bureau employee to go to Recordak firm and stay with it 3-4 hours during developing or to have FBI Laboratory process film. Laboratory will develop test strip to determine whether this film can be handled here. In any event, microfilming believed more economical and more accurate. Training and Inspection Division has recommended purchase of microfilm viewer for use [REDACTED] in connection with other vital records there.

RECOMMENDATION:INDEXED  
RECORDED

13 DEC 10 1954

1. It is recommend the Records and Communications Division arrange to microfilm the assignment cards of the ~~Espionage and Internal Security Sections~~ as of the 6th of each month, the developed film to be turned over to me (Room 1529) for transmittal [REDACTED] Each month the film will be sent [REDACTED] with instructions that the old film be destroyed.

2. If approved, the Records and Communications Division should contact Supervisors Sterling B. Donahoe and R. D. Simpson to accomplish this as of December 6, and to perfect arrangements for regular handling.

SBD:hmm

(6)

cc: Belmont, Branigan, R.D. Simpson, F.W. Waikart, J.E. McArdle.

DEC 15 1954



## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: Dec. 7, 1954

FROM : L. B. Nichols *for*

SUBJECT:

BUREAU WAR PLANS/ [REDACTED]  
COMMUNICATION FACILITIES

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

I have been in touch with the office of Colonel E. G. Bliss regarding the completion of installations [REDACTED] You recall the two teletype lines direct [REDACTED] have been installed and are in operation and the telephone switchboard with sixty extensions has been completely installed and the long distance lines [REDACTED] [REDACTED] have been installed and are in operation. The remaining work to be done includes installation of a direct telephone line from the Bureau [REDACTED] a direct teletype line from the Bureau [REDACTED] and the installation of an engineered voice circuit [REDACTED] which will tie into the New York direct telephone line.

Colonel Bliss' office has advised it was hoped to complete these three latter items at the end of this week. Colonel Bliss has been advised that immediately upon completion of these three additional items, we desired the contracts with the Central Telephone Company of [REDACTED] [REDACTED] and with the American Telegraph and Telephone Company to be immediately cancelled.

It is expected that all of the communication facilities to be supplied by the Telephone Company will be completely installed by the end of this week.

cc: Mr. Harbo (Attention Mr. McArdle)  
 Mr. Wherry

JJM:MP  
 (4)

RECORDED - 40

INDEXED - 40

EX. - 109

DEC 15 1954

66-17381-563

b7E

December 14, 1954

MEMORANDUM FOR MR. TOLSON  
MR. NICHOLS  
MR. BOARDMAN  
MR. HARBO  
MR. MOHR

b7E

While at the White House today with the Attorney General, the Attorney General and I had an opportunity to discuss with the President the suggestion which was made several weeks ago to have the President sign an order that would place in a standby capacity a [redacted] for use in an emergency evacuation of the key officials of this Bureau for transportation [redacted]. The President stated he was in full agreement with the basic idea but felt that he should call upon Mr. Arthur J. Flemming, head of the Office of Defense Mobilization, and ask him what plans had been made for the evacuation of other key officials as it was a pattern that should certainly be developed very promptly for the use of all key officials who would have to leave Washington in time of a national emergency. He stated he thought the memorandum which we had submitted to the Attorney General certainly focused attention upon a very important point of planning for any war emergency. He indicated he would take this matter up with Mr. Flemming immediately.

I gather that we may in due time receive some request from the Office of Defense Mobilization for additional views upon this matter and we will, of course, follow the same suggestions we have already made to the Attorney General.

Very truly yours,

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

RECORDED-92  
INDEXED-92

66-17741-566151 J.E.H.

DEC 13 1954

John Edgar Hoover  
Director

JEH:mpd

SENT FROM D. O.	
TIME	5:52 PM
DATE	12-14-54
BY	[signature]

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Parsons

DATE: 12-7-54

FROM : I. W. Conrad

b6  
b7C  
b7E

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

SUBJECT: [REDACTED] RELOCATION  
FM INSTALLATION, [REDACTED]

There is attached an Engineering Report covering the installation of a 50-watt FM station unit [REDACTED]

The installation was performed by SA's George W. Finger, Jr., and [REDACTED] and was completed on 12-5-54.

RECOMMENDATION:

Recommend this memo and attached installation report be routed to the Records and Communications and Training and Inspection Divisions for information.

Attachment

- 1 - [REDACTED] (Attachment)  
 1 - Mr. McArdle (Attachment)  
 1 - [REDACTED] (Attachment)

RECORDED - 6

16-17281-567

GWF:ctw  
(7)

51 DEC 21 1954

ENGINEERING REPORT  
INSTALLATION FM RADIO STATION KQG-399

b7E

STATION UNIT AND ANTENNA

The station unit consists of a General Electric 50-watt transmitter-receiver combination, type ET6B/ER6B, with AC power supply and General Electric remote control panel, type KC7A. This station equipment is installed in a Motorola 60-watt station unit all-weather cabinet. It is modified to provide remote control two frequency transmit and receive operation with one pair of telephone control lines and three frequency transmit-two frequency receive operation with two pair of telephone control lines. A complete set of spare tubes is maintained in the station cabinet.

The station unit is located at the base of the water tower behind the [REDACTED]. It is mounted on the southeast support leg of the water tank at about four feet above the ground. Mounting is accomplished by means of two properly spaced strap iron brackets, which semicircle the tank leg and bolt to the station cabinet cross arm type supports. The brackets were painted with aluminum paint.

AC power is furnished by [REDACTED] through a direct line terminating on the station unit remote control panel. A single pair telephone line, terminating on the station unit terminal strip, functions as a remote control line. This also is provided through [REDACTED] facilities.

A 3 CA antenna is mounted, by means of heavy duty non-corrosive "U" bolts, to the revolving ladder on the water tank. The antenna feed line, RG8U, is clamped to the tank leg between the antenna and station unit. It is coupled to the antenna through a PL-259 screw-on coupling near the base of the rotating ladder, provision thus being made for uncoupling the antenna whenever tank maintenance should require rotation of the revolving ladder (estimated by [REDACTED] as once every three years). The antenna-feed line VSWR was measured at 1.6 to 1 with a Jones Micromatch VSWR Meter.

66-175-1-5

### REMOTE CONTROL CONSOLE UNIT

b7E

A General Electric Remote Dispatching Unit, type EC-10-B, modified for three frequency transmit, two frequency receive operation, is used as a remote control unit.

The single pair control line, a [ ] telephone line circuit, terminates on the outside wall of the boiler room in [ ] and is the bottom pair on an eleven pair terminal strip. Additional telephone wiring installation in [ ] provided two telephone pairs which terminate in polarized telephone type four conductor sockets in both the Radio Room and the Chief Clerk's Office. These two pairs, direct lines between those locations, are routed through the boiler room and one pair is connected to the incoming [ ] control line. The second pair is tagged as a spare or for future three frequency transmit operation.

The Remote Dispatching Unit is provided with sufficient line cord and an appropriate polarized four prong plug so that it may readily be plugged in for operation in either the Chief Clerk's Office or the Radio Room. Moving the unit from one location to the other merely requires unplugging the telephone and AC power plugs at one location, physically moving the unit (weighing about twenty pounds) and placing the plugs in the respective sockets at the new location.

Simple operational instructions are tagged on the dispatching unit. These indicate [ ] FM call letters [ ] identity of the channels, etc. Radio frequency 40.18 mc is used in the channel selector 1 and 2 positions and 40.22 mc in the channel 3 position. Channels 1 or 2 may be used to contact the Washington Field Office FM station, KGB-770, and Channel 3 is available for [ ] local operations.

### GENERAL

Transmit and receive line levels were properly set and the station was tested with the Washington Field Office station on channels 1 and 2, and with a [ ] car, located at the new ranges, on channel 3.

There is no provision for turning the station unit AC power on and off from the remote position and the station unit is on continuous standby operation.

The console unit may be connected or disconnected at will and is presently located in the Chief Clerk's Office on the lower section of a table which supports a Magnecord playback unit.

7647

## Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

FROM : The Executives Conference

DATE: 12/1/54

SUBJECT: MICROWAVE RADIO STATION  
AT RELOCATION CENTER

Tolson ✓  
Boardman ✓  
Nichols ✓  
Belmont ✓  
Harbo ✓  
Mohr ✓  
Parsons ✓  
Rosen ✓  
Tamm ✓  
Sizoo ✓  
Winterrowd ✓  
Tele. Room ✓  
Holloman ✓  
Gandy ✓

On November 30, 1954, the Executives Conference consisting of Messrs. Harbo, Rosen, Tamm, Mohr, Holloman, Sizoo, Hennrich, and Conrad considered the problem of the purchase of a small switchboard for use with the Bureau's microwave radio station at the relocation center.

You will recall that the Bureau established a microwave radio station under the over-all program sponsored by the White House for certain critical security agencies. It was pointed out that although the need for a switchboard has existed from the beginning of our microwave activities as a part of the security agencies microwave network, it has not been possible to order a switchboard prior to this time because the various security agencies represented on the network had not arrived at a standardized decision as to the switchboard requirements. This decision now has been made under the coordination of Colonel McNally of the White House Signal Corps Detachment, the decision being to use Stromberg-Carlson switchboard equipment modified somewhat to meet microwave technical requirements.

Our microwave station cannot become completely operative without such a switchboard. A board suitable for the purpose can be purchased direct from the manufacturer for approximately \$2,140. Estimated delivery ranges from six to nine months and approximately \$400 additional would have to be expended in modifying the switchboard after receipt. As an alternative source, it has been ascertained that [redacted]

b7E

[redacted] microwave system, has on hand a substantially new switchboard of the type required which has already been modified and which can be made available immediately to the Bureau for the cost of the board alone, namely approximately \$2,140.

cc - Mr. Harbo  
Mr. Sizoo

IWC:edm  
(6)

RECORDED - 6

INDEXED - 6

EX-128

DEC 27 1954

66-1738/-

Memorandum for the Director

December 1, 1954


In the interest of the savings in time and money which would result, namely approximately six months delivery time and \$400, Messrs. Harbo, Tamm, Sizoo, Hennrich, and Tolson Conrad are in favor of securing the switchboard from the [redacted] on a transfer of funds basis.

P.O. 5540

issued  
1080 per [redacted]  
a [redacted] 12/1/54  
advised to [redacted] 12/7/54

Messrs. Mohr, Rosen, and Holloman are in favor of purchasing the switchboard directly from the manufacturer rather than from [redacted]

Respectfully,  
For the Conference,

  
Clyde Tolson

12/8/54-

Noted RE Section  
JRM

STO.



# \*Curtis

## ENGINE & EQUIPMENT CO., Inc.

518-520 LIGHT STREET

BALTIMORE 2, MARYLAND

PHONE, SARATOGA 7-0494

Dec. 9, 1954.

U.S. Dept. of Justice,  
Federal Bureau of Investigation,  
9th & Penna. Ave. N.W.,  
Washington 25, D.C.

b6  
b7C

[Redacted] FBI Lab.

Dear [Redacted]

*0 (Bureau) War Rel. Admin. Auxiliary Space S.O.D.*  
Referring to our conversation today, we enclose bulletin 1260C showing BUDA diesel generator sets in sizes up to 250 Kw.

We have also a wide range of units for operation on natural gas, bottled gas, or gasoline.

Voltages of generator output are available to match your existing power system.

Units can be furnished for either manual electric starting, or for full automatic start-stop operation, which will take over when the normal voltage falls to 85% of normal and will throw the load back to the power company when normal voltage is resumed.

When you have determined what capacity is needed, we will appreciate an opportunity of submitting a quotation on a unit suitable to handle these requirements. *E*

*Generators*  
We also distribute ONAN Diesel and gasoline/natural gas generating equipment, which is now available in some models up to 100 Kw.

We appreciate your interest and await your further instructions.

Very truly yours

CURTIS ENGINE & EQUIPMENT CO.,

*H. B. HILL*  
President.

Parts and Service

INDEXED - 79

NOT RECORDED

DEC 15 1954

*No reply needed.  
Encl. detached  
in Feb. 12/14/54  
R.W.*

- GARDNER DENVER PRODUCTS
- UNIVERSAL 100% MARINE ENGINES
  - ONAN GENERATORS & PARTS
  - PIERCE GOVERNORS
- TWIN DISC CLUTCHES & HYDRAULIC DRIVES



DIESEL and GASOLINE ENGINES

- GENERAL MOTORS DIESELS
- LAUSON ENGINES
  - WILLARD BATTERIES
  - CARTER PUMPS
- WESTINGHOUSE AIR COMPRESSORS & CONTROLS

51 DEC 21 1954

December 17, 1954

MEMORANDUM FOR MR. TOLSON  
MR. NICHOLS  
MR. BOARDMAN  
MR. BELMONT  
MR. HARBO  
MR. MOHR  
MR. PARSONS  
MR. ROSEN  
MR. TAMM  
MR. HOLLOMAN  
MR. SIZOO  
MR. LAUGHLIN  
MR. SLOAN

b7E

RE: WAR PLANS - EVACUATION

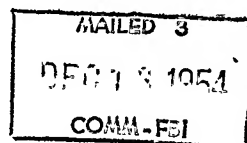
The completion of the installation of telephone, teletype, 450 watt [redacted] (code) radio station and FM radio station at [redacted] makes it possible for the Bureau to [redacted] should an evacuation of Washington be ordered. Henceforth, the Bureau will evacuate [redacted] in the event an evacuation is ordered.

To facilitate communications between [redacted] the Bureau there has been installed a direct telephone line and a direct teletype circuit which are now in operation.

The Bureau is continuing to retain [redacted] as an emergency relocation site to take care of any overflow in personnel or other activities which cannot be accommodated [redacted] The Washington Field Office will also use [redacted] as its relocation site. The microwave station continues to be located [redacted] however, it is anticipated that steps to dismantle this station and rebuild it [redacted] will be taken in the very near future. No provision has been made to date to build [redacted] (code) radio stations which will augment or replace those stations now at [redacted]

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

JEM:jaw  
(15)



RECORDED - 3  
Very truly yours,

John Edgar Hoover  
Director

13 DEC 21 1954

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 12-15-54

FROM : R. T. Harbo

SUBJECT: WAR PLANS - EVACUATION

Tolson ☒  
 Boardman ☒  
 Nichols ☒  
 Belmont ☒  
 Harbo ☒  
 Mohr ☒  
 Parsons ☒  
 Rosen ☐  
 Tamm ☐  
 Sizoo ☐  
 Winterrowd ☐  
 Tele. Room ☐  
 Holloman ☐  
 Gandy ☐

This is another in the series of monthly memoranda setting forth the status of unfinished items being considered in connection with Bureau evacuation plans.

b7E

(1) Communications(a) Radio

On December 14, 1954, the Department granted authority to negotiate a contract with the Motorola Company to dismantle the microwave station [redacted] and rebuild it [redacted]. Target date for completion is February 15, 1955.

To date negotiations have not been completed for a suitable site [redacted] (Code) Radio Stations to augment or replace [redacted].

(2) Vital Records to Quantico

All vital records have been sent [redacted] with the exception of a few relating to cryptanalysis matters. All cryptanalysis matters will be forwarded [redacted] no later than January 28, 1955.

(3) Emergency Generator

The Department and General Services Administration (GSA) approved soliciting bids of private contractors to install a generator in the Justice Building. However, GSA has not yet prepared specifications for use of private contractors in submitting bids.

(4) First Aid Training

A minimum of fifteen per cent of all employees in each building have qualified in First Aid Training. Classes are in progress for those individuals whose certificates have expired.

COPIES DESTROYED

JEM:mjs 30 1969

(7)

EX-125

RECORDED-92

64-17351-57

28

cc: Mr. Boardman

Mr. Nichols

Mr. Mohr

Mr. Parsons

57 DEC 27 1954

(5) Free Movement of Personnel During Emergency

Assurance has been received that there will be no difficulty in Bureau personnel moving during periods of emergency in any of the forty-eight States.

To date no information has been received from General Yount, Chief of Transportation, United States Army, that priority markings (distinctive detachable signs) to be used on vehicles during periods of martial law have been prepared.

(6) Emergency Transportation

On December 14, 1954, the President advised the Attorney General and the Director that he was in full agreement with the Bureau proposal to have [ ] made available for Bureau use in an emergency evacuation, but stated that he would call upon Mr. Flemming, Office of Defense Mobilization (ODM), to determine what plans had been made for the evacuation of other key officials in the Government. The President indicated he would take immediate action.

(7) Emergency Payroll

No specific instructions to Governmental Agencies regarding the handling of emergency payrolls have been issued by the Treasury Department, Administrative Division, and Records and Communications Division, following.

(8) Disposal of Files

No method more suitable than burning has been found. Laboratory is continuing to follow developments in methods of destruction of large volumes of files.

(9) Equipment and Supplies

Administrative Division advised all items of equipment previously recommended for [ ] have been placed there or are on order. It is anticipated that all items will be at [ ] no later than February 1, 1955. All items of supplies are now at [ ]

RECOMMENDATION:

None ..... Informative.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. BELMONT *03*

DATE: 12/14/54

FROM : W. A. BRANIGAN *sp/bs*

b7E

SUBJECT: WAR PLANS - VITAL RECORDS  ✓ *Renfrew*

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

In connection with our monthly microfilming of the assignment cards of the Espionage and Internal Security Sections, it will be necessary to send this film to the Recordak firm for developing, accompanied by a Bureau employee for security purposes, unless the Photographic Section of the Bureau is able to satisfactorily develop this film. *S.B. Donahoe*

Attached are two (2) test reels of film.

RECOMMENDATION:

It is recommended the Photographic Section utilize this test film for experimental purposes to determine whether the film can be developed at the Bureau on a monthly basis. If satisfactorily developed it is requested the film be returned to SA Sterling B. Donahoe, Room 1529. Otherwise it may be destroyed. The Photographic Section

Attachment  
 SBD:hmm  
 (4)

is requested to advise whether it would be possible to develop approximately 100 ft. of this film on a monthly basis.

cc: Belmont  
 Branigan  
 R. D. Simpson

*The developing of this film can be handled by Photo Lab.*  
*J.M. Whaling*

*Film developed,  
 Returned, non  
 destroyed  
 SBD*

RECORDED - 86

EX-130

13 DEC 23 1954

DEC 55

3 1 1954

51 DEC 23 1954

RECEIVED NATIONAL SECURITY AGENCY  
FBI AND DEPARTMENT OF DEFENSE  
DATE 4/20/2010

December 17, 1954

Dr. Arthur Flemming  
Director  
Office of Defense Mobilization  
Executive Office of the President  
Washington, D. C.

~~Top Secret~~  
~~Via Liaison~~

*Flemming*  
*12-20-54, ODM*

Dear Dr. Flemming:

By letter dated October 13, 1954, I advised that every effort would be made to expedite the installation of telephone and teletype equipment at our new relocation site [redacted]. I am pleased to be able to inform you that our telephone and teletype installations have been completely installed and that there has also been installed a 450 watt [redacted] (code) radio station.

The microwave station [redacted] will be dismantled and reassembled [redacted] in the near future.

[redacted] will be retained as the relocation site for our Washington Field Office and be held in reserve for emergency use for the Seat of Government operations of this Bureau.

Should an evacuation of Washington be ordered at this time, the FBI will evacuate [redacted] where our essential operating records and necessary supplies and equipment have been placed.

I will communicate with you again as soon as the FBI microwave station is ready for operation [redacted]

Sincerely yours,

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

*JEM:jaw*  
(3)

RECORDED - 28

573

2-92

The Attorney General

12/20/54

Director, FBI

4/19/2010

~~TOP SECRET~~

WAR PLANS - ALLOCATION SITE

You will recall that by memorandum September 24, 1954, I advised that as soon as essential communications facilities have been installed and adequate office equipment was available [redacted]

As of December 14, 1954, our telephone, teletype, 450 watt [redacted] (code) radio station and FM (automotive) radio facilities were completely installed. It is anticipated that work on dismantling and transferring of the microwave station from its present location [redacted]

[redacted] will begin in the very near future and that it will be rebuilt and ready to operate [redacted] by February 15, 1955.

With very few exceptions, all necessary equipment and supplies are now [redacted]. Therefore, should an evacuation of Washington be ordered, this Bureau will evacuate to [redacted]

I have previously made available to you maps showing alternate routes from Washington [redacted]

As you have been previously advised, [redacted] site will be retained for use in connection with the relocation of our Washington Field Office and for standby purposes in accommodating any overflow of headquarter's personnel.

JEM:jaw/mjs

(4)

RECORDED - 4

EX-125

13 DEC 27 1954

RECEIVED READING ROOM

DEC 20

4:24 PM '54

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Parsons

DATE: 12-6-54

FROM : I. W. Conrad

SUBJECT: RADIO NETWORK

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

b6  
b7C  
b7E

Attached are the engineering report and diagram pertaining to the [ ] radio station recently installed [ ] by Special Agents Joseph L. Perritte and [ ]. It is suggested that this information be reviewed by Division 4 and Division 2 and sent to File.

Attachment  
1 - Mr. Harbo

DFA:ctw  
(6) ctw  
15

RECORDED - 25  
INDEXED - 25  
EX - 109

66-17381-

525

DEC 30 1954



## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Nichols *mg*

FROM *WV* L. E. Wherry, Jr.

DATE: 12-23-54

SUBJECT: BUREAU WAR PLANS - TESTING OF  
COMMUNICATIONS FACILITIES [redacted]

b6  
b7C  
b7E

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols ☒  
 Belmont ☒  
 Harbo ☒  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

You will recall that we set out a schedule for testing the radio, teletype and telephone equipment [redacted] on the first and third Monday of each month beginning with January 3, 1955. The employee we desire to use to be in charge of these tests, Radio Communications Officer [redacted] will be unable to go [redacted] January 3 next due to the fact that he will be needed at his regular assignment at the SOG Radio Receiving Site because five radio men are scheduled for firearms training [redacted] January 3.

[redacted] is scheduled for such training on the 10th, therefore, for the first monthly testing of the equipment [redacted] we desire that it be handled by [redacted] on January 10 since he will [redacted] that date.

ACTION:

Unless advised to the contrary, the first monthly test of the communications will be held on January 10 next.

RECOMMENDATION:

That this memorandum be forwarded to the Training and Inspection Division for their information.

RECORDED-92  
 INDEXED-92  
 cc - Mr. McArdle, Room 5250  
 cc - [redacted]  
 cc - [redacted] (sent separately)

66-17281-577

13 DEC. 28 1954

LEW:dep  
 (5)

EX-117

53 JAN 4 1955

December 20, 1954

PERSONAL AND ~~CONFIDENTIAL~~

250  
Mr. J. J. Kelly  
Federal Bureau of Investigation  
290 Broadway  
New York 7, New York

Dear Mr. Kelly:

Reference is made to my letter of August 27, 1954, advising that you had been placed in the <sup>o</sup>Bureau's chain of command in connection with War Plans, Auxiliary Space For S.O.G.

Our telephone, teletype, 450 watt [ ] (code) radio station and FM (autentative) radio facilities are now completely installed [ ]. Therefore, should an evacuation of Washington be ordered, the Bureau will evacuate [ ] even though the microwave station (designed to communicate with other sensitive Government Agencies at their relocation site) remains [ ]. It is anticipated that work on dismantling and transferring this station [ ] will begin in the very near future. The estimated completion date is February 15, 1955.

The Bureau is retaining [ ] as a reserve relocation site should it become necessary to use it in addition [ ] at some future date. The Washington Field Office will use [ ] as its relocation site.

All confidential records believed necessary for the prosecution of essential wartime functions, and certain records believed necessary to resume normal operations of the Bureau after a war, have been deposited [ ] for safekeeping.

The foregoing is for your confidential information and is not to be discussed with anyone in your office.

MAILED 3  
DEC 20 1954  
COMM-FBI  
Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

McIntire & Brown follow  
Kelly in chain of command  
and have previously been  
so notified. RH

JEM:nfp wfp

cc: Mr. F. H. McIntire  
Mr. D. K. Brown

Sincerely yours,  
RECORDED  
J. Edgar Hoover 18

John Edgar Hoover  
Director

DEC 20 1954

RECEIVED READING ROOM  
FBI  
DEC 20 3 57 PM '54  
RECEIVED READING ROOM  
FBI  
DEC 20 1954

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. HARBO *RD*

DATE: December 16, 1954

FROM: *H.L.S.* H. L. SLOANSUBJECT: BUREAU WAR PLANS *Auxiliary Space For S.O.G.*  
COMMUNICATION FACILITIES

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

b7E

The direct telephone line to the Bureau, terminating in the SAC's Office [ ] was placed in operation 12/14/54. This line by-passes the emergency switch board in the basement of the Academy. There are wires running from the switch board to the terminal box in the boiler room of [ ] the ends of which are loose at terminal box N-12. These wires are tagged, "to direct D.C. line to [ ] switch board." The lines connected to the SAC's Office are on Terminal #5, Box N-12.

In case of an emergency necessitating activation of the relocation center, this connection will be immediately changed by disconnecting the lines running to the SAC's Office and replacing them with the lines running to the switch board. Thereafter, all calls made on the direct line will terminate at the switch board.

All firearms instructors [ ] are being instructed in the method of changing the above wires.

ACTION: None. This is for your information.

CC: Mr. Parsons  
Mr. J. J. McGuire  
[ ] War Plans Files

CPB:lpg  
(6)

*12/16/54*  
*Mr. Parsons suggests* [ ]  
*personnel make the necessary*  
*change to re-route the*  
*"Direct Line" from the phone*  
*in the office of SAC through*  
*the emergency switchboard -*  
*when used to activate the*  
*relocation site is received.*  
*Dir. of War Plans will bear*  
*this responsibility on*  
*[ ] personnel*

EX-11  
RECORDED - 24

46-17381-  
13 DEC 30 1954

0 JAN 6 1955  
7-189

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Belmont

DATE: December 30, 1954

FROM : Mr. Branigan

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

SUBJECT: WAR PLANS - VITAL RECORDS  
 Bufile 66-17381

b7E

Reference is made to your memorandum dated 10-5-54, and to my memorandum to you dated 10-18-54, concerning the captioned matter.

In accordance with the instructions contained in my memorandum, corrected pages have been prepared, every thirty days, beginning November 1, 1954, which reflect the deletions, additions and revisions, for transmittal [redacted] in connection with the Bureau War Plans.

In preparing the list for November 1, it was determined that all 24 pages of the list required corrections of one kind or another; the December 1, list required changes in 17 of the 24 pages. The January 1, 1955, list will require changes in at least 20 of the 24. This procedure, of making revised pages, is resulting in the expenditure of approximately 5 hours work each month in comparing the cards against the previous list, noting the corrections, preparing the pages for the typist, and proofreading after typing, and approximately 10 hours each month in typing time; an estimated total expenditure for time of \$26.65.

In view of the above data, the following recommendation is submitted for your approval:

RECOMMENDATION:

RECORDED - 55

66-17381- 581

It is recommended that [redacted] be photographed on micro-film and the developed film be sent [redacted] where it can be maintained for whatever purpose is necessary in connection with the Bureau War Plans.—

At the present time the assignment cards maintained in the Espionage and Internal Security Sections are being photographed each month and this film is sent [redacted] in connection with the Bureau War Plans. [redacted] could be photographed at the same time on the same roll of film. It is estimated that it would require about 8 or 10 additional feet of film, costing about 30 cents, including processing, and about 30 minutes of time, costing about 71 cents, to photograph both sides [redacted] resulting in a total saving to the Bureau of approximately \$25.64 a month, or \$307.68 a year.

cc - Mr. Belmont cc - Mr. Branigan cc - Mr. Jaquiss  
 HJJ:pcpp (5) 7-189

UNRECORDED COPY FILED IN

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Nichols

FROM : L. E. Wherry, Jr.

DATE: 12-17-54

SUBJECT:

BUREAU WAR PLANS Auxiliary 5-32E  
 RADIO STATION [redacted]  
 BUILDING [redacted]

b6  
 b7C  
 b7E

Tolson ✓  
 Boardman ✓  
 Nichols ✓  
 Belmont ✓  
 Harbo ✓  
 Mohr ✓  
 Parsons ✓  
 Rosen ✓  
 Tamm ✓  
 Sizoo ✓  
 Winterrowd ✓  
 Tele. Room ✓  
 Holloman ✓  
 Gandy ✓

Wednesday, December 15 last, captioned station was tested by making contact from it with our [redacted] station in the Emergency Communications Center in the Justice Building, with the SOG Radio Receiving Site and with 20 field office stations. Our signals were heard by all stations with the exception of [redacted] station and we received poor signal reports from the [redacted] stations. We could hear the transmissions of all the stations well [redacted] with the exception of those [redacted]

These tests were conducted under the supervision of Radio Communications Officer [redacted] of the Seat of Government Radio Receiving Site and four of our operators scheduled for evacuation [redacted] in an emergency were trained to use the equipment at that time. This equipment will be regularly tested on the first and third Mondays of every month at which time the [redacted] station will be utilized to make contact with our two above-mentioned stations at the SOG and with at least one field office station. We will continue to try to contact the various field offices normally worked from the SOG until we have made an attempt to contact each and every one of them and we will continue to train radio personnel scheduled for evacuation in the operation of this equipment until all such personnel have been trained.

With regard to the FM radio installation [redacted] it is recommended that this equipment be tested by a regularly assigned [redacted] personnel since it would not normally be operated by our [redacted] radio personnel under evacuation conditions.

ACTION: None. For record purposes.

RECOMMENDATION: That the FM [redacted] equipment [redacted] be tested by regularly assigned [redacted] personnel since it will be used by such personnel on a regular basis.

cc - Mr. McGuire  
 cc - Mr. Conrad  
 2ccs Mr. McArdle  
 cc - Mr. Smyth - Sent Separately

LEW:dep

(7) 7-189

UNRECORDED COPY FILED IN 66-17385-

13 JAN 4 1955

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Nichols *WJH*

DATE: 11-9-54

FROM *WJH* L. E. Wherry, Jr. *V.*SUBJECT: *WAP PLANS Auxiliary space*  
CRYPTOGRAPHIC MATERIAL FOR  
EMERGENCY RELOCATION CENTER*For S.O.C.*

Reference Mr. Harbo's memorandum to Mr. Tolson dated September 27 last captioned as above in which recommendations were made and approved for the storage of certain cryptographic material. The following cryptographic material has been appropriately prepared and placed in a four-drawer file cabinet in room 4642 ready for storage.

- 60 Code C books numbered consecutively from 511 through 570.
- 15 Universal Trade Code books
- 20 Code B books numbered as follows: 6; 8, 21, 53, 62, 67, 92, 112, 115, 135, 145, 150, 155, 1001, 1033, 1043, 1186, 1207, 1208 and 1236.
- 2 copies Bentley's Second Phrase Code
- 2 copies Bentley's Complete Phrase Code
- 2 Photostat copies of the Code de Condensation (International Criminal Police)
- 60 Replimat copies of the Standard Emergency Telephone Code (Domestic)
- 60 Replimat copies of the Modified Telephone Code (Foreign)
- 2 copies of each hand system given to Special Agents on foreign assignments, together with one (1) copy of Appleton's New English-Spanish Dictionary which is used with same.

The key to the cabinet is attached to the original of this memorandum.

One deciphering and one enciphering code pad for each domestic and foreign office has been set aside in the Code Room and appropriately labeled for use and the domestic offices are being advised by SAC Letter and the foreign offices by individual letter of the reciprocal of these pads now in the possession of these offices which are to be set aside and appropriately labeled for use with the Bureau's Emergency Relocation Site.

Attachment

cc - Mr. McArdle (sent separately)  
cc - Mr. Downing, 6228 IB  
cc -

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

b7E

RECORDED - 15

66-17581-583

JAN 11 1955

COPIES DESTROYED 1/89

10 SEP 30 1969

EX-107

JAN 6 1955

Memo to Mr. Nichols

November 9, 1954

These code pads will be retained in the Coding Unit until acknowledgment has been received from all offices that the pads in the field have been appropriately labeled and set aside at which time they will be made available [redacted] [redacted] for storage at [redacted]

Special cipher pads and related materials for use with the White House Signal Branch will be turned over to [redacted] at the time the above-mentioned pads are released for storage [redacted]

The four (4) [redacted] code machines will be placed in cabinets, together with necessary associated equipment now in the possession of the Communications Section when these machines are made available by the Cryptanalysis and Translation Section. The Cryptanalysis and Translation Section has advised that they have approximately 24 man days of work yet to be done before the remaining cryptographic material and the [redacted] code machines will be ready for storage [redacted]

b7E

RECOMMENDATIONS:

(1) It is recommended that the original of this memorandum be forwarded to [redacted] to be retained by him until the cryptographic material, now available, is received by him and that he note the receipt of same on the original which will be placed on record.

*JMN  
JMN*

(2) It is recommended that [redacted] [redacted] arrange to have this cabinet of cryptographic material picked up in room 4642 for transportation [redacted] and that it be accompanied there by an armed Special Agent.

*JMN  
JMN*

SAC,

b7E

1-4-55

MR. HARBO

*Emergency Supplies - 1-4-55*  
BUREAU WAR PLANS -/REPLACEMENT OF EMERGENCY  
SUPPLIES AT RELOCATION SITE

You will recall that on 8-12-54 a fresh stock of emergency supplies was sent to the relocation site. Mr. Newman of the Administrative Division recommends that certain of these emergency supplies be periodically exchanged for fresh stock and the items now at the relocation site be returned to the Bureau for use as needed.

The items to be replaced annually (on or about 8-1-55 and each year thereafter) are as follows:

1.. All carbon paper including:

- a. Abstract slips
- b. Teletype paper (three-ply)
- c. Teletype paper - pink (two-ply)

2.. All items having a gummed surface

- a. Envelopes with glue on flaps (all sizes)
- b. Gummed labels
- c. Gummed paper tape

3.. Scotch cellophane tape

4.. Typewriter ribbons

5.. Dictaphone memo belts

6.. Photographic chemicals (fixer and developer)

Mr. Newman recommended that the following items be replaced each two years (8-1-56 and each two years thereafter)

1.. Rubber bands - all sizes

2.. Ink of all kinds

3.. Mimeograph stencils

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

JFM:ppv/lab

cc: Mohr

(5 copies)

*Copy sent to Mr. Harbo by JFM 1-4-55*

*RM*

*M*

51 JAN 10 1955



4.. Typewriters (Replace rollers, clean and oil)

Other items which must be replaced in accordance with the expiration date set forth on the individual items are:

- 1.. Dry cell batteries - including flashlight batteries)
- 2.. Photographic film
- 3.. Sensitized paper (photographic and photostat)

From time to time there may be additional items added to this inventory of emergency supplies which will require replacement to insure the stock is fresh and adequate at all times. It will be necessary, of course, to add these items to any tickler which is maintained to effect the replacement.

RECOMMENDATIONS:

1. That the SAC [ ] maintain tickler relative to those items listed for replacement each year and each two years, the first replacement to be on or about 8-1-55 for the yearly items and on or about 8-1-56 for the two-year items. Fresh stock should be obtained before releasing the "shelf-worn" items to Administrative Division.

b7E

2. The SAC [ ] shall maintain a 60-day tickler to insure that all items to be replaced according to their expiration date stamped on the item are replaced in accordance therewith. These items, like all others, should be replaced by fresh stock before the outdated items are released to the Administrative Division.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: 1-5-55

FROM : MR. HARBO

SUBJECT: SEAT OF GOVERNMENT WAR PLANS

Tolson ✓  
 Boardman ✓  
 Nichols ✓  
 Belmont ✓  
 Harbo ✓  
 Mohr ✓  
 Parsons ✓  
 Rosen ✓  
 Tamm ✓  
 Sizoo ✓  
 Winterrowd ✓  
 Tele. Room ✓  
 Holloman ✓  
 Gandy ✓

In order to provide top Bureau officials as well as the Seat of Government chain of command with the highlights of the Bureau's evacuation plans there has been prepared the attached volume. This volume is a compilation of existing Bureau instructions and contains no new policies or interpretations of existing policies.

An effort has been made to include only the highlights of War Plans and to portray succinctly the essentials relating to the emergency program (Detention of Communists and Detention of diplomatic representatives of enemy nations) as well as other items which will be essential to emergency operations of the Bureau.

The contents of this volume have been prepared as follows:

War Plans - General  
Evacuation

- a. Instantaneous action
- b. Immediate action
- c. Notification and transportation  
of personnel

Telephone Codes

Routes to Relocation Site

Communications

Allocation of Space

Emergency Detention Program

Detention of Diplomats of  
Enemy Nations

Relocations Sites

Reconstruction of Bureau

Files

Foreign Assignments

Liaison Assignments

Training and Inspection Division

Domestic Intelligence Division

Domestic Intelligence Division

Training and Inspection Division

Cryptanalysis - Translation Section  
Laboratory Division

Training and Inspection Division and  
Administrative Division

Training and Inspection Division

Training and Inspection Division

Domestic Intelligence Division

Domestic Intelligence Division

Training and Inspection Division

Training and Inspection Division

and Records and Communications

Division

Domestic Intelligence Division

Domestic Intelligence Division

cc: J. E. McARDLE  
ATTACHMENTS - 2

JEM:lab  
(17)

INDEXED - 8

RECORDED - 8

EX-107

13 JAN 12 1955

Core War Plans Auxiliary Code  
For S.O.C.

17 Volumes 2  
"14-00000-20"  
Burr. War Plans  
Comm. Command  
per attached list 1/10, 1/17/55

66-17381-587

2-14

If approved, one copy of this volume will be made available to each of the persons listed on the attached document; these people are the Director, Associate Director, Assistants to the Director, Assistant Directors, SACs Kelly of New York, McIntire of Detroit, and D. K. Brown of Baltimore, all of whom constitute the Bureau chain of command. The above SACs constitute the Field chain of command to take charge of the FBI operations in the event those officials through the Assistant-Director level should be unavailable in an emergency. Messrs. Holloman and Sizoo are included inasmuch as they should be familiar with emergency plans; a copy has been designated for our Emergency Records Repository [redacted] and one for the War Plans Desk in the Training and Inspection Division. b7E

In order to pool ideas and make the volume of War Plans highlights as clear, concise, and complete as possible and at the same time cause each person receiving a copy to become familiar with the contents, it is believed that each recipient should offer suggestions which may be incorporated in revisions which will necessarily be made in the future. The "Highlights of Seat of Government War Plans" must necessarily be considered Top Secret and must be accorded complete security.

RECOMMENDATIONS:

1. That one copy of the attached volume be furnished each of the designated individuals for their information and retention. Receipt to be acknowledged by initialing the attached list.

2. Persons receiving a copy of this volume furnish to the Training and Inspection Division by January 31, 1955, any suggested changes in order that these views may be correlated and considered in connection with future revisions.

3. Appropriate copies be sent to SACs Kelly, McIntire,  
and D. K. Brown by Registered Mail inasmuch as the views of  
these SACs could be very helpful in future revisions.

OK  
1/2/5

Jed  
~~2/2/5~~

OK.  
d.

Mr. Tolson

1-7-55

R. T. Harbo

**EMERGENCY RELOCATION PLAN - CONTINUATION OF  
ESSENTIAL WARTIME FUNCTIONS OF THE DEPARTMENT**

*Bureau War Plans Auxiliary space For S.O.C.*

DEPARTMENTAL REQUEST:

The Attorney General by memo to Heads of Divisions, Bureaus and Offices 12-27-54 instructed "that you submit to Assistant Attorney General William F. Tompkins by January 30 a detailed plan for accomplishment of the essential wartime functions which you recently submitted to the office of Legal Counsel." This instruction states that the plan should cover every important action which would be required after notification of existence of a Civil Defense emergency and sets forth that it will not be necessary for the FBI to submit lists of official personnel, records requirements and communications requirements.

Mr. Bennett Willis, Jr., Relocation Officer, Internal Security Division of the Department, on 1-7-55 advised that he had hoped for fairly detailed plans of Bureau operations in that he felt it was the Department's obligation to correlate the emergency functions of all bureaus and agencies within the Department and that many of the agencies within the Department did not have war plans, that the memo of 12-27-54 was designed to force them into making such plans and that he was desirous of making sure that the plans of each bureau or agency dove-tailed and did not overlap.

INFORMATION PREVIOUSLY GIVEN THE DEPARTMENT:

1. On 9-7-54 Assistant Attorney General J. Lee Rankin was given the list of essential functions of the FBI which had been previously reported to the Ad Hoc Committee on Alert Planning and the Office of Defense Mobilization. This list set forth that the essential functions of the FBI are the investigative matters pertaining to the Internal Security of the country; coordinating of Internal Security matters; investigation of violations of Federal Statutes over which the FBI has primary jurisdiction. Under the President's Federal Employees Security Program this Bureau has the responsibility of conducting all investigations of employees of the Executive Branch of the Government against whom allegations of disloyalty have been made, that under Executive Order 14222 the FBI has the responsibility of searching names and conducting full field investigations of certain U. S. citizens employed by the Secretariat of the United Nations and other public international organizations of the United States in a member, as well as the responsibility of conducting investigations of individuals being considered for sensitive positions in the Executive Branch of the Government, the Atomic Energy Commission, as well as those referred to the FBI by the Civil Service Commission in accordance with Public Law 298 - 82nd Congress.

Nichols  
Belmont  
Mohr  
Parsons  
Rosen  
Sizoo  
Winterrowd  
Tele. Room  
Holloman  
Gandy

JEM:jaw

(6)

Attachments

cc: Mr. Boardman  
Mr. Belmont

66-17381-

Among the other essential functions, the Department was advised the FBI maintains an international fingerprint file which is also utilized as the depository of fingerprint records of government employees, members of the armed services and civilian fingerprints. (Copy memo to Mr. Rankin 9-7-54 attached)

2. On 10-13-53 the Director and Mr. Tolson attended a conference in the Attorney General's office, at which were present various high officials of the branches of the Department of Justice, at which the war plans for the Department of Justice were discussed.

3. Mr. Clegg attended a meeting in Assistant Attorney General Olney's office on 10-15-53 in connection with war plans for the Department and the relocation of the Department of Justice in the event of necessity. Mr. Clegg in reporting his attendance at this meeting stated that it was the consensus of those in attendance that the "primary purpose for the Department of Justice to continue to function in the event Washington was destroyed and evacuation was necessary was to serve as legal advisor to the FBI."

4. On 10-16-54 Mr. E. D. Mason of the Training and Inspection Division met with Walt Yeagley of the Department who had requested the meeting to consult with the Bureau in an effort to get Departmental war planning straightened out. Mr. Mason in reporting this conference stated that the principal purpose appeared to be the Department was "not sure of what its planning should be, how or when it will do it and what may be expected of the Department other than providing legal advice to the FBI and assisting in connection with the detention program.

5. On 10-28-53 a copy of a communication to FBI field offices concerning war plans dated 10-26-53 (SAC Letter 58-71) was directed to the Attorney General and Deputy Attorney General William P. Rogers.

6. On 12-17-53 the Attorney General was advised that by redistribution of space at the Bureau relocation site, [redacted] we would be able to accommodate the Deputy Attorney General and eight others. himself, b7E

7. More recently the Department has been advised that the Bureau will occupy [redacted] as the Bureau relocation site but that we were retaining [redacted] as the relocation site of the Washington Field Office and as a reserve relocation site for the Bureau.

CONCLUSIONS:

FBI war plans are prepared on divisional basis (both field and SOG) and contain much information discussed within the Bureau only on a strict need-to-know basis; even our SACs have not been advised of the Bureau relocation site or chain of command. The plans cover our emergency operations for the protection of the entire Internal security of the United States. Permitting this information to fall into unauthorized hands would make the plans ineffectual and would jeopardize the security of the country.

The war plans of the FBI have not been reduced to one volume; Divisional plans are assembled in one place only in the confidential file room in the Records Section and the Training and Inspection Division. Should a copy of these plans get outside the Bureau, we would have no control as to the security afforded them or into whose hands they might fall. I strongly feel that these plans should not be sent outside the Bureau.

RECOMMENDATION:

That the attached memo from the Director to Assistant Attorney General William F. Tompkins go forth, stating only in general terms the nature of our war plans.

PERS. FILES

January 12, 1955

PERSONAL AND CONFIDENTIAL

Mr. J. J. Kelly  
Federal Bureau of Investigation  
290 Broadway  
New York 7, New York

Dear Mr. Kelly:

By letter dated August 27, 1954, you were advised that you were being placed in the Bureau's chain of command in connection with war plans and on December 20, 1954, you were advised that [redacted] is now the Bureau relocation site.

b7E

There is being forwarded to you under separate cover copy No. 11 of a volume entitled "Highlights of Seat of Government War Plans for the Chain of Command." This ~~top secret~~ document is not all inclusive of the war plans of the Seat of Government but is designed merely to give the recipients thereof a guide should they find themselves in the position of directing the emergency operations of the FBI. The detailed war plans for each division at Seat of Government are contained in a separate volume for each division, a copy of which will be available to you at the emergency relocation site.

Any suggestions which you believe will clarify and more succinctly state the problems at hand will be appreciated. They will be considered and, where possible, incorporated in future revisions of the volume.

This volume is for your confidential information and is not to be discussed with anyone in your office.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover  
Director

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

JEM:jaw  
(4)

cc - package (registered mail) detached

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13 JAN 17 1955

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JAN 12 1955

Bureau War Plans Auxiliary space for S.O. 3.

ewa

124



January 12, 1955

~~PERSONAL AND CONFIDENTIAL~~

Mr. F. H. McIntire  
Federal Bureau of Investigation  
913 Federal Building  
Detroit 26, Michigan

Dear Mr. McIntire:

By letter dated August 27, 1954, you were advised that you were being placed in the Bureau's chain of command in connection with war plans, and on December 20, 1954, you were advised that [redacted] is now the Bureau relocation site.

There is being forwarded to you under separate cover copy No. 12 of a volume entitled "Highlights of Seat of Government War Plans for the Chain of Command." This ~~top secret~~ document is not all inclusive of the war plans of the Seat of Government but is designed merely to give the recipients thereof a guide should they find themselves in the position of directing the emergency operations of the FBI. The detailed war plans for each division at Seat of Government are contained in a separate volume for each division, a copy of which will be available to you at the emergency relocation site.

Any suggestions which you believe will clarify and more succinctly state the problems at hand will be appreciated. They will be considered and, where possible, incorporated in future revisions of the volume.

This volume is for your confidential information and is not to be discussed with anyone in your office.

Sincerely yours,

John Edgar Hoover  
Director

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

JEM:jaw

cc - package (Registered Mail) detached 66-17381-591  
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JAN 12 1955

(4 copies) 7-153

January 12, 1955

~~PERSONAL AND CONFIDENTIAL~~

Mr. D. K. Brown  
Federal Bureau of Investigation  
408 U. S. Post Office Building  
Baltimore 2, Maryland

Dear Mr. Brown:

By letter dated August 27, 1954, you were advised that you were being placed in the Bureau's chain of command in connection with war plans, and on December 20, 1954, you were advised that [redacted] is now the Bureau relocation site.

b7E

There is being forwarded to you under separate cover copy No. 13 of a volume entitled "Highlights of Seat of Government War Plans for the Chain of Command." This ~~top secret~~ document is not all inclusive of the war plans of the Seat of Government but is designed merely to give the recipients thereof a guide should they find themselves in the position of directing the emergency operations of the FBI. The detailed war plans for each division of the Seat of Government are contained in a separate volume for each division, a copy of which will be available to you at the emergency relocation site.

Any suggestions which you believe will clarify and more succinctly state the problems at hand will be appreciated. They will be considered and, where possible, incorporated in future revisions of the volume.

This volume is for your confidential information and is not to be discussed with anyone in your office.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover  
Director

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

JEM:jaw  
(4)

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66-17321-592  
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1229X2,

APR 18 1957

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*mo*

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*2*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 12-16-54

FROM : R. T. Harbo

SUBJECT: BUREAU WAR PLANS - EMERGENCY DISBURSEMENTS

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

SYNOPSIS

Mr. Leonard of the Statistical Section in a memorandum to Mr. Nichols dated 11-9-54, recommended that [redacted] be designated as the alternate Bureau headquarters for the Statistical Section, because there is a regional [redacted] in that city. This recommendation was further based on the possibility of the Bureau getting ample warning to evacuate essential IBM equipment now in use by the Statistical Section. The equipment now in use is designed specially, and there is little likelihood that similar equipment could be located in or near [redacted]. It is estimated that it will take a 10-man crew with heavy moving equipment four hours to move the equipment from its present location in the Identification Building to trucks for transmittal out of Washington. There is no indication that adequate advance warning will be available.

Mr. Leonard recommended further that we send a copy of each payroll [redacted] rather than sending payrolls there quarterly as we now do and that there be prepared and distributed to each field office a packaged disaster payroll plan which would contain copies of necessary Treasury Department schedules and instructions to insure that field offices could submit emergency vouchers for [redacted] offices. This plan appears feasible.

RECOMMENDATIONS:

(1) That the Statistical Section, in cooperation with the Administrative Division, prepare a packaged emergency disbursement instruction to insure that the field offices will be able to submit payroll vouchers and vouchers for the other necessary [redacted] for appropriate disbursement during periods of emergency.

JEM:jaw/mjs  
 (4)

RECORDED-35

INDEXED-35

JAN 26 1955

7-189

FY-125

[redacted] (2) That a copy of each payroll be forwarded to [redacted] for safekeeping, and as the next payroll is received [redacted] the previous copy of the payroll be destroyed.

b7E

(3) If, by chance, sufficient time is available to permit the evacuation of the IBM equipment now in use by the Statistical Section, it be moved to (a) the new ranges [redacted] or as an alternate to (b) [redacted] [redacted] where adequate space and electricity are available to set up and operate the equipment. (see IP 2 of details)

#### DETAILS

By memo from Mr. Leonard to Mr. Nichols 11-9-54, Mr. Leonard recommended: (1) That the [redacted] be designated as alternate headquarters for the Statistical Section for use in making out the payroll; (2) that we do not conduct a survey [redacted] to determine the type IBM equipment available, since the equipment now in use by the Statistical Section is specifically designed to handle Bureau work and unless the exact equipment is available it would be of no material assistance and further the Bureau should not depend on IBM equipment which the Marine Corps will undoubtedly need during periods of emergency; (3) that the Bureau send a copy of each payroll to the relocation site rather than send payrolls quarterly as we now do; (4) that there be distributed to each field office a packaged disaster payroll plan.

We are now having difficulty with the General Services Administration (GSA) relative to space for [redacted] and it does not appear likely we will be able to find adequate quarters for the Statistical Section in Richmond during periods of emergency. There is adequate space and electrical

*This is incorrect - space for [redacted] has been secured.*  
[redacted]  
2 - [redacted]  
11/17/54

*c. H. Smith advised  
This was settled  
1-11-55 / 8/11/55*

power supply to operate the present IBM equipment at the new ranges  
the Bureau is retaining as a secondary relocation site. which

b7E

The possibility of placing at the relocation site duplicate panels or boards to be used on IBM equipment at a site other than Washington was discussed with Mr. Leonard, who pointed out that unless there was available the identical IBM equipment, there would be no object in placing at the relocation a duplicate set of panels or boards such as are now being used by the Statistical Section. It was estimated that it would cost \$5,316.67 to reproduce a duplicate set of boards or panels now in use and that the cost of maintenance brought about by changes in procedures and equipment was unestimatable at this time.

Mr. Leonard advised that if there is ample opportunity to remove the IBM equipment out of Washington, he would need a minimum of one 407 tabulator; one 082 sorter; one 024 punch; one 552 interpreter; one 519 reproducer; one 101 electronic statistical machine; one 604 electronic calculator; one 521 punch; one 089 collator. It is estimated that this equipment will weigh approximately 30,000 pounds, will require a minimum of 110 square feet of trucking space, and will take a 10-man moving gang with appropriate equipment four hours to move it from its present location to trucks. It has been further estimated this equipment will require approximately 3,000 square feet of floor space when again set up. Each of the machines requires a separate electrical circuit and certain of the machines require 220 volt electrical current.

If the above equipment cannot be moved from Washington when the evacuation is ordered, it will be necessary to make emergency disbursements at a field level through regional Treasury disbursing offices. However, Mr. Leonard recommends that a minimum of six people thoroughly familiar with the necessary equipment and procedures be immediately taken to the Bureau evacuation site from which they will attempt to assemble in one place sufficient IBM equipment to permit the Bureau to return to a central payroll procedure at the earliest possible date.

It should be borne in mind when the packaged emergency disbursement procedures are sent to the field offices that there will undoubtedly be other emergency disbursements necessary in addition to payroll disbursements. Appropriate provision should be made for such emergency disbursements in the packaged plan.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. MOHR *8/9/54*

DATE: Jan. 7, 1955

FROM : N. P. CALLAHAN *nmcl*SUBJECT: BUREAU WAR PLANS -- *Emergency Disbursement*  
EMERGENCY DISBURSEMENTS

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

Reference is made to the attached memorandum from Mr. Harbo to Mr. Tolson on the above subject containing a recommendation to the effect that the Statistical Section in cooperation with the Administrative Division prepare a packaged emergency disbursement instruction in connection with the Bureau's war plans.

In view of the fact that previous information was to the effect that Treasury Department was drawing up instructions governing emergency disbursements in connection with war plans, it was my feeling that the Bureau could not proceed any further along this line than it had already done unless and until the proposed instructions of the Treasury Department on this subject were available. Accordingly, repeated efforts were made to reach certain contacts in the Disbursing Office of the Treasury Department beginning on December 21, 1954, to ascertain the status of these instructions. It appears that the responsibility for drawing up these instructions in the Treasury Department had been shifted around from one individual to another, and it was not until this afternoon that it was finally ascertained that the instructions in question will not be available for another 45 days.

RECOMMENDATION:

(1) With respect to recommendation number 1, it is recommended that the Bureau defer any further action in this matter until the instructions of the Treasury Department are available, which will be about March 20, 1955. A tickler will be set up to contact the appropriate officials in the Treasury Department at that time to secure a copy of the instructions.

(2) There is no objection to recommendation number 2.

Attachment

WNCJ:raf

(9)

66 JAN 15 1955

7-189

RECORDED-35

66-17281-597

-125

: (3) It is recommended that action on recommendation number 3 be deferred until we can examine the instructions of the Treasury Department since they may have some bearing on this question. It is felt that the objective of reinstituting a centralized payroll procedure is desirable and should be done if at all possible, however, the Treasury Department instructions may take this objective into consideration and it is felt that we should examine them before making a decision.

OK  
JPM  
1/12/55



Office A

Bum • UNITED

GOVERNMENT

TO : MR. H. L. SLOAN

DATE: December 2, 1954

FROM : H. L. SLOAN

SUBJECT: TYPEWRITERS

Bureau War Plans Auxiliary Space For, S.B.G.

We have 33 Remington, 22 Coronas, 16 Underwood and 12 Royal Portable typewriters assigned to [redacted] to issue to the Agents in training. With one exception, these typewriters are 12 years of age or older and have seen considerable use during this period.

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b7E

[redacted] (your memo to Mr. Tolson dated 10/18/54).

A survey of these portable typewriters by SA Paul Yates (NAC #6, formerly employed by Burroughs Business Machine Corporation for six years and who has had some experience in repairs) and SA [redacted] (NAC # [redacted] who had five years experience teaching typing in a business school) shows that 23 of the 59 examined need repair and they advise that in almost every instance they are in need of a thorough cleaning.

The clerks and stenographer advise that the standard typewriters in their offices are in good condition, however two standard typewriters located in the rear of Classroom #1, for use of the trainees, are in need of minor repair and adjustment.

## RECOMMENDATION:

It is recommended that 15 portables at a time, be returned to the Bureau for examination by the typewriter repairmen and that they be repaired and cleaned or replaced with new ones if such replacement is needed.

HLS:lpf  
(3)

3 copies  
ge

614  
879.1  
12/3

12/9/54  
He above to be  
done. ASAC Bell  
it send up 15 at a  
time. jam

RECORDED - 86

EX-125

NO MORE  
2-201

66-17331-598  
1955

7-189  
66 JAN 15 1955

January 17, 1955

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b7C  
b7E

Dear [redacted]

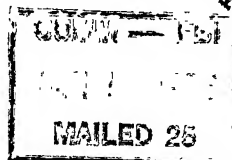
Reference is made to the existing agreement between you, [redacted] and [redacted] representing [redacted] and this Bureau granting permission to this Bureau for the installation and operation of a radio tower and equipment on your property [redacted]. The agreement provides that it may be terminated by either party giving a ninety-day written notice prior to the effective date of such termination.

As you have been previously advised by a representative of this Bureau, the radio tower and equipment is to be removed from your property. Barring unforeseen developments, all of the radio installation should be removed by May 1, 1955, and at this time we wish to give formal written notice of the termination of the agreement effective May 1, 1955.

The co-operative assistance which you, [redacted] and [redacted] have given in making this property available to us is indeed appreciated.

Sincerely yours,

John Edgar Hoover  
Director



Registered  
Return Receipt Requested

cc - Mr. Parsons  
cc - Mr. J. J. McGuire  
CLR:raf (5)

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

Bureau War Plans Staffing space For S.O. G.

RECEIVED  
JAN 17 12 24 PM '55  
FBI  
RECEIVED  
JAN 17 12 24 PM '55  
FBI

MC [signature]

Y1024

NOTE:

The Bureau's emergency headquarters are being moved from the [ ] location. The agreement with the [ ] provides for a 90-day cancellation notice by either party and the Bureau is to remove its equipment and restore the property to its original condition. The existing agreement requires the Bureau to pay the sum of \$700 per year, payable quarterly in advance during the period this agreement is in force. A representative of the FBI Laboratory has already informally advised [ ] that we will be removing our equipment from their property. The outgoing letter to [ ] gives formal notice of the termination of the agreement as of May 1, 1955. This is actually a notice of about two weeks more than 90 days and should provide sufficient time to remove all of our equipment and restore the property at [ ] to its original condition.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 1/10/55

FROM : R. T. Harbo RH

SUBJECT: WAR PLANS - SLEEPING FACILITIES, RELOCATION SITEAuxiliary Space For S. O. G.

Tolson ☒  
Boardman ☒  
Nichols ☒  
Belmont ☒  
Harbo ☒  
Mohr ☒  
Parsons ☒  
Rosen ☒  
Tamm ☒  
Sizoo ☒  
Winterrowd ☒  
Tele. Room ☒  
Holloman ☒

b7E

The Problem: To provide sleeping facilities for 200 individuals on the third floor of [redacted] so that the basement and first two floors may be used exclusively for work space during any evacuation.

The Solution: Use our present mattresses and springs; buy double deck head and foot pieces for the beds which sell, along with the necessary side rails: \$22.84 per double deck unit (Total Cost: \$2,284 for 100 units with sleeping capacity 200)

Observations and Alternatives:

Memorandum to Mr. Tolson 9/7/54 pointed out that we would have to use double deck beds whether we evacuated [redacted] subsequently [redacted] was designated as evacuation headquarters for the Seat of Government. We had hoped to be able to obtain double deck beds from [redacted] but [redacted] beds would cost \$26.04 per double deck unit, or \$3.20 more per unit than Simmons Bed Company. We now use Simmons beds which are 40 inches wide as compared to 30-inch width of Marine beds. We would have to buy all new mattresses and springs to use [redacted] beds.

On a loan basis [redacted] borrowed four [redacted] double deck beds and placed them in Room 312. Thus the usual 8 men were accommodated in each room along with lockers formerly kept in the corridor and it becomes possible to provide study space not heretofore available. Results of experiment: favorable reaction from Agents; less crowding.

cc - Mr. Mohr

JEM:rlc/cs

(4)

EX - 100

13 JAN 21 1955

66-17384-602

McAfee

2-17

66-2554-1021

Memorandum to Mr. Tolson

Our instructions from Office of Defense Mobilization are: plan for long-term evacuation. 100 double-decker beds seems a proper number; they can be used now [redacted] It would be dangerous to not buy double-decker beds because with single beds we could sleep only 112 people.

It was felt [redacted] that it would be desirable for the Bureau to purchase 100 Simmons head, foot and side pieces for double-decker beds at a cost of \$284.00; use present springs and mattresses; after acquisition of the new bedding, make a recommendation as to the release of the present head, foot and side pieces of beds.

EXECUTIVES CONFERENCE CONSIDERATION: EDM:DMG 1/10/55

The majority of the Conference, Messrs. Tolson, Mohr, Tamm, Parsons, Sizoo, Belmont, McGuire and Holloman, felt that it was neither necessary nor desirable to have double-decker beds [redacted] no need to move the lockers into the rooms from the corridors; always the possibility that some Agent will fall off the top deck of the bed.

*Disagree*  
The minority, Mason only, felt that the double-decker beds should be obtained because an experiment [redacted] has shown this to be practical and desirable; can be used currently; will be available in the event hostilities make an evacuation necessary; we are required to plan for long-term evacuation; under evacuation plans already approved the basement, first and second floors [redacted] will be used for office space and only the third floor would be available for sleeping; only 112 people can be berthed on the third floor using the present beds, whereas 200 people are scheduled for evacuation. No additional space on the third floor or in the third floor corridor is available for sleeping.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 1-17-55

FROM : Mr. Harbo

**SUBJECT:** WAR PLANS - EVACUATION

Auxiliary space For S.O.S

This is another in the series of monthly memoranda setting forth the status of unfinished items being considered in connection with Bureau's evacuation plans.

(1) COMMUNICATIONS

(A) Radio

Contract with Motorola Corporation to dismantle microwave station [redacted] and rebuild it [redacted] signed 12-21-54. Motorola Corporation has advised work will begin in the very near future. Target date for completion, March 1, 1955.

The Administrative Division and the Laboratory Division are making every effort to secure a site on which to relocate [redacted] radio stations pursuant to Director's instructions 1-8-55. b7E

(2) *VITAL RECORDS*

By January 28, 1955, all cryptanalysis matters will have been forwarded to Quantico. All other vital records are there now.

(3) EMERGENCY GENERATORS

(General Services Administration)

On 1-6-55 GSA/ was formulating specifications to be used in soliciting bids for installation of emergency generators in Justice Building. The Administrative Division following.

(4) FIRST AID TRAINING

At least 15% of the employees in each building carry valid first aid training certificates. Retraining classes being conducted to validate certificates which would otherwise expire.

cc: Mr. Boardman, Mr. Nichols, Mr. Mohr, Mr. Parsons

JEM:rlc

RECORDED - 86

66-17381-603

LA-116

13 JAN 25 1955

(7) 7 1955

7-159

(5) FREE MOVEMENT OF PERSONNEL DURING EMERGENCY

Federal Civil Defense Administration has assured free movement of Bureau personnel any place in the United States during periods of emergency. b7E

General Yount, Chief of Transportation, U. S. Army, has not made available the "distinctive detachable signs" to be used on vehicles during periods of martial law. He has advised they will be made available as soon as they have been prepared.

(6) EMERGENCY TRANSPORTATION

On 12-14-54 the Attorney General and the Director conferred with the President relative to the military making available [redacted] for emergency evacuation. The President advised he would call upon Mr. Fleming, Director, Office of Defense Mobilization to determine what plans had been made for evacuation of other key officials in the Government. To date no information available. Mr. Nichols following.

(7) EMERGENCY PAYROLL PROCEDURES

Treasury Department formulating instructions to be followed by government agencies relative to handling of payrolls during emergency period. Administrative Division and Records and Communications Division following.

(8) EQUIPMENT AND SUPPLIES

All items of equipment approved per memorandum 10-18-54 [redacted] or have been placed on order with the exception of the desk lamps. The Administrative Division advises surplus desk lamps being sent in by Chicago office. February 1, 1955, is target date for completion of this phase of planning. *noted*

(9) DISPOSAL OF FILES

No method more suitable than burning has been found. Laboratory continuing to follow developments in this field.

RECOMMENDATION:

None...informative.



## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. PARSONS

DATE: Jan. 11, 1955

FROM : I. W. CONRAD

SUBJECT: EMERGENCY ELECTRICAL POWER  
RELOCATION SITE

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

b7E

Bureau War Plans Auxiliary Space For

Reference is made to my memorandum to you dated 12/3/54 S.O.G. pertaining to the above matter, advising that the total connected power load [ ] is presently 291.34 kilowatts. As a result of conferences between representatives [ ] relative to those items of electrical power that could be eliminated under emergency conditions, there has been prepared an attached proposed list of items to be handled by any emergency power supply. This tabulation does not include any lights in attics, corridors, cloakrooms, closets, vaults, washrooms, third-floor bedrooms or basement supply rooms.

The total necessary power needed other than light load is estimated at 10.392 kilowatts and the light load is estimated at 18.4 kilowatts for a total minimum suggested electrical load of 28.8 kilowatts. The nearest standard size gasoline electrical generator to handle this load is a 35 kilowatt, 120-volt, 3-phase, 3-wire, 60-cycle housed gasoline electrical generator. Such a generator with its associated fuel tank and starting battery would cost approximately \$3800 and would occupy a space approximately 34 inches wide by 90 inches long by 50 inches high. It is estimated that it would cost approximately two to three thousand dollars additional to have this generator installed and connected by an outside contractor; however, [ ] advised me today that he has secured informal advice from [ ] that the [ ] will mount, install and connect such a generator for the Bureau at cost on a reimburseable basis. It is expected that the cost will be substantially less if the installation is made by [ ]

ACTION: The Training and Inspection Division should review the attached revised tabulation for a final determination as to whether these items will be satisfactory for emergency conditions [ ]

RECORDED-35

66-17321-605

2. Upon Bureau approval [ ] recommendation for purchase and installation of such generator, [ ] will prepare the necessary specifications preparatory to such purchase.

RFP:ctw  
IWC:mek  
(6)

Per memo - one memo to Mr. Tolson  
1/21/55 re Generator on Tolson

1- Mr. McCardle

Attachment

FEB 4 1955

6. Security  
... 1/24/55  
The [ ]

MINIMUM ELECTRICAL LOAD FOR EMERGENCY  
CONDITIONS AT RELOCATION SITE

ELECTRICAL POWER LOAD EXCLUSIVE OF LIGHTING:

Kitchen Refrigeration		6,317
Deep Freeze	2,030	
Cold Vault Fans	466	
Compressors	3,355	
Stove Exhaust	466	
Radio Station		2,500
Telephone Switchboard		165
3 Teletypes		990
Electric Mimeograph		120
4 Code Machines		300
		<u>10,392 watts</u>

LIGHTING LOAD:

Second Floor	4,200
Stairways	360
Dining Room	1,200
Kitchen	1,000
Kitchen Basement	300
Chief Clerk's Office	300
SAC Office	400
SAC Bedroom	200
SAC Toilet	60
Classrooms, Recreation Room and Counselors' Room	6,900
Gun Cleaning Room	900
War Plans Room	100
Gymnasium	1,200
Switchboard Room	400
Teletype Room	400
First Aid Room	300
Transformer Vaults	180
	<u>18,400 watts</u>

General Power = 10.4 KW Power  
 Lights = 18.4 KW Light  
 TOTAL MINIMUM = 28.8 KW

OP38

2-9  
(10-11-54)

FEDERAL BUREAU OF INVESTIGATION

1-17-1955

<input type="checkbox"/> Mr. Harbo	<input type="checkbox"/> Mr. Sloan
<input type="checkbox"/> Mr. Mason	<input type="checkbox"/> Mr. Bell
<input type="checkbox"/> Mr. Gearty	<input type="checkbox"/> Mr. Bahlow
<input type="checkbox"/> Mr. Rogers	<input type="checkbox"/> Mr. Beck
<input type="checkbox"/> Mr. Donelan	<input type="checkbox"/> Mr. Boardman
<input type="checkbox"/> Mr. Francisco	<input type="checkbox"/> Mr. Evans
<input type="checkbox"/> Mr. Meyers	<input type="checkbox"/> Mr. Hitt
<input type="checkbox"/> Mr. Rumans	<input type="checkbox"/> Mr. McBride
<input type="checkbox"/> Mr. Stoddard	<input type="checkbox"/> Mr. Newton
<input type="checkbox"/> Mr. Watson	<input type="checkbox"/> Mr. Stephens
	<input type="checkbox"/> Mr. Zeiss
<input type="checkbox"/> Miss Dunaway	
<input type="checkbox"/> Mr. Hedrick	<input type="checkbox"/> Mr. Mann
<input checked="" type="checkbox"/> Mr. <del>McBride</del> <i>McBride</i>	<input type="checkbox"/> Mr. Shaffer
	<input type="checkbox"/> Mr. Blake
<input type="checkbox"/> Room No. _____	<input type="checkbox"/> Mr. Gibbs
<input type="checkbox"/> Class No. _____	<input type="checkbox"/> Mr. Beckwith
<input type="checkbox"/> Chief Clerk's Off. _____	<input type="checkbox"/> Mr. Harrell
	<input type="checkbox"/> Mr. Kyle
<input type="checkbox"/> See Me	<input type="checkbox"/> Mr. Snellings
<input type="checkbox"/> Please Handle	<input type="checkbox"/> Mr. Sullivan
<input type="checkbox"/> Read and Initial	
<input type="checkbox"/> Field Off. _____	<input type="checkbox"/> Mr. Ford
	<input type="checkbox"/> Mr. Limerick
	<input type="checkbox"/> Mr. Olson
	<input type="checkbox"/> Mr. Varnick

Note that minimum does  
not include "Dishwasher &  
Rinser" approximately 3,000 w. <sup>3 Kw.</sup>  
For sanitation, this equipment  
should be operated - and I  
believe the 35 kw generator  
will supply the equipment  
which would only be operating  
a short time after meals -  
we could disconnect the  
refrigerators while it was on -

January 21, 1955

MEMORANDUM FOR MR. TOLSON  
MR. BOARDMAN  
MR. BELMONT  
MR. NICHOLS  
MR. ROSEN  
MR. TAMM  
MR. WINTERROWD  
MR. HOLLOMAN  
MR. GANDY

*Bureau War Plans Auxiliary Space For S.O.G.*

In conference with the Attorney General yesterday, he informed me that the President was contemplating shortly sending to Congress or appearing before Congress to deliver a message outlining the situation in and around Formosa. The Attorney General stated that it would be indicated by the President that certain of the outlying Islands were of no military value but that beyond a certain point, if the Red Communists proceeded to attack that, then the United States, by reason of its international obligations, would be compelled to repulse these attacks being directed against Chiang Kai-Shek and his followers. The Attorney General stated that the President was seeking a cease-fire order to be brought about by the United Nations but that failing, the President would then discuss the matter with Congress and seek authority to use whatever measures might be necessary to put a stop to further advance beyond Formosa.

The Attorney General stated that he had advised Assistant Attorney General J. Lee Rankin of the same information as he was giving me in order that Mr. Rankin might draw the necessary message for the President and that he was advising me of the above contemplated action so that necessary steps could be taken by the Bureau in the event the emergency of all-out or even partial war should take place.

The Attorney General asked me whether there were any matters which I thought should be given immediate attention in the Department pertaining to the possibility of an emergency developing. I told the Attorney General that I could not recall any at the moment and that so far as the Bureau was concerned, I knew we had intensified our coverage of Chinese Communists in this country and had made a recent check of our war plans but that I would again intensify our activities in this field so as to be prepared for any emergency which might arise. I also advised the Attorney General that I would inform him of any matters which needed immediate action in the Department.

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

166-17381-  
NOT RECORDED  
176 JAN 26 1955

ORIGINAL FILED IN 100-370055

7-189

Upon my return to the office, in the absence of Mr. Belinont, I discussed this matter generally with Mr. Keay and asked that there be prepared for me at once a memorandum from Mr. Belmont's Division setting forth any pending matters with the Department that affected directly or indirectly a smooth-running operation in case of a national emergency and I asked Mr. Keay to convey to Mr. Harbo the request to prepare a memorandum concerning any pending matters in our relocation site which have not yet been consummated in order that we can give prompt and appropriate attention to completing that project.

Very truly yours,

*J E H*

John Edgar Hoover  
Director

JEH:mpd

JEH:mpd

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
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 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

SENT FROM D. O.	
TIME	12:38 PM
DATE	1/23/55
BY	<i>[Signature]</i>

2200  
January 27, 1955

Mr. H. V. Higley  
Administrator  
Veterans Administration  
Washington, D. C.

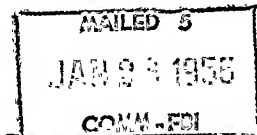
Dear Mr. Higley:

Your files will reflect a Memorandum of Agreement number VI001 SR-239 entered into on February 6, 1953, by the Veterans Administration and this Bureau. This agreement pertains to storage space made available to this Bureau in Building #312 at the Newton D. Baker Veterans Administration Hospital, Martinsburg, West Virginia.

This storage space has now served its purpose. All of the items that had been stored at this location have been removed and we will have no further need for the space.

The use of this space has been of real assistance and I wish to express my appreciation to the Veterans Administration for making it available to us.

Sincerely yours,  
J. Edgar Hoover



CLR: *[initials]*  
3

See memo to Mr. Parson from I. W. Conrad dated 1/20/55 captioned "Bureau War Plans" Emergency Storage Space

Bureau War Plans Auxiliary space for S.O.G.  
Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

RECORDED - 24

66-17381-  
13 FEB 1 1955

606

FEB 7 1955

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. PARSONS

DATE: 11/8/54

FROM : I. W. Conrad

SUBJECT: WAR PLANS; [REDACTED]  
RADIO STATION RELOCATION

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b7E

Tele. Room  
Holloman  
Gandy

SYNOPSIS:

In accordance with Mr. Quinn Tamm's arrangements with [REDACTED] Lands Division, U. S. Army, Bureau Engineers on 11/3/54 reviewed maps of Army Military Reservations, [REDACTED] for purpose of locating possible sites for Bureau radio stations on military property. Results of examination of maps and subsequent physical inspection of certain areas negative. No additional leads anticipated from this source. [REDACTED] cooperative. Has volunteered to handle any Bureau land purchase should Bureau decide on such action through established Army purchasing channels provided Bureau obtained money for transaction. Separate lead was developed in Surplus Land Management of Interior Department; however, a search of Interior Department records and subsequent physical inspection of land areas likewise negative. These results confirm the negative results of our earlier contacts with Government land agencies and our previous physical surveys of the Washington area. It is concluded that there is no Government-owned land available in the Washington area suitable for radio station installation; all such sites are already in use for other Government agency functions such as radio stations, airports, firing ranges, et cetera. *without clearing*

ACTION: None.

Results of survey set forth for record in connection with Bureau consideration of possible relocation sites for present [REDACTED] radio stations.

DETAILS:

On the afternoon of 11/2/54 Mr. Quinn Tamm made arrangements with [REDACTED] Lands Division, U. S. Army, located at Gravelly Point, Virginia, Building T-7, Room 2203, for a meeting on November 3, 1954, with Bureau SA's G. L. Davy and R. L. Millen to examine the possibilities of military reservation land suitable to our use existing

cc - Mr. Quinn Tamm  
Mr. J. E. McArdle

EX-102  
EX-103  
EX-104  
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EX-200

11-17381-  
NOT RECORDED  
117 FEB 2 1955

SEVEN

TWO

ORIGINAL COPY FILED IN

Memorandum for Mr. Parsons

November 5, 1954

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b7E

in the area. On 11/3/54 Bureau Engineers met with [ ] for the purpose stated above. A map was produced which included all Army Military Reservations within [ ]. Topographic maps of the areas containing these sites were examined. All of the reservations represented by these maps were considered and eliminated one by one because of failure to measure up to the radio site requirements, such as rough terrain, forested, uncleared land, proximity to urban areas, proximity to military high-powered radio stations, current uses such as firing ranges, impact areas, and the like. For example, although we previously had thoroughly surveyed the area around Washington, it was considered desirable to physically check certain of the map areas:

1. [ ]  
[ ] a tract was observed, which, from a topographical map standpoint alone appeared to be a possibility; however, physical investigation at the site bounded by [ ] revealed the area to be [ ]  
[ ]
2. [ ]  
[ ] This area is located about half way between [ ] It was initially picked from the map as a possible companion site to the [ ] area since it lies approximately [ ] away. Investigation at this site revealed a cleared, cultivated area of approximately the proper size for one station. However, this area is [ ] Due to the location [ ]  
[ ] it would not be suitable. In addition, as pointed out above, the possible companion site was also found to be not available.

Surplus property records similarly were examined with negative results. Physical examination of two questionable areas in detail revealed:



Memorandum for Mr. Parsons

b6  
b7C  
b7E

November 5, 1954

1. Surplus property at [redacted] was in eleven small tracts, noncontiguous. These tracts were being disposed of to straighten [redacted] boundary lines. None of the separate sites were large enough or suitable to Bureau use.

2. A second tract, known as [redacted] located across [redacted] was stated to be available. Examination revealed it to contain but approximately 45 acres. In addition, it was practically in [redacted] located directly across the river from [redacted] This area is unusable.

In addition, [redacted] was suggested by [redacted] It is noted that this is [redacted] from which we are attempting to remove our [redacted] receiving station. Location of our receiving facilities was not revealed.

As additional observations, it is noted: (1) [redacted] was extremely cooperative; (2) [redacted] volunteered to "handle any Bureau land purchase, if necessary, through existing, well-founded Army land purchasing channels, provided, of course, the Bureau obtained money for the transaction," and he stated that he has handled such transactions for other Government agencies in the past; (3) [redacted] suggested that as a part of the procedure of covering all possibilities, we contact [redacted], Code 156, Extension 4077, at the Department of Interior [redacted] should be able to bring us up to date on any excess or surplus Government land from any agency which has been turned over to his Land Management Office for disposal. Contact with [redacted] was made in accordance with your authorization at 4:30 P.M., 11/3/54. He had his surplus land records searched for possibilities and subsequently called my office at 4:15 P.M., 11/4/54, to report as to the results of the search upon its completion. Only two areas were tentatively suggested [redacted] both of which we previously had covered in our surveys; however, it was considered desirable to re-check them in the interest of an exhaustive survey. They are listed as follows:

Memorandum for Mr. Parsons

b7E November 5, 1954

1. [redacted] This area is on [redacted] approximately [redacted] and beyond [redacted]  
[redacted] It is noted that this area has been examined previously: it contains [redacted] as well as some [redacted] radio facilities. It is close to Washington. This area in general is wooded with rolling terrain.
2. [redacted] This land is in two pieces, separated by [redacted] and located about [redacted] between [redacted]  
[redacted] Terrain is rolling and wooded. It appears to be too close to [redacted]  
[redacted] In addition, this area is rapidly being developed for housing purposes.

Accordingly, it is concluded that there is no Government-owned land available to us in the vicinity of Washington suitable for relocation sites for our [redacted] radio stations.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON *V*DATE: 1/25/55 *2/5*FROM : *MR. R. T. HARBO*

b7E

SUBJECT: *Office* BUREAU WAR PLANS / EVACUATIONspace for S.O.G.

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

My memorandum of 1/21/55, set forth certain pending items which, when completed, will result in all necessary action to bring our relocation site [ ] into first class condition. Director instructed that these items be expedited. Status now is:

1. Microwave -- separate memorandum being submitted by Laboratory concerning efforts to expedite removal of microwave equipment [ ]
2. Warning systems -- separate memorandum submitted 1/21/55, describing Conelrad (Control of electromagnetic radiation).
3. Equipment and Supplies -- Administrative Division has again urged General Services Administration to promptly make available the 82 additional tables needed [ ]. these are now on order with the manufacturer. Administrative Division will follow closely.
4. Desk Lamps -- Chicago was instructed by letter of 1/20/55, to immediately ship 72 lamps [ ]
5. Emergency Electrical Generator -- Specifications now being drawn up [ ] will be furnished to Administrative Division for solicitation of bids; [ ] Administrative Division expediting.
6. [ ] Emergency Evacuation -- Mr. Nichols prepared memorandum to Attorney General 1/24/55, requesting that Attorney General determine whether [ ] can be made available now.

All incomplete phases are being expedited.

cc-Messrs. J. P. Mohr  
D. J. Parsons  
L. B. Nichols

EDM:DMG

(8)

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FEB 2 1955

RECORDED-41

66-17381-607  
13 FEB 2 1955

McAuley

2-11

Memorandum to Mr. Tolson

RECOMMENDATION:

1. Messrs. Mohr, Parsons and Nichols submit memoranda as to incomplete items, such documents to be received in the  by the close of business 2/4/55. b7E

2. Memoranda from other Divisions be incorporated into one complete memorandum for you by 2/7/55, as previously approved. This one memorandum will show the status of all incomplete items.

✓      ~~2-4~~  
Expedite & keep after  
this.  
L.

Mr. Tolson

January 6,  
1955

C. D. DeLoach

*Re: [redacted] Auxiliary [redacted] for [redacted]*

**RADIO STATIONS**

b7E

**SYNOPSIS:**

Executives Conference memo dated November 1, 1954, makes certain recommendations re purchase of land and re-establishment of [redacted] Radio Stations. You instructed survey be made to determine possibility of Government-owned land in vicinity of Washington suitable for setting up radio receiving and transmitting stations. You also instructed a determination be made as to actual acreage needed for the re-establishment of receiving and transmitting stations. There is an immediate and pressing need to move the [redacted] Stations because: (1) the antiqueness of our present setups, (2) continued encroachment by public through building of new homes, etc., in vicinity of [redacted] (3) element of risk from aircraft - Andrews Field, (4) need to have our radio stations in vicinity of war relocation center. It is recognized that an estimated \$100,000 needed to move existing facilities and that such a move is entirely contingent upon availability of funds. We do not have available funds at this time.

It is agreed with FBI Laboratory 150 acres for each site (two sites necessary) are needed for following reasons: (1) necessity for desirable antenna coverage (explained in detail in attached memorandum) (2) two sites needed because one serves as transmitting station and the second as receiving station, (3) current acreage used by [redacted] not satisfactory (23 acres at [redacted] which is rented for \$115.00 per month. 80 acres at [redacted] rented for \$35.00 per month) because these stations established at time radio network encompassed only a few field offices, whereas, now there is a radio station in each field office. Consequently, there is necessity for expanded antenna facilities. Expanded facilities cannot be established on current used sites.

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

CDD:imz

(5)

NOT RECORDED

176 FEB 1 1955

Memorandum to Mr. Tolson

January 6,

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b7E

RECOMMENDATIONS:

Tolson \_\_\_\_\_ 1. That \_\_\_\_\_ Stations be moved as  
Boardman \_\_\_\_\_ expeditiously as available funds permit.  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_

2. That relocation sites be physically located adjacent  
to or in vicinity of war relocation center \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Si \_\_\_\_\_  
W \_\_\_\_\_

Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

Memorandum to Mr. Tolson

January 6, 1955

3. That FBI Laboratory enter into negotiations for two sites of a minimum of 150 acres each for reestablishment of these radio stations. The above-mentioned two sites should be first considered inasmuch as they already have been surveyed and appear good possibilities. In any negotiations, the following prerequisites should be definitely established:

(a) The owner's identity should be established and Bureau files should be checked re the owner.

(b) In order to properly amortize our own costs and make any move worthwhile we should insist on a one-year lease containing an optional renewal clause with rights to renew the lease on a yearly basis for a maximum of ten years.

(c) We should determine the desirability of having the owner erect improvements on the land and the total cost of such improvements on an amortization basis, i.e. to be absorbed by yearly rentals. This total figure should be compared with the total costs involved in erecting our own improvements, i.e. usage of Quonset huts, etc. A decision should then be made based upon the most economical and practical figure.

4. In the event it is more economical and practical to erect our own improvements, we should use Quonset huts. These huts are available through U. S. Navy Contacts (five-room size) from \$50.00 to \$1500.00 on a reimbursable fund basis. Relocation costs will be cut materially if these are used.

I agree  
JPM  
11/7/55

I agree  
This matter should  
be resolved at  
the earliest  
possible date.  
Mohr and Parsons  
should handle  
the negotiations  
-JTB- 1-8 ✓

yes  
H

January 6, 1955

DETAILS

Reference is made to an Executives Conference memorandum to you dated November 1, 1954, wherein the Conference unanimously recommended that the FBI immediately seek appropriations for the purchase of land and re-establishment of our main radio stations allowing for a margin of safety of \$50,000 for the land, \$50,000 for the buildings and \$100,000 for the antenna towers and structures. The radio equipment itself is already available. You instructed that a survey be made to determine the possibility of Government-owned land in the vicinity of Washington suitable for setting up radio receiving and transmitting stations. You had in mind the possibility that in any requests for appropriations the question might be raised as to suitable land already owned by the Government in this vicinity. You also instructed that a determination be made as to the actual acreage needed for the re-establishment of our receiving and transmitting stations. The results of this survey are as follows:

I DESIRABILITY OF MOVING [REDACTED]

(1) The present [REDACTED] (33 acres in size and rented for \$115.00 per month) is in a very old farmhouse which has required constant maintenance, and at the present time, the owner is selling lots and building houses under our existing antenna structures. b7E [REDACTED] is 60 acres in size and rents for \$35.00 per month.

(2) Since establishing our [REDACTED] the present Andrews Field Air Base has been established in the immediate vicinity and there is a constant element of risk from planes operating from Andrews Field. You will recall that within the last few weeks a plane crashed within the immediate vicinity of this station.

(3) In addition to the element of risk from planes using Andrews Field, there is the even greater lack of security occasioned by the fact that Andrews Field would be a primary military target in the event of enemy attack.

Because of the above factors, the Director previously has indicated his approval of moving the [REDACTED] Radio Stations. The move, of course, has been contingent upon the availability of funds. We do not have sufficient appropriations at this time. b7E

II ACREAGE:

It is agreed with the FBI Laboratory that 150 acres for each site (two sites necessary) are needed for the following reasons:

(1) The desirable antenna coverage would be approximately 1,000 feet in each direction from the centrally located station.



Memorandum to Mr. Tolson

January 6, 1955

Each piece of land, if 150 acres in size, would run roughly 2,500 feet on the sides. Considering the fact that antenna coverage is 1,000 feet in each direction from the centrally located station, there would leave remaining approximately 500 feet which should be used for a necessary building and a small protective margin around the edges of the property.

(2) Two sites of land are needed because one has to serve as the transmitting station and the other as the receiving station. It is technically impossible to operate both the transmitting and receiving functions from a single site if communication is to be had with more than a single station at a time. These sites should be a minimum of a mile apart and preferably should be few miles apart for efficient operation.

(3) The argument may be presented that the [redacted] Radio Station has approximately 33 acres of land and the [redacted] Station 60 acres of land; therefore, there would appear to be no need for additional acreage as indicated in paragraph (1). The additional land is recommended over and above the current [redacted] for the following reasons:

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A. The [redacted] Stations were established on a "crash" basis during the initial stages of World War II, and time did not permit the location and acquisition of better sites.

B. At the time of establishment of the [redacted] Stations, the Bureau's radio network encompassed only a few field office stations, whereas now there is a radio station in each field office. Consequently, there is an urgent necessity for expanded antenna facilities to communicate with these additional stations, which facilities cannot be established on the [redacted] property because of the limited acreage.

b7E

C. As pointed out above, new houses are currently being erected under our present antenna structures. The occupants of these houses possibly will receive interference from our operations and undoubtedly we will receive interference from electrical appliances in those houses. The larger acreage proposed will afford additional security against such mutual interference.

Memorandum to Mr. Tolson

January 6, 1955

b7E

III SUGGESTED LOCATION OF RADIO STATIONS:

It is strongly recommended that consideration be given to relocating the [redacted] stations within the vicinity [redacted] This is recommended for the following reasons:

(1) [redacted] has been chosen as the war relocation center of the FBI in the event of hostilities. There is a definite necessity to have our radio facilities as near to the relocation center as possible. In the event of hostilities, there will be a definite need for emergency transmission of radio communications. The proximity of our radio stations to the war relocation center would promote a more efficient operation. The current microwave arrangement being established [redacted] will, of course, not be sufficient for radio transmission on a long-range basis to our field offices since it was established as a part of a separate communications system sponsored by the White House to interconnect certain so-called critical security agencies and will be used exclusively for that purpose. It is not feasible to use the microwave setup for transmission of radio messages inasmuch as such an arrangement allows for transmission only for short distances and then in order to establish greater transmission repeater stations are necessary. Thus, this operation becomes economically unsound for purposes of long-range radio transmission.

(2) The proximity of [redacted] our radio stations would allow promotion of security facilities. The [redacted] constantly patrolled and the land [redacted] [redacted] also receives the careful eye of the [redacted] security setup.

(3) We already have FBI personnel established [redacted] under the supervision of a Special Agent in Charge. The establishment of our radio stations within the vicinity of the FBI [redacted] [redacted] would allow for closer supervision of the radio station.

IV ATTEMPTS TO LOCATE GOVERNMENT-OWNED LAND IN THE VICINITY OF WASHINGTON:

Exhaustive attempts have been made to locate Government-owned land within [redacted] It was not deemed feasible to survey land beyond [redacted] [redacted] because of the distances that would be involved between [redacted]

Memorandum to Mr. Tolson

January 6, 1955 b7E

the location of such sites and FBI Headquarters in Washington or the war relocation center [redacted] In addition, it would be economically unsound to move our existing equipment over long distances, i.e., the greater the distance the greater the cost of transfer. The problems of supervision and the problems of transporting messages into Washington [redacted] must be considered. All Government-owned land within the above-mentioned radius has been surveyed. Upon contacting the various Government agencies in Washington, no mention was made as to why the FBI desired land and, of course, no commitments were made regarding land if such were available.

[redacted]

This agency currently using all land it possesses. A complete survey was made of sites [redacted] however, no extra land available.

[redacted]

No available land within the desired radius of Washington.

[redacted]

However, consideration of this land reflects that it would have to be cleared in its entirety and that an additional site of 150 acres would still be needed in close proximity to land owned by [redacted] It is not felt we should become obligated to [redacted] by accepting his kind offer. It is additionally believed that it would be economically unsound to permanently locate our radio stations on land [redacted] inasmuch as his eventual heirs may not desire FBI radio stations on the property.

(3) Department of Commerce:

No land available.

[redacted]

Land surrounding [redacted] [redacted] currently available for usage. This land surveyed; however, it is in plots of 20 acres or less and represents more or less swamp land that would be economically unsound to clear. In addition, this land is adjacent to an air base and would cause serious interference with radio transmission and receiving.

Memorandum to Mr. Tolson

January 6, 1955

b7E

(5) Department of the Army:

Map obtained from Army Engineers reflecting all Army-owned land within [redacted] No sites found available for relocation of radio stations. [redacted] surveyed; however, authorities reluctant to relinquish land in view of necessary training programs. This land believed not adaptable for purposes of relocating radio stations now.

(6) Department of the Interior:

Map obtained from Department of Interior officials reflecting all Government-owned land within [redacted]

[redacted] Only land available through Interior Department would be land currently comprising national battlefield areas. This land surveyed by the FBI Laboratory and declared not to be adaptable to relocation of radio stations.

(7) [redacted]

Two helicopter trips were made over the entire [redacted] [redacted] Two days were spent in walking over a considerable amount of the [redacted] area. One 300 acre site located in [redacted] Minor authorities at [redacted] first indicated that [redacted] would interpose no objection to usage of [redacted] by FBI. This site would require only clearance of 150 acres at the cost of \$275 an acre. [redacted]

[redacted] and it was decided that the [redacted] would have to regretfully decline the usage of this property by the FBI. [redacted] indicated that this particular site was part of the land used for the purpose of [redacted] and, consequently, it could not be released. There is no other cleared, partially cleared or wooded areas [redacted] which we might be able to use for the relocation of our radio station. It is not felt we should go over the heads of [redacted] by contacting [redacted]

[redacted] here in Washington relative to this matter. Our relations are currently too good with [redacted] to risk strained feelings as a result of a move of this nature.

(8) The legal officer, [redacted] was informally contacted relative to the possibility of [redacted] purchasing approximately 300 acres of land bordering on the [redacted] The legal officer advised that regretfully

Memorandum to Mr. Tolson

January 6, 1955

[redacted] could not effect the purchase of any additional land at this time due to administrative rulings imposed upon them by [redacted] Headquarters in Washington.

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(9) Farm Land Surrounding [redacted]

Two pieces of land have been located, already cleared and adjacent to [redacted]. One piece is known to be for sale for approximately \$19,000. The Laboratory has examined the site and has indicated it to be an excellent transmitting site. The second piece of land is somewhat larger than the first but is in the proximity. This land is approximately \$31,000. The realtor handling both pieces of property, [redacted] informally contacted regarding this land. [redacted] is not aware of the fact that he was contacted by a representative of the FBI or the U. S. Government. By letter to DeLoach dated 1-1-55, [redacted] one of two sites now available for leasing.

V QUONSET HUTS:

Five-room Quonset huts available to us through U. S. Navy contacts. If these huts suitable for radio transmission and receiving, [redacted] Code 131, Extension 64778, should be contacted regarding this. Usage of these huts can materially reduce relocation costs.

Memorandum to Mr. Tolson

January 6, 1955

VI RECOMMENDATIONS:

1. That [redacted] Stations be moved as expeditiously as available funds permit.

2. That relocation sites be physically located adjacent to or in vicinity of war relocation center [redacted]  
[redacted]

3. That FBI Laboratory enter into negotiations for two sites of a minimum of 150 acres each for reestablishment of these radio stations. The above-mentioned two sites should be first considered inasmuch as they already have been surveyed and appear good possibilities. In any negotiations, the following prerequisites should be definitely established:

(a) The owner's identity should be established and Bureau files should be checked re the owner.

(b) In order to properly amortize our own costs and make any move worthwhile we should insist on a one-year lease containing an optional renewal clause with rights to renew the lease on a yearly basis for a maximum of ten years.

(c) We should determine the desirability of having the owner erect improvements on the land and the total cost of such improvements on an amortization basis, i.e. to be absorbed by yearly rentals. This total figure should be compared with the total costs involved in erecting our own improvements, i.e. usage of Quonset huts, etc. A decision should then be made based upon the most economical and practical figure.

4. In the event it is more economical and practical to erect our own improvements, we should use Quonset huts. These huts are available through U. S. Navy Contacts (five-room size) from \$50.00 to \$1500.00 on a reimbursable fund basis. Relocation costs will be cut materially if these are used.

Memorandum to Mr. Tolson

b7E

ADDENDUM - NPG:gt 12/14/54

Inquiry of [redacted] Associate General Counsel, General Accounting Office who passes on matters relative to availability of appropriations, determined that specific language granting authority to this Bureau to acquire land and make improvements thereon would be necessary in the appropriation phraseology of this Bureau should it desire to acquire land either directly or on a reimbursable basis from other Government agencies. [redacted] referred to the 26th Volume, Comptroller Decision, page 677 in support of this opinion. Thus, it would not be possible for this Bureau to arrange for [redacted] to purchase this land and then turn it over to our use by reimbursing [redacted] for the cost of the land and any improvements constructed thereon.

Mr. Morrow further advised that agencies such as the FBI are not empowered unless specific authority is again set forth in its appropriation phraseology to negotiate leases for more than one fiscal year. He pointed out that there would be nothing to prevent this Bureau from negotiating a lease each fiscal year with a clause guaranteeing the Government renewal option for a five or more year period.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. R. <sup>RAV</sup> HARBO

DATE: 1/28/55

FROM : D. J. Parsons *P*

SUBJECT: SEAT OF GOVERNMENT WAR PLANS

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

*ma*  
Bureau War Plans Auxiliary space for S.O.G.

Your memorandum of January 5, 1955, requested a review of the volume furnished of condensed Seat of Government War Plans and that any suggested changes be called to the attention of your Division by January 31, 1955.

This is to advise that the plans' manual has been reviewed, and the Laboratory Division has no suggestions other than with respect to evacuation personnel as covered in Mr. Conrad's memorandum to me dated January 27, 1955.

DJP:edm  
 (3)  
*edm*

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EX-103

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 51 FEB 9 1955

*McIndee*



# Office Memorandum • UNITED STATES GOVERNMENT

DECLASSIFICATION AUTHORITY DERIVED FROM:

FBI AUTOMATIC DECLASSIFICATION GUIDE

DATE 05-22-2012

3: January 28, 1955

TO : Director, FBI

FROM : SAC, Detroit (66-2276)

PERSONAL &amp; CONFIDENTIAL

REGISTERED MAIL

~~TOP SECRET~~

SUBJECT: SEAT OF GOVERNMENT WAR PLANS

DECLASSIFICATION AUTHORITY DERIVED FROM:  
FBI AUTOMATIC DECLASSIFICATION GUIDE  
DATE 4/14/2010

Attention: Training and Inspection Division

Bureau War Plans Auxiliary Space For S.O.G.

ReBulet 1/12/55, forwarding copy Number 12 of "Highlights of the Seat of Government War Plans for the Chain of Command for the Federal Bureau of Investigation."

I have thoroughly reviewed this document, as outlined in recommendation number two, page two, of Mr. HARBO's memorandum to Mr. TOLSON, dated 1/5/55.

The instructions appear to be concise and workable and by following them it is believed that the Bureau could continue its operation at its alternate headquarters with a minimum of confusion, consistent with the degree of the emergency.

It is noted, in reviewing these instructions, that a great deal of reliance is placed upon various employees at the Seat of Government to carry out certain assignments in moving headquarters from the Seat of Government to the alternate site. It is my thought that the only time the field chain of command would be called upon to take over the direction of the Bureau would be in case of a very serious bombing of Washington, D. C., which would have eliminated the Seat of Government command, either through serious injury or possible death, from taking over the direction of the Bureau. If this should happen, it would also more than likely eliminate a great majority of the other Bureau personnel that are designated in these war plans to handle certain assignments at the alternate headquarters. If one of the field chain of command was then called upon to take over direction of the Bureau, he would be without the help of the other Bureau employees who have been designated to handle certain operations at the alternate headquarters and he, in turn, would not have physically seen the arrangements that are in effect at the alternate headquarters.

I would therefore suggest that the Bureau consider the advisability of having each of the field chain of command physically inspect and become familiar with the alternate headquarters and the facilities that are available for their use. I believe this could easily be accomplished by having the field chain of command remain in Washington one extra day for a study of this alternate headquarters when they report for their two-day conferences or to handle this study when attending In-Service.

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2/4  
JAN 31 1955

FHM:MEB

51 FEB 9 1955 7-159

EXP. PROC. JAN 31 1955

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. PARSONS

DATE: Jan. 27, 1955

FROM : I. W. CONRAD

SUBJECT: WAR PLANS Auxiliary space  
RELOCATION SITE

For E. O. G.

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

It is noted that the present Seat of Government War Plans, as reflected in Bureau memorandum 9/13/54 and subsequent evacuation listings, provide for only ten Laboratory employees to be evacuated during the initial emergency evacuation period. It is pointed out in this connection, as reflected in my memorandum of 8/18/54, that the listing of only ten Laboratory employees for evacuation was predicated upon the hypothetical basis suggested by the Training & Inspection Division that all radio, telephone and teletype communications facilities were installed in ready-to-go-condition at the relocation site. It is further noted that as of the present, radio communications facilities are not installed on a ready-to-go basis, although the Bureau has approved moving our main radio stations from [redacted] to the vicinity [redacted]. Accordingly, the Laboratory evacuation personnel properly should reflect a total of 52 rather than of ten.

Confirming information orally furnished to Mr. J. E. McArdle, it is considered that during the initial 24 to 48 hour evacuation period, desk space should be provided for a total of eight employees; it is contemplated that the remainder of the Laboratory personnel will be fully occupied in installing communications facilities. The installation work referred to will consist of erecting antenna poles, stringing antennas from such poles, uncrating and putting together some \$75,000 worth of stored radio equipment in order to provide radio communications facilities at the earliest possible time.

There is attached a list of personnel to be included in such evacuation plans.

ACTION: For appropriate action by the Training & Inspection Division.

ENCL. I AGREE  
IWC/mek 1/28 M  
(6) RH

Attachment

1- Mr. McArdle

RECORDED 41

13 FEB 4 1955

EX-10

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66-17381-610  
MCARDLE

7-189

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. D. J. PARSONS

DATE: 1/26/55

FROM : I. W. Conrad

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b7C  
b7E

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

SUBJECT: EMERGENCY PLANS - MICROWAVE SYSTEM  
*On a regular War Plans Auxiliary Space For S.O.B.*  
 Reference is made to Mr. Harbo's memorandum to

Mr. Tolson dated January 21, 1955, captioned "War Plans - Evacuation," which, among other matters, sets forth a target date of 3/1/55 for the reinstallation of the microwave equipment now [redacted]  
 [redacted] Mr. Tolson instructed, "See whether this can be expedited."

As you know, the contract was signed with Motorola Company 12/22/54 to handle this equipment move. The matter subsequently has been closely followed by the Laboratory, personal follow-ups being made approximately twice weekly. The actual moving of the tower and building is to be done by a subcontractor, and the local Motorola representative has now advised that the subcontractor will not have a crew available until approximately February 15th. The "top secret" status of the microwave network is a complicating factor in the delay. The urgency of the situation repeatedly has been pointed out to the Motorola representative and he has assured us that Motorola is making every effort to get the job under way as soon as possible.

While we are continuing to press vigorously the reinstallation [redacted] your attention is respectfully invited to the following two related situations:

1. Although the microwave network was originally intended to provide emergency interagency communication between the White House and a few so-called critical agencies, we now have learned that planning is being done in the Office of Defense Mobilization (ODM) to expand the microwave system to include between 30 and 40 government agencies. The enlarged plan calls for the construction of a major relay station somewhere in the general vicinity [redacted] the exact location being undetermined at this time.

[redacted] the entire microwave network, orally has advised that any microwave communication which we establish at this time [redacted] will necessarily be temporary in nature since we will be expected to tie in to the major relay station when it is completed. This is estimated to be at least a year away. Thus, we can expect additional constructional work to be necessary at such time as the main relay becomes available.

cc - Mr. McArdle (sent direct)

IWC:edm

(6)

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FEB 9 195566-17381-611  
cc 66-17381-611

MCARDLE

2-11

UNRECORDED COPY FILED IN 66-17381-611

Memorandum for Mr. D. J. Parsons

b7E

2. Although the FBI equipment [redacted] has been installed and operative for a considerable period, the remainder of the microwave system has not been fully operating even among the limited group of critical agencies. This same situation will continue to exist even after our installation [redacted] and there is no possible way at this time for the FBI to establish microwave communication with the majority of the other critical agencies simply because facilities for agencies [redacted] are not operative. The planning of an expanded system by ODM prior to completing the limited system has introduced a great deal of confusion into the entire program.

ACTION:

The [redacted] reinstallation will be closely followed by the Laboratory to insure that responsibility for delay in the over-all system cannot be placed on the FBI.

✓

February 2, 1955

MEMORANDUM FOR MESSRS. NICHOLS  
BOARDMAN  
BELMONT  
MOHR  
TAMM  
ROSEN  
HOLLOMAN  
SIZOO

Re: HIGHLIGHTS OF SEAT OF GOVERNMENT  
WAR PLANS FOR CHAIN OF COMMAND

*Adding to Feb 5-0-2.*

Recommendation number two of memorandum from Mr. Harbo to Mr. Tolson re Seat of Government War Plans dated 1/5/55, a copy of which memorandum accompanied each volume of Highlights of Seat of Government War Plans for Chain of Command, stated: "Persons receiving a copy of this volume furnish to the Training and Inspection Division by January 31, 1955, any suggested changes in order that these views may be correlated and considered in connection with future revisions."

To date the Training and Inspection Division has not received a memorandum from the above-listed officials conforming to the above instruction. You should immediately submit a memorandum pointing out such specific changes as you deem desirable or set forth merely that you have no changes to recommend.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover  
Director

RECEIVED READING ROOM  
FEB 2 4 35 PM '55

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

JEM: jla  
(10)

RECORDED-32

66-17381-612

MAILED 8  
FEB 3 - 1955  
COMM-FBI

13 FEB 4 1955

*PH M*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. R. T. HARBO *RT*DATE: February 3,  
1955FROM : MR. A. H. BELMONT *AH*cc Mr. Boardman  
Mr. BelmontSUBJECT: HIGHLIGHTS OF SEAT OF GOVERNMENT  
WAR PLANS FOR CHAIN OF COMMAND

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

*0 Bureau War Plans Auxiliary space For S.O.G.*

Reference is made to the Director's memorandum of February 2, 1955, stating that an immediate memorandum should be submitted pointing out specific changes deemed desirable in the volume entitled as above prepared by you.

I have no specific changes to recommend inasmuch as all recommendations of this Division were submitted to your Division during the preparation of the above volume. Any further suggestions which occur will, of course, be called to your attention.

VPK:td  
(3)

RECORDED-27

66-17381-613

13 FEB 7 1955

MC ARJAG

7-189

DATED 2-10-55

TO

FROM : THE EXECUTIVES CONFERENCE

SUBJECT: WAR PLANS; [REDACTED]  
RADIO STATIONS

b7E

Tolson  
Sizoo  
Winterrowd  
Tele. Room  
Holloman  
Gandy

The Executives Conference consisting of Messrs. Tolson, McGuire, Holloman, Rosen, Belmont, Sizoo, Conrad, Q. Tamm and Mohr on October 14, 1954, considered the question of obtaining the National Bureau of Standards' radio site [REDACTED] for relocation of our main radio stations now situated [REDACTED]

It will be recalled that on 8/12/53 the Conference recommended and the Director approved a proposal that relocation of [REDACTED] stations be deferred for an estimated period of 1 1/2 to 2 years, based on the probable availability within that period of the highly desirable Bureau of Standards' site. Close follow-up with the Bureau of Standards reflected their move [REDACTED] to be near completion this year and, accordingly, on July 19, 1954, the Bureau directed a formal inquiry to the Bureau of Standards as to the terms and conditions under which [REDACTED] site might be made available to the FBI.

A formal reply now has been received indicating that while the Bureau of Standards would prefer to retain [REDACTED] property for certain residual radio operations, approximately 1/3 only of its 450 acres is needed by Bureau of Standards, and the entire site could be made available to the FBI if the FBI in return would undertake to locate and equip for the Bureau of Standards an alternate smaller site at an estimated cost of approximately \$200,000. It is noted that for technical reasons of mutual radio interference, it is not possible for the FBI and the Bureau of Standards to share the site.

It was pointed out to the Conference that although this cost is somewhat in excess of what had been expected, an even more serious obstacle lies in the physical conditions specified by the Bureau of Standards for the alternate smaller site. Accordingly, after careful study and informal conferences with Bureau of Standards representatives (the last of which was held 10/13/54), it was recommended to the Conference by the Laboratory that in view of the unrealistic conditions imposed by the Bureau of Standards on such a transfer, the Bureau make no further attempt to procure [REDACTED] site at this time, but that

cc: Mr. Harbo  
Mr. Sizoo

Attachment  
IWC/nck

NOT RECORDED  
117 FEB 2 1955

BOARDMAN

ORIGINAL COPY FILED IN

b7E

Executives Conference Memo 10/15/54

Re: War Plans; [redacted] Radio Stations

the way be left open to resume negotiations in the event of a subsequent change in the Bureau of Standards' position. Although the original  $1\frac{1}{2}$  to 2 years for which the move [redacted] was deferred has not yet expired, it is believed the Laboratory should proceed at once to study possible alternative radio relocation sites.

RECOMMENDATION:

The Executives Conference unanimously recommended in view of the facts presented that no further attempt be made to obtain [redacted] site at this time. A proposed letter advising the Bureau of Standards is attached.

*we should get this  
done without delay -  
By November 1, 1954*

*[Signature]*



~~1.  $\frac{1}{2}$  of the total population is under 18 years of age.~~

Feb. 3, 1955

Director, FBI

DECLASSIFICATION AUTHORITY DERIVED FROM:  
 FBI AUTOMATIC DECLASSIFICATION GUIDE  
 DATE 4/19/2010

## GOVERNMENT EMERGENCY PLANS

b7E

I thought you would be interested in a major pending change in the over-all U. S. Government emergency planning as it relates to agency relocation centers and interagency communications facilities. It will be recalled that original relocation plans called for relocation centers for [redacted] and several critical agencies including [redacted]

and FBI. [redacted] and the Office of Defense Mobilization were subsequently included. A microwave radio communications system has been under construction to provide emergency communication between the President and heads of the respective critical agencies. Although the FBI portion of this microwave system has been completed for some time, certain portions of the system belonging to other agencies are as yet incomplete.

We have learned in connection with a proposal of the Office of Defense Mobilization to relocate a greatly expanded number of Government agencies, understood to be between 30 and 40, that a correspondingly expanded microwave communications system is contemplated to link these various centers. Under the proposed larger system, a series of major relay stations will be established, and FBI microwave communication from our new relocation center [redacted] [redacted] would enter a relay station which is not now in existence and which probably will not be completed for at least a year or two. It is understood that the cost of the contemplated microwave system in its expanded form will be in the vicinity of \$30,000,000.

In the meantime we are moving our microwave equipment [redacted] from which latter point we will tie into the existing microwave system at a nearby station. A contract for the move has been signed and it is expected that the contractor will complete the work about March 25, 1965.

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

RECEIVED  
JAN 8 1956  
FBI  
U.S. DEPT. OF JUSTICE  
ATTORNEY GENERAL  
ROBERTS  
Went Parsons to Tolson  
2/2/56  
IWC:ctw  
IWC/mek

NOT RECORDED  
117 FEB 7 1955

COMM FBI

ORIGINAL COPY FILED IN 66-111-23

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Parsons

DATE: 1-20-55

FROM : I. W. Conrad

b6  
b7C  
b7E

SUBJECT: BUREAU WAR PLANS  
EMERGENCY STORAGE SPACE

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

Auxiliary Space For S.O.

This is to advise that all equipment in storage at the

The hauling was done by GSA trucks and workmen and was supervised by SA [redacted] and Radio Engineer [redacted] of the Laboratory.

Charts showing the location of the equipment as stored in the [redacted] are attached hereto.

The keys to the storage space [redacted] were obtained from Mr. N. P. Callahan by SA [redacted] and returned to [redacted] Supply Officer at [redacted]

## RECOMMENDATION:

It is recommended the Administrative Division take the necessary steps to terminate the agreement between [redacted] and the FBI concerning the use of the storage space at [redacted] inasmuch as we have no further need for this storage space.

FBI

680681A W. V. E. H. M.

700 50

Attachment

- 1 - Mr. N. P. Callahan, Room 5517
- 1 - Mr. J. E. McArdle, Room 5250

66-17385

GLD:ctw

(6) ctw

NOT RECORDED

176 FEB 11 1955

51 FEB 15 1955

7-189

ORIGINAL FILED IN 66-17385

Mr. Nichols

1-12-55

L. E. Wherry, Jr.

b6  
b7C  
b7E

*Original WAR PLANS Auxiliary Space For S.O.G.*  
**CRYPTOGRAPHIC MATERIAL FOR  
EMERGENCY RELOCATION CENTER**

Reference Mr. Harbo's memorandum to Mr. Tolson September 27, 1954, captioned as above in which recommendations were made and approved for the storage of certain cryptographic material [redacted]. Reference is also made to my memorandum to you of November 9, 1954, captioned as above, listing cryptographic material available for and subsequently transferred [redacted].

The following cryptographic material and supplies, completing the list of material to be prepared for the Emergency Relocation Center by the Communications Section per Mr. Harbo's memorandum, are now available for transportation to and storage [redacted].

This material is now stored in two cabinets in Room 4642. Keys to these cabinets are attached hereto.

Spare Parts, Supplies and Manuals

Machines

4 - [redacted] (Bases) Serial #'s 6795  
6796  
6797  
6798

4 - Stepping Units, Serial #'s 6795  
6796  
6797  
6798

8 - Cipher Units, Serial #'s 6795  
6796  
6797  
6798  
23224  
23225  
23226  
23227

Tolson \_\_\_\_\_ Attachment

Boardman \_\_\_\_\_

Nichols \_\_\_\_\_

Belmont \_\_\_\_\_

cc - Mr. McArdle

Harbo \_\_\_\_\_

Mohr \_\_\_\_\_

Parsons \_\_\_\_\_

Rosen \_\_\_\_\_

Tamm \_\_\_\_\_

Sizoo \_\_\_\_\_

Winterrowd \_\_\_\_\_

Tele. Room \_\_\_\_\_

Holloman \_\_\_\_\_

Gandy \_\_\_\_\_

Mr. Downing

Mr. Runaldue

(Sent separately)

LEW:dep(8)

7-189

165-17351-  
NOT RECORDED  
176 FEB 10 1955

ORIGINAL FILED IN 66-17351

1-12-55

8 Sets of Rotors, one set to each  
 box - - - - - Box numbers 243  
 244  
 245  
 246  
 247  
 248  
 249  
 250

4 - Power Converters (Power Supply)  
 No serial number.

Each complete machine consists of a base, a stepping unit, 2 cipher units, 2 sets of rotors and one power converter. These parts are interchangeable.

#### Spare Parts

20 - 2D21 Radio Tubes  
 9 - 12AX7 Radio Tubes

b7E

#### Supplies

1 - Repair Tool set including one Repair base.  
 50 - Pieces of Twilljean cloth for cleaning machine contacts.  
 1 - Bottle of Quietone lubricant  
 2 - Tubes of Lubriplate lubricant  
 60 - Rolls of printers tape  
 20 - Typing ribbons

#### Manuals

5 - AFSAG 1233, Repair and Maintenance Instructions for   Joint, register numbers 210, 211, 212, 213, 214.  
 5 - AFSAG 1233-1, Supplement No. 1 to AFSAG 1233, register numbers 555, 556, 557, 558, 559.  
 5 - AFSAG 1294, Interim Shop Repair Manual, register numbers 280, 281, 282, 283, 284.

1-12-55

b7E

2 - copies of [ ] monthly key lists for December, 1954, January and February, 1955. Subsequent copies for March, April and May, 1955, et cetera. will be furnished when appropriate by Cryptanalysis and Translation Section of the Laboratory.

Ten copies of Manual of Operation and Routine Maintenance, [ ] will be forwarded [ ] by the Cryptanalysis and Translation Section of the Laboratory in the near future coincident with other material being prepared [ ] by that section and should be stored in one of the two cabinets containing code machines and associated material upon receipt [ ]

Bureau Cipher Pads

For use by Field Divisions, Legal Attaches and Foreign Liaison Representatives in exchanging coded communications with the Emergency Relocation Center.

<u>Office</u>	<u>Encoding</u>	<u>Decoding</u>
Albany	5751 to 5800	9601 to 9650
Albuquerque	4201 to 4250	4451 to 4500
Atlanta	1401 to 1450	3651 to 3700
Baltimore	4651 to 4700	5551 to 5600
Birmingham	6701 to 6750	6951 to 7000
Boston	1901 to 1950	7701 to 7750
Buffalo	9201 to 9250	9701 to 9750
Butte	0301 to 0350	0551 to 0600
Charlotte	9851 to 9900	2751 to 2800
Chicago	7701 to 7750	7501 to 7550
Cincinnati	8501 to 8550	9551 to 9600
Cleveland	7551 to 7600	9501 to 9550
Dallas	4201 to 4250	4451 to 4500
Denver	7601 to 7650	9401 to 9450
Detroit	4701 to 4750	6151 to 6200
El Paso	8151 to 8200	9701 to 9750
Houston	8951 to 9000	9451 to 9500
Indianapolis	8301 to 8350	2951 to 3000
Kansas City	2151 to 2200	6251 to 6300
Knoxville	8601 to 8650	9651 to 9700

1-12-55

<u>Office</u>	<u>Encoding</u>	<u>Decoding</u>
Little Rock	7751 to 7800	2251 to 2300
Los Angeles	8351 to 8400	6901 to 6950
Louisville	5801 to 5850	2501 to 2550
Memphis	3851 to 3900	3201 to 3250
Miami	6451 to 6500	6401 to 6450
Milwaukee	3451 to 3500	3701 to 3750
Minneapolis	9451 to 9500	9551 to 9600
Mobile	2201 to 2250	8151 to 8200
Newark	1451 to 1500	1201 to 1250
New Haven	5201 to 5250	5451 to 5500
New Orleans	5551 to 5600	8251 to 8300
New York	9751 to 9800	9501 to 9550
Norfolk	5701 to 5750	5951 to 6000
Oklahoma City	4401 to 4450	9201 to 9250
Omaha	6201 to 6250	6451 to 6500
Philadelphia	5651 to 5700	6701 to 6750
Phoenix	2201 to 2250	2451 to 2500
Pittsburgh	8751 to 8800	8601 to 8650
Portland	7951 to 8000	8851 to 8900
Richmond	2701 to 2750	2951 to 3000
St. Louis	7101 to 7150	6751 to 6800
Salt Lake City	0651 to 0700	9401 to 9450
San Antonio	9901 to 9950	9601 to 9650
San Francisco	4101 to 4150	5201 to 5250
Savannah	1351 to 1400	4801 to 4850
Seattle	4351 to 4400	5451 to 5500
Springfield	6701 to 6750	6951 to 7000
San Diego	4701 to 4750	7951 to 8000
Anchorage	8151 to 8200	4351 to 4400
Honolulu	9251 to 9300	6051 to 6100
San Juan	9551 to 9600	9351 to 9400
Legal Attache Paris, France	07901 to 07950	05051 to 05100
Legal Attache Rio de Janeiro, Brazil	7251 to 7300	7451 to 7500
Legal Attache Havana, Cuba	9551 to 9600	04001 to 04050
Legal Attache London, England	05701 to 05750	04201 to 04250
Legal Attache Madrid, Spain	5201 to 5250	06651 to 06700

1-12-55

<u>Office</u>	<u>Encoding</u>	<u>Decoding</u>
Legal Attache Mexico, D.F., Mexico	8201 to 8250	02601 to 02650
Legal Attache Rome, Italy	07301 to 07350	06501 to 06550
Liaison Representative Salzburg, Austria	5201 to 5250	4451 to 4500
Liaison Representative Heidelberg, Germany	3201 to 3250	03751 to 03800
Liaison Representative Ottawa, Ontario, Canada	9551 to 9600	9401 to 9450

Coding Material for Use Between the White House and the Bureau's  
Emergency Relocation Center:

- 1 - Coding Machine, M-209B Converter
- 1 - AFSAP 2944G, Olympus Key List for M-209B Converter, Registry number 8
- 1 - AFSAG 1265, Instructions for operating M-209B Converter, Registry number 4
- 1 - AFSAP 15912, literal one-time code pad (enciphering only) for messages addressed to White House, Registry number 1.
- 1 - AFSAP 15913, literal one-time code pad (deciphering only) for messages from White House addressed to FBI only, Registry number 2.
- 1 - AFSAP 16983, literal one-time code pad (deciphering only) for messages from White House addressed to any or all critical agencies, Registry number 7.
- 1 - AFSAG 1213, Instructions for using literal one-time code pads listed above, Registry number 515.

1-12-55

b7E

RECOMMENDATIONS:

(1) That the Training and Inspection Division arrange to have the two cabinets containing cryptographic material listed herein picked up from Room 4642 and transported [redacted] accompanied by an armed Special Agent.

(2) That the original of this memorandum be forwarded to [redacted] to be retained by him until the cryptographic material is inventoried physically; that he acknowledge for the cryptographic material on the original before it is filed.

(3) That [redacted] set up ticklers to (a) destroy the [redacted] key list for a given month on the first day of the second month following, i. e., for December, 1954, destroy on February 1, 1955, (b) exchange the [redacted] printer ribbons for fresh ones once each year, beginning August 1, 1955. The replaced ribbons should be forwarded to the Communications Section.



Memorandum to Mr. Nichols

1-12-55

(4) That the  cryptographic material listed b7E  
herein, with the exception of supply items and monthly key lists,  
be carried on the Emergency Relocation Center inventory.

TO :

FROM : I. W. CONRAD

b7E

SUBJECT: WAR PLANS; [REDACTED]  
RADIO STATIONS RELOCATION

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn  
Mr. Nease  
Miss Gandy

Reference is made to Executives Conference memorandum of 10/15/54 relating to relocation [REDACTED] radio stations to permanent sites, in which recommendation was made that the Laboratory study possible alternative sites. Mr. Tolson noted that this should be completed by November 1, 1954.

The additional site searches have been completed from the technical standpoint. Specific sites, technically suitable respectively for radio transmitting station and radio receiving station, have been located contiguous to [REDACTED]

The proposed transmitting site located [REDACTED] consists primarily of 250 acres of cleared, level land available, according to the real estate agent, for \$19,500. Although slightly more land is involved in this tract than would be required for the antenna field, it is noted that the land is bounded by two roads, a power line and the reservation boundary in such a manner that only the tract acreage should be considered. The price is believed to be very reasonable being but \$78 per acre. The proposed receiving site adjoins [REDACTED]

[REDACTED] It is believed that more than one owner is involved in this site. Availability is presently unknown; the area is well suited technically and except for a possible slight increase due to buildings appearing thereon, there appears to be no reason why this property should be substantially more expensive than the transmitting site. Because both of these sites are already level and cleared, they are far more preferable for radio installation purposes than any land which could be made available to us within the reservation itself since, as previously reported, the cost of clearing and grading suitable land within the Reservation has been estimated to be approximately \$600 per acre.

In view of the necessity to relocate [REDACTED] radio stations and in view of the nearness of the proposed sites to [REDACTED] it is considered that the Bureau should endeavor to secure the proposed sites for the purpose indicated. In this connection it is suggested that the Bureau may wish to consider contacting [REDACTED] in an effort to have this land included in [REDACTED] and subsequently made available for Bureau use; alternatively, the Bureau may wish to secure this land directly.

NOT RECORDED  
117 FEB 2 1955

RLM/kmt/IWC/mek

ORIGINAL COPY FILED IN

b7E

**RECOMMENDATION:**

Accordingly, it is recommended that the Bureau approve action directed toward securing these two radio sites, which are contiguous to the [redacted] for the purpose of relocating the [redacted] radio facilities now established [redacted]

RE. [REDACTED]

1/28/55

C. C. [REDACTED]

DEPT. CODES;  
[REDACTED] *Auxiliary Special For S.O.B.*

b6  
b7C  
b7E

In connection with the establishment of emergency headquarters [REDACTED]  
[REDACTED] the following Bureau employees stationed [REDACTED] were  
each given approximately two days of concentrated training in Bureau codes January 18,  
19, 25 and 26: [REDACTED]  
[REDACTED]

Their training covered all cryptosystems now in use and those issued or  
planned for emergency use, including unenciphered codes, digital double codes  
(Bentley's, Universal Trade and Code Book C as bases), inter-office digital  
additive system, one-time letter pads with letter conversion charts, pocket pads  
with dinome substitution, emergency and modified emergency telephone codes, a  
typical "Y" system (personal concealment method using innocuous appearing cover  
text), Conelrad and radio authentication pads, CDP 1700, [REDACTED] and 1209 cipher  
machines.

We would like to point out that this was an extremely concentrated course  
of technical instruction in a very limited period of time. It involved six code  
books, six double codes (systems using cipher pads), three cipher machines and  
five miscellaneous systems for a total of 20 different cryptographic systems. The  
above listed employees were extremely diligent in applying themselves to this  
difficult task and their attitude and enthusiasm were most commendable.

NOTICE:

None. For record purposes.

*166-17381-*  
NOT RECORDED  
176 FEB 4 1955

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

*1 - 66-17381*  
*1 - 66-16362*  
*66-639*  
*10:30 am*  
*(9)*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON ✓

DATE: 1/26/55

b6  
b7C  
b7E

FROM : D. J. Parsons

SUBJECT:

RELOCATION BUREAU RADIO STATIONS

War Plans Auxiliary Space For S.O.G.

My memorandum of January 19th advised of the discussion

which Mr. Mohr and I had with [redacted] real estate broker [redacted] in [redacted] with reference to the possibility of leasing sites with or without buildings for the relocation of our [redacted] radio stations.

Pursuant to our discussion with [redacted] of the Laboratory went [redacted] yesterday and outlined in a general way the specifications for the land and buildings which we would need. [redacted] reports that [redacted] and his partner, [redacted] both retired Army officers, are moving very rapidly. They have lined up one additional site of land with possibilities and also have discussed with [redacted] Richey and Sons, Contractors, for construction of buildings suitable to the Bureau's needs.

[redacted] made it very plain that the buildings should be of inexpensive construction since the amount of the lease would definitely affect our decision as to whether we were interested in their proposition. [redacted] telephoned [redacted] and he and his brother, the architect for the firm, both joined the conference and inquired as to size and construction of the buildings. They raised certain questions as to the floor load to determine how thick the concrete slab will have to be and advised [redacted] that they were immediately starting with architect drawings for proposed cinder block buildings. They indicated to [redacted] that in approximately a week they would have determined their construction costs and be in a position to show us the additional sites of land and be able to give at least a general idea as to terms of the lease they would require.

ACTION:

None, for information and an additional memorandum will be submitted February 2, 1955.

cc - Mr. J. P. Mohr

DJP: [redacted]

(4)

166-17381-  
NOT RECORDED  
176 FEB 4 1955

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
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 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

51 FEB 7 1955

ORIGINAL FILED IN 166-17381-46

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Harbo *Harbo*

DATE: February 3, 1955

FROM : Quinn Tamm *QT*SUBJECT: HIGHLIGHTS OF SEAT OF GOVERNMENT  
WAR PLANS FOR CHAIN OF COMMAND

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
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 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

Auxiliary space For S.O.G.

Reference is made to the above-entitled memorandum.

You are advised that I have no changes to recommend.

QT:VH

(2)

RECORDED-27

66-17381-614 *8*

13 FEB 7 1955

EX-117

MC ARDLE

2-11

7-189  
FEB 14 1955

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. HARBO *Row*

DATE:

February 7, 1955

FROM : L. V. Boardman *LVB*

SUBJECT: HIGHLIGHTS OF SEAT OF GOVERNMENT

*Office* Bureau WAR PLANS FOR CHAIN OF COMMANDAuxiliary space For S.O.G.

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Harbo \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

Reference is made to the Director's memorandum of 2/2/55, requesting that a memorandum be submitted pointing out specific changes deemed desirable in the above-captioned volume.

I have no specific changes to recommend at this time.

LVB:CSH  
 (3)

RECORDED - 24

66-17381-615

EX-117

*MacArthur*  
*2-10*

7-109  
 1 FEB 14 1955

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. HARBO

DATE: 2/7/55

FROM : J. A. SIZOO

SUBJECT: HIGH LIGHTS OF SOG WAR PLANS  
FOR CHAIN OF COMMAND

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

Reference is made to the Director's memorandum, captioned as above, dated 2/2/55.

A review of the copy of this memorandum, which is being maintained in this office for reference by Mr. Tolson and myself, has been made. I have no suggestions to make at this time for changes in the war plans. Auxiliary space For S.O.G.

Bureau

JAS:pc

RECORDED - 24

66-17381- 616

EX - 117

MAFOLÉ  
m-afol  
r-afol

7-189

FEB 12 1955



## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON ✓

DATE: February 4,  
1955

FROM : J. P. MOHR

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

SUBJECT: HIGHLIGHTS OF SEAT OF GOVERNMENT  
 ○ Bureau WAR PLANS FOR CHAIN OF COMMAND

Auxiliary space For S. O. G.

A copy of the original volume as captioned above was received and found to be sufficient in its purpose to highlight existing instructions relating to emergency operations of the Bureau. On page 3, the section entitled, "Evacuation", the telephone for Mr. J. P. Mohr is shown as Jackson 2-5012. The telephone number has been changed to Kenmore 8-5249 and the Training and Inspection Division was verbally advised of this on January 15, 1955, in order that referenced matter would reflect correct information.

At present there are no specific changes deemed necessary to be made to this record. New developments in emergency planning will be promptly called to your attention.

CC: Training &amp; Inspection Division

LJG:gt

3

Act. Dir. II 2-7-55/jk

*[Handwritten signature]*

*[Handwritten mark]*

RECORDED-27

66-17381-617

EX-128

MCARDLE

2 M

7-189

FEB 11 1955

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. MOHR

DATE: Feb. 9, 1955

FROM : N. P. CALLAHAN *mp*SUBJECT: *0* BUREAU WAR PLANS -- *Emergency Plans, 7.0.9*  
EMERGENCY DISBURSEMENTS

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

Reference is made to my memorandum of January 7, 1955, on the above subject wherein it was indicated that the Bureau defer any action on preparing any further emergency disbursement instructions until copies of the proposed instructions of the Treasury Department were available, it being indicated in the recommendation that this would be about March 20, 1955. It was indicated that a tickler would be set up to contact the appropriate officials of the Treasury Department to secure copies of the instructions when available.

I contacted the Treasury Department by telephone this morning and was advised that a meeting of Treasury officials involved in this project had been held yesterday, and it was found that the changes desired by them were more numerous than had been anticipated, and as a result such changes would have to be worked into the proposed instructions and again considered in their entirety. It was indicated that it was felt that it would be another 30 days before the final draft of the instructions could be secured. It will be noted that this means that the instructions will be available about March 10, 1955, which is about 10 days earlier than was stated in my previous memorandum.

RECOMMENDATION:

It is recommended that the Bureau defer any further action on a packaged emergency disbursement plan until copies of the Treasury Department's instructions are available about March 10, 1955. A tickler will be set up to contact the Treasury Department at that time to secure a copy of the instructions.

*mp*  
WJ:raf  
(9)

RECORDED-12  
INDEXED-12

66-17381-619

FEB 11 1955

FEB 16 1955  
7-189

*at*  
*mp*  
*7/9/55*  
*3/9/55*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: February 8, 1955

FROM : J. P. MOHR

SUBJECT: WAR PLANS - EVACUATIONAuxiliary space For S.O.G.

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

b7E

Reference is made to the attached memorandum of February 2, 1955, from Mr. Harbo to Mr. Tolson captioned as above reporting the status of our efforts to lease suitable sites [redacted] for the radio stations [redacted] and certain other phases of other war plans activities.

With reference to recommendation #1 that "every effort to expedite and perfect leases for suitable sites [redacted] for the radio stations [redacted], you are advised representatives of the Laboratory have been in contact with real estate representatives of the sites suitable for our needs and plans for the necessary building are presently under survey by the Bureau officials concerned and this item is receiving daily attention.

With reference to recommendation #2 that "the Administrative Division expedite (a) installation of the emergency generator in Justice Building", you are advised that the building superintendent's office is arranging for the installation of these two generators in the sub-basement of this building and has advised that invitations to bid will be mailed to prospective contractors on February 14, 1955, giving the bidders invited to bid until March 8, 1955, to return their bids for award. The Administrative Division is following closely with the building superintendent's office with reference to this matter. Part (b) of recommendation #2, "procurement of a 35-Kilowatt Generator [redacted] you are advised that bids have been solicited from suppliers and they are due to be returned to the Bureau for opening February 14, 1955, on the basis of which an award will be made. Part (c) of recommendation #2, "procurement of the eighty-two tables [redacted] you are advised these tables have been ordered from the General Services Administration and indications are that delivery will be made on February 14, 1955. Part (d) of recommendation #2, "the transfer of seventy-two desk lamps from the Chicago Office [redacted] you are advised the Chicago Office where these lamps were surplus forwarded these lamps by express on February 7, 1955.

NPC:gt  
2

RECORDED - 15

66-17381-  
13 FEB 11 19557-189  
FEB 18 1955

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson */over*

DATE: 2-2-55

FROM : R. T. Harbo *RT*

SUBJECT: WAR PLANS - EVACUATION

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

b7E

*On 2-1-55 J. Harbo to J. Tolson*

The Director has instructed that a memorandum be prepared setting forth the items which must be completed to bring our relocation site into first class condition.

COMMUNICATIONS

1. Microwave -- currently installed [redacted] Contract let to Motorola 12-22-54 to dismantle and reassemble [redacted] the microwave equipment. Motorola advises crews will be available to begin dismantling 2-7-55. Estimated date of completion of microwave [redacted] is 3-25-55. Laboratory following.

2. Radio -- a 450-watt CW (code) radio station now operating [redacted] this station will be inadequate to carry all radio traffic throughout the FBI in event the large stations [redacted] should be destroyed. Messrs. Mohr and Parsons expediting location of new sites for [redacted] in [redacted] area.

STATION'S

3. Warning Systems -- "Conalert" receivers received at Bureau 1-31-55. Manufacturer shipping similar sets directly to the field offices. These are the radio receivers which will provide Civil Defense alerts.

EQUIPMENT AND SUPPLIES

1. Eighty-two additional tables in lieu of desks will be delivered [redacted] by 2-14-55. On 1-27-55 General Services Administration advised unable to deliver wood tables until 3-15-55. At that time Administrative Division substituted order for metal tables at same cost which could be supplied by 2-14-55. Administrative Division following.

2. Desk lamps -- air-tel being dispatched to SAC, Chicago, 2-1-55 instructing if he has not already done so he is to ship 72 desk lamps [redacted] immediately and advise Bureau. Administrative Division expediting.

cc: Mr. Nichols  
Mr. Mohr  
Mr. Parsons

RECORDED - 15

66-17291-623  
13 FEB 11 1955

JEM:lab

(6)

FEB 16 1955

7-189

CRYPTOGRAPHIC MATERIALS

An initial supply is already [redacted] This will be adequate for short-term operation. Laboratory on 2-4-55 will have completed the preparation of sufficient materials for prolonged operations. These will be delivered [redacted] immediately upon completion. Four coding machines are already [redacted]

EMERGENCY ELECTRICAL SYSTEM

1. Two emergency generators on hand in basement of Justice Building to power radio station, teletype machines and provide limited lighting for the offices of the Director and Messrs. Tolson, Nichols, and Boardman and a portion of the Domestic Intelligence Division ... General Services Administration is preparing specifications for installation of these generators prior to soliciting bids. Administrative Division continues to follow closely.

2. Laboratory submitted memorandum 2-1-55 setting forth specifications for a 35-kilowatt generator for emergency use [redacted] and the advance preparations which can be made [redacted] pending receipt of generator. Administrative Division, using specifications received from Laboratory, will expedite procurement of generator. [redacted] will make appropriate electrical arrangements now to insure that generator can be available for service immediately upon its receipt at [redacted]

FIELD WAR PLANS

Complete except for newly established offices at Rome and Tokyo. Foreign Liaison expediting. All SACs instructed to review their war plans and certify to the Bureau by 2-15-55 that they are current, complete, accurate, and workable under emergency conditions.

METHOD OF EMERGENCY EVACUATION OF KEY PERSONNEL

By memorandum to the Attorney General 1-24-55 the Director inquired if it would not be highly desirable at an early opportunity for the Attorney General to again take up with the President the matter of placing on a standby capacity [redacted] for emergency evacuation use. No response has been received from the Attorney General to date.

RECOMMENDATIONS

1. It is recommended that the Laboratory Division and the Administrative Division make every effort to expedite and perfect leases for suitable sites [redacted] for the radio stations [redacted]

2. The Administrative Division expedite:

- (A) Installation of the Emergency Generator in Justice Building
- (B) Procurement of a 35-Kilowatt Generator [redacted]
- (C) Procurement of the eighty-two tables [redacted]
- (D) The transfer of seventy-two desk lamps from the Chicago Office [redacted]

3. The Laboratory Division continue to expedite:

- (A) The completion of the microwave installation [redacted]
- (B) Complete preparation of cryptographic materials [redacted]

4. All other incomplete phases of War Plans as listed above will be followed closely and another report submitted to Mr. Tolson on 2-8-55.

*I concur ✓*  
*H.*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. HARBO *Harbo*

DATE: 2/11/55

FROM : A. ROSEN *R*SUBJECT: HIGHLIGHTS OF SEAT OF GOVERNMENT  
*Bureau* WAR PLANS FOR CHAIN OF COMMANDAuxiliary space For S. O. G.

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

With reference to the memorandum from the Director dated 2/2/55, this is to advise that the only change to be made appears on the last page of the section tabbed "Evacuation." There are listed under "Division VI" the names of the persons to be initially evacuated. Under the column which indicates the identity of persons to advise personnel of evacuation orders, it is indicated that I will advise Mr. Price and Mr. Stanley. This should be changed to reflect that Mr. Winterrowd will advise Mr. Price and Mr. Malley will advise Mr. Stanley. A footnote should be added thereto as follows: "Messrs. Winterrowd and Malley will receive instructions from Mr. Rosen."

Other than the above, there are no changes recommended in the above-entitled volume.

cc: 2 - Mr. Harbo

*1-cc det 2/11/55  
Jm.*

*OK  
2/11/55*

*A*

RECORDED - 15

AR:LS

(4)

66-17381-624  
13 FEB 14 1955

EX-111

7-189  
51 FEB 16 1955

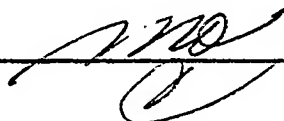
66-17381-625

**CHANGED TO**

64-4123-221-1231X

APR 18 1957

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## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 1-21-55

FROM : R. T. Harbo

SUBJECT: WAR PLANS - EVACUATION

Tolson ✓  
Boardman ✓  
Nichols ✓  
Belmont ✓  
Harbo ✓  
Mohr ✓  
Parsons ✓  
Rosen ✓  
Tamm ✓  
 Sizoo ✓  
Winterrowd ✓  
Tele. Room ✓  
Holloman ✓  
Gandy ✓

The Director has instructed that a memorandum be submitted showing what remains to be done to put our evacuation headquarters into usable condition. [redacted] can be used now as an evacuation headquarters even though the items listed below remain to be completed. Telephone, teletype, FM radio and 450 watt [redacted] (code) radio are all installed [redacted] necessary operating records are [redacted] with adequate security; coding apparatus, work supplies such as paper, pencils and related items, including portable type-writers, are all stored [redacted] A reserve supply of non-perishable food is on hand; space has been assigned to evacuees; everyone to be evacuated has been notified and given an opportunity to make any necessary personal plans on a discreet basis. A system of notifying employees as to evacuation has been completed. Arrangements to be notified of any Civil Defense [redacted]

[redacted] have been completed and tested. Files have been marked for evacuation if time and equipment permit. Instructions have gone to the field as to taking up payroll matters with the local Disbursing Office of the Treasury Department; however, supplemental instructions will have to be issued after Treasury has completed its plans. Our chain of command has been established and furnished with the highlights of Seat of Government war plans and this chain includes [redacted]

[redacted] respectively. In the interests of brevity, the other completed phases are not being listed. For the Director's information, a monthly report is submitted to the Associate Director as to the status of the uncompleted aspects of war plans and the last such report was dated January 17, 1955. (Copy attached.)

ITEMS NOT YET COMPLETEDCOMMUNICATIONS

1. Microwave--currently installed [redacted] Contract let to Motorola Company 12-22-54 to dismantle and reassemble [redacted] the microwave equipment; date for completion 3-1-55.

See whether this can be expedited

2. Radio--Although a 450 watt radio station formerly [redacted] is now operating [redacted] this station will be insufficient to carry on radio traffic throughout the FBI in the event our high powered station [redacted] should be

Attachment (attached Air II 2/1/55)

EDM:js  
(5)

RECORDED-27

66-17381-626

destroyed. Messrs. Mohr and Parsons will expeditiously handle the location of a new site [redacted] in accordance with instructions of 1-8-55.

3. Warning systems--Although the Bureau has a workable and daily tested system of being notified of any Civil Defense "alert" and each field office has temporary arrangements, an order was placed 1-14-55 for special "Conalert" receivers [redacted]

[redacted] one for each remaining continental office and one each for [redacted] radio stations and one for Belmont's office) to be delivered by February 4. *I have asked for more complete explanation of this*

### EQUIPMENT AND SUPPLIES

1. Although some tables (to be used in lieu of desks) have already been received [redacted] and class room type chairs can serve in the interim, 82 additional tables are on order to be delivered by February 1. *Try to expedite*

2. Desk lamps. 72 are on transfer from the Chicago Office to be received shortly. Being expedited.

### CRYPTOGRAPHIC MATERIALS

An initial supply is already on hand and this will be adequate for short term operation; however, by January 28 enough cryptographic material will be on hand for prolonged operations. Coding machines are already on hand.

### EMERGENCY ELECTRICAL SYSTEM (GENERATORS)

1. Two emergency generators are on hand in the [redacted] to power the switch board, radio station and teletype machines and provide limited lighting for the offices of the Director and Messrs. Tolson, Nichols and Boardman and a portion of the Domestic Intelligence Division. . . General Services Administration is preparing specifications relating to the installation of these generators and will shortly solicit bids. Administrative, following closely.  
Division

2. It was determined January 19 that a 35 kilowatt generator is needed to provide emergency power [redacted] and a request for such a generator will be presented to Executives Conference January 24; this represents completion of the detailed analysis of all emergency electrical requirements [redacted]

*Cost \$3,000. Get it now*

1-21

### FREE MOVEMENT OF PERSONNEL

FBI Agent credentials will be recognized throughout the United States; clerical passes will be recognized throughout the United States except in the District of Columbia where Civil Defense has agreed to recognize 300 of our clerical passes; Washington, D. C. Civil Defense is currently working on plans, not yet made public, to evacuate the city rather than use shelter areas and we are following to see the effect of this upon our planning.

### DESTRUCTION OF FILES

The military and other governmental agencies have tried for years to find a suitable method of mass destruction of a great number of files such as ours; Laboratory has conducted research but has discovered no method more practicable than burning.

### FIELD WAR PLANS

Complete except for newly established offices at Rome and Tokyo, which have not submitted their war plans. Foreign liaison expediting.

b6  
b7C  
b7E

### METHOD OF EMERGENCY EVACUATION OF KEY PERSONNEL

On December 14, 1954, while at the White House with the Attorney General, the Director discussed with the President the desirability of placing in stand-by capacity [redacted] for emergency evacuation use; President in agreement with basic idea but felt Office of Defense Mobilization should develop a pattern on this point. No communication yet received from White House or Office of Defense Mobilization. In an earlier contact by Mr. Nichols, Deputy Secretary of Defense Anderson pointed out he had the authority to order a boat in stand-by capacity but felt it better to have White House instructions inasmuch as the result would be more effective.

### RECOMMENDATIONS:

1. Liaison be authorized to contact Arthur S. Flemming, Office of Defense Mobilization, concerning [redacted] and ascertain how soon this matter will be resolved.

*I suggest memo to AG  
rather than contact  
with Fleming*

MEMO AG

1-24-55  
LPAV

2. In the event Office of Defense Mobilization is not prepared to offer an immediate solution to the [redacted] problems, Mr. Nichols be authorized to effect temporary arrangements with Deputy Secretary of Defense Anderson so that the temporary coverage will remain in effect until Office of Defense Mobilization provides permanent solution.

I think we should  
put this matter  
up to [redacted] — we will await  
action of G. J.  
with R. D. M. J.

3. All other incomplete phases of war plans as listed above will be followed closely and another report will be submitted to Mr. Tolson on February 7.

Expedite all incomplete  
phases.

K

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Parsons *JP*

DATE: Feb. 7, 1955

FROM : I. W. Conrad *IWC*

SUBJECT: BUREAU WAR PLANS *Copy sent to Mr. S.*  
 CRITICAL AGENCIES MICROWAVE NETWORK  
 (Bufile 66-17385)

Tolson \_\_\_\_\_  
 Boardman \_\_\_\_\_  
 Nichols \_\_\_\_\_  
 Belmont \_\_\_\_\_  
 Mohr \_\_\_\_\_  
 Parsons \_\_\_\_\_  
 Rosen \_\_\_\_\_  
 Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
 Winterrowd \_\_\_\_\_  
 Tele. Room \_\_\_\_\_  
 Holloman \_\_\_\_\_  
 Gandy \_\_\_\_\_

b6  
 b7C  
 b7E

In connection with the relocation of Bureau terminus of the critical agencies microwave network

by Motorola, Incorporated, the names of the working crew were furnished by Motorola as follows:

Rylon Burgess Hall, 3805 - 13th Street South, Arlington, Virginia, born 6-26-12 at Springfield, Virginia.

A search of Bureau files was made and no derogatory information which could be identified with the above-named individuals was found.

RECOMMENDATION:

It is recommended that the names of the above individuals be indexed and that this memorandum be filed in Bureau War Plans file 66-17385.

1 - Mr. McArdle *1/12/55*

NET:KMB

66-17381-

NOT RECORDED  
 117 FEB 14 1955

51 FEB 1955

7-189

ORIGINAL COPY FILED IN 66-17385-

PLM

MR. A. H. BELMONT

February 3, 1955

MR. R. R. ROACH

b6  
b7c

BUREAU WAR PLANS Auxiliary space For S.O.G.

As you are aware, copies of pertinent Bureau material needed for an emergency are retained at the Bureau's relocation center. It is believed that in order for the proper functioning under conditions requiring a transfer of activities to the relocation center a copy of the war plans for each foreign office should be on file at that center.

Inasmuch as the reproduction of the plans for each foreign office would involve extensive work if those plans were to be copied by a typist, it is believed that an additional copy of those plans should be made by Autostat machine for transmittal to the relocation center. It is noted that the Autostat machine in the Records Section normally handles a considerable volume of work. There is, therefore, some difficulty in obtaining access to it. There is, however, an Autostat machine in the Laboratory which is on the seventh floor near the Foreign Liaison Unit where the war plans in question are filed. It is also noted that [redacted] the principal clerk of the Foreign Liaison Unit, is experienced in using an Autostat machine. It is believed preferable, therefore, to request permission of the Laboratory Division to utilize the Autostat machine in that Division to reproduce the foreign war plans for transmittal to the relocation center rather than attempt to utilize the machine in the Records Section.

RECOMMENDATION:

It is recommended that this memorandum be referred to the Laboratory with the request that arrangements be made to utilize the Autostat machine in that Division for reproduction of the pertinent war plans after which the plans will be sent to the relocation center for filing.

Separately, instructions are being issued to the foreign offices to submit their war plans in the future in quadruplicate so that any changed pages can be sent to the relocation center.

MLF:pyp  
(6)

1 - Mr. Belmont  
1 - Mr. Parsons  
1 - Mr. McArdle

1 - Section tickler  
1 - Mr. Ferris

INITIALS ON ORIGINAL

166-17381-  
NOT RECORDED  
176 FEB 11 1955

ORIGINAL FILED IN 66-17380-973

7-189  
51 FEB 15 1955

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON *Viper*

FROM : D. J. Parsons *DJP*

DATE: 2/9/55

SUBJECT: RELOCATION OF BUREAU RADIO STATIONS

*This is to report the current status of negotiations for the proposed relocation of the Bureau's radio stations.*

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

Since my memorandum of February 2, 1955, [ ] of the Laboratory had an additional conference on February 4, 1955, with the real estate agent and builder [ ] at which time he answered all their questions with reference to the Bureau's specifications after which they advised [ ] they now had all the information they needed to prepare drawings of the proposed building which they would submit to us for consideration along with a rental estimate.

[ ] pointed out to them that while we are interested in receiving their proposal at the earliest time, no decision could be reached until we also had information on the second site. He pointed out to them that one site would do us no good, and, therefore, we would want to consider the proposals for both sites at one time. [ ] has advised [ ] that he has a "deal" in progress on the land for the second site but it has not been solidified to the point where we could look at the property.

I think we have made good progress with respect to the proposed transmitting site though as yet we have received no indication of what their rental figure will be. They have indicated an estimate on the transmitting site will be forthcoming in approximately one week. We are making sure that any questions they have are promptly answered so that we are at no time delaying their deliberations and efforts to make a final proposal to the Bureau.

ACTION:

None. For information.

cc - Mr. Mohr (1)

DJP:edm  
(4)

66-17381-  
NOT RECORDED  
17 FEB 11 1955

FEB 10 2 16 PM '55

RECEIVED MOHR

ORIGINAL COPY FILED IN 66-17381-64

7-189

C. J. F. E. 1. 1. 1.

The Attorney General

January 24, 1955

Director, FBI

DECLASSIFICATION AUTHORITY DERIVED FROM:  
FBI AUTOMATIC DECLASSIFICATION GUIDE  
DATE 4/19/2010 BY SP-6 J. J. R.

SECURITY INFORMATION  
~~TOP SECRET~~

0 Bureau WAR PLANS

Memorandum to the Director  
Subject: War Plans

b7E

You will recall that by memorandum dated November 8, 1954, I called to your attention the necessity of effecting arrangements to evacuate key Bureau officials with a minimum of delay in the event of an extreme emergency. You will also recall that we had informally discussed the matter with Deputy Secretary of Defense Anderson who was agreeable to having [ ] set aside under operating instructions to proceed immediately to [ ] when the signal was given; likewise, to having [ ] on duty [ ] under operating instructions to be at a given point at the given signal.

While you and I were at the White House early in December, the matter was mentioned to the President who stated that he was fully in agreement with the basic idea, but he thought he should call upon Mr. Arthur S. Flemming, head of the Office of Defense Mobilization, to ascertain what plans had been made for the evacuation of other key officials.

I am wondering if it would not be highly desirable at an early opportunity for you to again take this up with the President. It seems to me that there can be nothing wrong with the President going ahead and giving the instructions to the Defense Establishment in view of the peculiar assignments which the Bureau will have in the event of an extreme emergency. I cannot see where working out plans for the evacuation of other key officials would in any way affect the arrangements which have already been explored and which need the President's approval.

cc: Mr. Harbo

LBN:arm

(5) [ ]

RECORDED-27

66-17381-

627

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

MAILED 2  
JAN 24 1955  
COMM-FBI



## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson *Viper*

FROM : Mr. Harbo *1/28*

SUBJECT: BUREAU WAR PLANS - LIAISON WITH DEPARTMENT  
OF JUSTICE AND IMMIGRATION & NATURALIZATION  
SERVICE (INS)

DATE: 12/28/54 *12/28*

Tolson ☒

Boardman ☒

Nichols ☒

Belmont ☒

Harbo ☒

Mohr ☒

Parsons ☒

Rosen ☒

Tamm ☒

Sizoo ☒

Winterrowd ☒

Tele. Room ☒

Holloman ☒

Gandy ☒

Auxiliary space for S.O.G.

Liaison Agent D. J. Sullivan will accompany INS to their relocation site in the event hostilities necessitate evacuation from Washington. Formerly INS planned to evacuate [redacted] but new plans reflect INS will share, with the Department of Justice, the [redacted] SA Sullivan could thus act as Liaison Agent with the Department, as well as INS.

b6  
b7C  
b7E

When the Department was planning to use [redacted] as a relocation site, the Director ordered Mr. Hugo Winterrowd to maintain liaison with the Department of Justice; Mr. J. R. Malley to be his alternate.

[redacted] who has been assisting in the preparation of War Plans for the Department, has informally advised that it is most probable that Assistant Attorney General Tompkins and four or five of his immediate assistants from the Internal Security Division of the Department will accompany the Bureau to its relocation site [redacted] Tompkins and his immediate assistants will be included in the ten Departmental representatives, the Director has agreed to accommodate [redacted] Tompkins' presence [redacted] would appear to eliminate the need for direct and immediate liaison between the Bureau and the Department from their respective relocation sites except in matters involving criminal cases. Although the Department has not specifically stated that the Attorney General and his 9 top assistants will evacuate [redacted] after the Department has made [redacted] fully ready for occupancy, it appears this group may ultimately plan to go [redacted]

It is quite possible that the President may order the evacuation of key employees of sensitive agencies in Washington to their relocation sites in advance of a hostile attack, in which event the remainder of the FBI personnel at the SOG would remain on duty in Washington. All Assistant Directors, except Mr. Quinn Tamm, are scheduled for evacuation [redacted] together with the Director, Messrs. Tolson, Nichols, and Boardman.

RECORDED-27

JEM:gsr

(3)

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12 FEB 15 1955

FEB 18 1955

RECOMMENDATIONS:

1. That Assistant Director Tamm be placed in charge of all FBI functions left in Washington after evacuation of the key force or initial evacuation.

2. That Mr. Winterrowd handle any necessary liaison with the Department in Washington during any partial evacuation period.

b7E

3. That Liaison Agent D. J. Sullivan now assigned the responsibility of carrying on Bureau liaison with INS have similar responsibility with the Department since both the Department and INS will evacuate [redacted]

4. Reexamine these plans each 60 days until such time as the Attorney General and his 9 top aides decide they will use Department Relocation Site [redacted] rather than accompany FBI [redacted]. If no Departmental officials accompany FBI [redacted] it is apparent that a specific working arrangement must then be established between the Department and the Bureau. (Tickler maintained in [redacted])

[redacted]

RE

2/2

GA 2

1/2/5

✓

EXECUTIVES CONFERENCE CONSIDERATION:

On 1/4/55 the Executives Conference, composed of Messrs. Tolson, Boardman, Mohr, Tamm, Parsons, Holloman, Sizoo and Harbo, concurred unanimously in the foregoing recommendations.

Rb

✓  
✓



United States Department of Justice  
Federal Bureau of Investigation

290 Broadway  
New York 7, New York

January 31, 1955

Mr. Tolson	✓
Mr. Boardman	✓
Mr. Nichols	✓
Mr. Belmont	✓
Mr. Ladd	✓
Mr. Clegg	✓
Mr. Glavin	✓
Mr. Harbo	✓
Mr. Rosen	✓
Mr. Tracy	✓
Mr. Winterrowd	✓
Tele. Room	✓
Mr. Holloman	✓
Miss Gandy	✓

PERSONAL AND  
CONFIDENTIAL

Mr. J. Edgar Hoover  
Director, FBI  
Washington, D. C.

*Bureau War Plans Auxiliary Space For S.O.G.*

Dear Mr. Hoover:

Copy No. 11 of the volume entitled "Highlights of Seat of Government War Plans for the Chain of Command" referred to in your letter of January 12th, 1955, has been studied. From an all-over planning standpoint, the "Highlights" appear to embrace all major aspects of the Bureau's work in a time of emergency. There is one aspect of the plans that gives me concern, and that is the basic thinking that time will permit to evacuate Washington and thereby to carry on the Bureau's work under an emergency basis. I certainly pray that time will permit the saving not only of yourself but also the Bureau personnel in Washington.

EXP. PROC.  
FEB 2 1955

In a conversation I had recently with General James W. McCauley, Commander, Eastern Defense Command, as well as with General Thomas W. Herren, Commanding General of the First Army Headquarters, presently located on Governors Island, it became clear to me that both of these men consider themselves not only to be in a prime target area but also believe that any attack against this country would be on a sneak basis. It was pointed out that low flying aircraft could avoid detection by radar until comparatively close to an eastern seaboard target which would thereby enable the attack to be accomplished with a minimum of warning to the seaboard. Such an attack, judging from a view of a global map, would start almost directly north of the Atlantic seaboard and after leaving Russian-held soil

*Memo R.F. Harbo  
to Mr Tolson 2/2/55 Tom:dy*

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13 FEB 15 1955

JJK:HC

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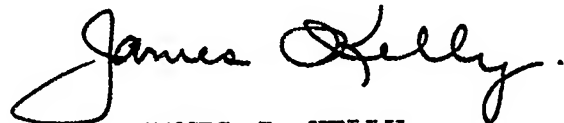
7-1

would fly over a large stretch of water, off our radar until almost within striking distance of target areas. An attack by guided missile launched from surfacing submarines is also a possibility according to the sources above named, in which event practically no warning time would be given.

I believe the military are of the opinion that Washington, D. C. and the heavily industrial areas, as well as New York, are prime targets. I recognize that it would not be feasible for any of the Bureau offices in possible target areas to do anything but to continue operating, and in view of your expressed statement that the FBI would not evacuate until so ordered by the President I know you feel the same about the Bureau. I know, too, that almost unquestionably you have closely considered the possibility of a surprise attack and its consequences. However, I could not let this opportunity pass without taking the liberty of pointing out what is probably already quite apparent to you.

Because of the possibility of a widespread attack on major targets, the field representatives on the Bureau's chain of command might be rendered incapable of being of assistance to the Bureau, and I would therefore suggest for consideration that the field representatives be increased in number, specifically to include some field representatives who are not in Grade A target areas.

Very truly yours,

A handwritten signature in cursive script that reads "James Kelly".

JAMES J. KELLY  
SAC

# Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: 2/3/55

FROM : MR. R. T. HARBO

SUBJECT: HIGHLIGHTS OF SEAT OF GOVERNMENT

Bureau WAR PLANS Auxiliary space for

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Harbo \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

On 1/12/55, SAC Kelly, New York, was furnished Copy #11 of the volume entitled "Highlights of Seat of Government War Plans for the Chain of Command." The Seat of Government has a chain of command in connection with its war plans so that designated Assistant Directors will succeed each other in taking charge of the FBI in the event higher officials are incapacitated and unavailable to administer necessary functions during any critical period. After running through the list of Assistant Directors the chain of command reverts to the field and to SAC Kelly of New York, McIntire of Detroit and D. K. Brown of Baltimore, in that order.

By letter of 1/31/55, SAC Kelly complied with the Bureau's instructions to submit his observations as to the adequacy, completeness and clarity of the first draft of the Highlights of Seat of Government War Plans; he concluded that the plans embrace all major aspects of the Bureau's work in a time of emergency.

In addition, Kelly made two observations:

1. His conversations with the military lead to the belief that low-flying aircraft can avoid detection by radar until close to the eastern seaboard, and coastal cities are vulnerable to guided missile attacks launched by submarines..... therefore, Kelly concludes that there will be very little advance warning of surreptitious attack and the Bureau should plan accordingly. This is well known to the Bureau and recognized by the White House, Office of Defense Mobilization and Civil Defense. This is the reason why air raid shelters have been designated, air raid drills have been conducted, and this is a primary reason why certain essential FBI records have been lodged in the vault [redacted] As far as the time element in advance of an attack is concerned, there are only two things which can be done and the decision as to which to do will rest entirely upon how much advance warning can be provided. The possibilities are: (A) Take shelter and stay there until the attack has passed; or (B) Evacuate the area if time permits.

In connection with the time element we have firm arrangements with the military for notification

RECORDED - 43

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13 FEB 15 1955

EDM:DMG  
(7)

Memorandum to Mr. Tolson

and these are tested daily. We have a double-check arrangement through [redacted] through the White House and through radio stations. We know of no other action which can be taken and Kelly does not suggest anything specific.

b7E

2. Kelly observes that the military is of the opinion that New York and Washington are prime targets; the chain of command in the field should be located in nonvital target areas. For your information, the Bureau has several times revised its chain of command. There is only one field office which is not considered a target area and that is [redacted] some field offices are located in more vital target areas than other Divisions. For example, [redacted] is considered the #1 target area in the United States, with [redacted] not far behind. Presumably, the most competent SACs are in the larger offices and the larger offices have the highest priority as far as a target area is concerned. At one time we had certain SACs on the chain of command from relatively innocuous cities not likely to be involved in an early attack, but it was considered by the Bureau that better talent was available for selection to run the entire FBI during any critical days of emergency.

On 8/12/54, the Executives Conference considered all aspects of this problem and decided that the Bureau should put its best foot forward in any period of emergency. Specific comment was made that, even though [redacted] is a critical target area, the over-all needs of the FBI throughout the Nation are more important than needs in the [redacted] area alone and that an Assistant Special Agent in Charge could run the [redacted] Office while the SAC succeeded to the over-all FBI command, if such became necessary. The Executives Conference on 8/12/54, therefore recommended deleting from the chain of command [redacted]

[redacted] and recommended that the present SACs at [redacted] be the new chain of command. The Director approved. The Executives Conference of 8/12/54, did not consider it likely that an attack would disable the entire Bureau staff all the way down through the Assistant Director level and the three SACs concerned; Executives Conference did not feel it desirable to have more than three representatives on the field chain of command list.

Memorandum to Mr. Tolson

CONCLUSIONS

The observations of SAC Kelly have previously been considered by the Bureau. Kelly knows of this previous consideration inasmuch as he was advised [redacted] telephonically on the morning of 2/3/55, prior to the receipt of Kelly's letter in the Training and Inspection Division, but after Kelly had already written this letter. His purpose in writing to the Bureau was to be sure the Bureau had considered these two aspects and he was glad to know that they had been carefully analyzed earlier.

b6  
b7C

RECOMMENDATION

None...informative only.

✓

*[Signature]*

*[Signature]*



## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson *Vip*

DATE: 2-2-55

FROM : D. J. Parsons *D*

SUBJECT: EMERGENCY PLANS-MICROWAVE SYSTEM

MAJOR CHANGE IN U. S. WAR PLANS *Auxiliary system for E 2's*

You will recall that in 1951 the White House sponsored a relocation program for a limited group of so-called critical agencies, including the White House, [redacted] State, Department, Civil Defense (FCDA), Defense Department, and the FBI. [redacted] and Office of Defense Mobilization (ODM) subsequently were added. An emergency communications system using "microwave" radio was planned to permit the President to maintain contact with the heads of these critical agencies. Under this program, the FBI established at [redacted] a microwave radio station for the purpose indicated. We have learned that ODM now plans to relocate between 30 and 40 Government agencies and that a greatly expanded microwave communications system is contemplated to link these various centers at an estimated cost of some \$50,000,000. Under the expanded program, FBI microwave communications from our new relocation center [redacted] would enter a major relay station which is not now in existence and which probably will not be completed for at least 1 or 2 years. As an interim measure, it is proposed that the FBI maintain emergency communication with the existing portion of the original microwave network in the same manner as we did [redacted] namely, by tying into the nearest station of the system. From [redacted] the nearest station was the military installation [redacted]. [redacted] the nearest station will be that [redacted]. The entire expanded program is an excellent example of a good basic idea which has snowballed into an impractical monstrosity.

DEFINITION OF MICROWAVE

Microwave radio is merely radio of extremely short wave length (hence the term microwave), and its physical properties are such that communication by microwave radio is normally restricted to the same path over which a beam of light could be sent. Thus, direct microwave communication is limited to relatively short distances, and reflector or relay stations are required where intervening hills or other obstacles are present.

Attachment  
1 - Mr. Harbo (Attention: Mr. McAllie)  
JWC:ctw  
(6)

Tolson \_\_\_\_\_  
Boardman \_\_\_\_\_  
Nichols \_\_\_\_\_  
Belmont \_\_\_\_\_  
Mohr \_\_\_\_\_  
Parsons \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tamm \_\_\_\_\_  
 Sizoo \_\_\_\_\_  
Winterrowd \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Holloman \_\_\_\_\_  
Gandy \_\_\_\_\_

ORIGINAL FILED IN 100-113

NOT RECORDED

176 FEB 16 1955

146-17381-1

1 ENCL.

MEMORANDUM TO MR. TOLSON FROM D. J. PARSONS

2-2-55

RE: EMERGENCY PLANS-MICROWAVE SYSTEM

SECURITY

Microwave communication between points normally is accomplished by microwave beams established between the tops of tall towers. Hence, its inherent security is higher than that of ordinary radio since to intercept the signal it would be necessary either to place a receiver in the path of the beam or in the immediate vicinity of the microwave station. A large number (for example, 24) of simultaneous voice and teletypewriter circuits can be carried over a single microwave beam. Although additional security in the form of an enciphering system is readily applicable to the teletypewriter communication, no comparable increase of security is planned for the voice communication over the microwave system. Thus, the possibility is always present that the voice communications of one agency may be monitored by any other agency through whose microwave station the messages are relayed, just as it is possible now for a telephone operator to listen to telephone conversations.

ACTION:

There is attached hereto a suggested memorandum to the Attorney General with a copy indicated for Mr. William P. Rogers, Deputy Attorney General.

*sent 2-3-55*

*V. G. J. R. H. from*

DETAILS:

A detailed memorandum of Mr. Conrad's is attached hereto for record purposes.

Office Memorandum

TO : MR. PARSONS

DATE: JUL 25, 1955

FROM : I. W. CONRAD

SUBJECT: EMERGENCY PLANS - MICROWAVE SYSTEM

SYNOPSIS

This memorandum is to advise of a major pending change in the over-all U. S. Government War Plans relating to agency relocation centers and interagency communications facilities; further purpose to outline suggested Bureau course of action. Original relocation plans called for relocation centers for White House and so-called critical agencies including [redacted] State Department, Civil Defense, Defense Department and FBI. Microwave radio was to be used for the President to communicate with the heads of such agencies and for interagency communication.

Referral/Consult

Under the proposed larger system, FBI microwave communication [redacted] would enter a major relay station which is not now in existence and which probably will not be completed for at least a year or two. Thus, installation of microwave facilities [redacted] necessarily will be on a temporary basis pending completion of the contemplated relay station. Cost of connecting to major relay station probably will be in order of \$5,000 but could be substantially greater depending upon choice of relay site. As an interim measure, based on conferences with Captain Gale [redacted] it is concluded that [redacted]

Referral/Consult

entire program is excellent except for one basic idea which has been expanded and distorted to an impractical degree.

ACTION

I suggest [redacted] to [redacted] and [redacted]

476 FEB 16 1955

For the reasons outlined, [redacted] microwave installation [redacted] will be made on the basis of a temporary [redacted] connection into the existing [redacted] system [redacted] after which a further change will be required involving microwave facilities [redacted] to a major relay station of the expanded system.

1- Mr. Mc Ardle

AGS/mab

INC/mec

(6)

Q RPT

Handwritten notes and signatures at bottom right.

ORIGINAL FILED IN 66-113

DETAILS:

b7E

As you know, continuing effort is being made to achieve completion of a workable microwave communications link [redacted] to the relocation centers of the other so-called critical agencies. Two factors are involved, namely, the moving of our equipment [redacted] by Motorola and the establishment of a tie-in to the network which will provide communications circuits to the other agencies. A contract has been negotiated with Motorola for the former and every effort is being made to expedite this phase. In regard to the latter phase [redacted]

[redacted] Referral/Consult

As pointed out in my memorandum of 1/26/55, plans call for an expanded network including 30 to 40 agencies rather than the original six; therefore, any tie-in we make now will be more or less temporary. In view of this, it is believed that no large expenditure of funds should be made at this time for additional relay equipment which will not be needed when the final plans are implemented. Referral/Consult

This whole situation appears to be an outstanding example of a basically good idea involving provision for an emergency nucleus operation which now has been expanded and distorted to a point where it is questionable as to whether it will be practical.

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: January 28, 1955

FROM : L. B. Nichols

SUBJECT:

**BUREAU WAR PLANS  
COMMUNICATIONS INSTALLATIONS**

SYNOPSIS:

Emergency stand-by telephone and teletype equipment now at [redacted] consisting of direct telephone and teletype lines from [redacted] direct teletype line from [redacted] of East Coast teletype circuit and switchboard with sixty extensions. Costs Bureau \$4500 annually. This stand-by equipment is now useless to Seat of Government since [redacted] is operationally ready as an evacuation center. Only communication system lacking [redacted] is microwave and Laboratory contracts call for microwave reinstallation [redacted] during February. Bureau is retaining [redacted] as relocation site for Washington Field Office and as reserve for Seat of Government overflow which cannot be taken care of [redacted]. Present equipment [redacted] is also useless to Washington Field Office in its present form. Only communications available to Field Office are local existing commercial facilities [redacted]. Bureau policy has been to expend no funds for Field relocation site communications. Believe exception should be made for Washington Field Office since [redacted] also will be used for Seat of Government overflow. Cheapest, bare minimum communications needed by Washington Field Office [redacted] would be: one, stand-by telephone circuit [redacted] costing \$125 a month or \$1500 a year; and one teletype at the [redacted] connected to the nearest telephone company teletype center using number nineteen-type machine, costing \$137 a month or \$1644 a year. Total cost would be \$3144 a year. By cutting out presently installed equipment costing \$4500 a year Bureau would save \$1356 a year on fixed communication equipment expenses [redacted] if we install one stand-by telephone and one teletype for use of Washington Field Office.

Tolson  
Boardman  
Belmont  
Clegg  
Glavin  
Ladd  
Nichols  
Parsons  
Rosen  
Tamm  
Winterrowd

Tele. Room  
Holloman  
Gandy

Wherry  
Mittani  
Hamm  
Egan

11 FEB 1955

ORIGINAL FILED IN 100-17381

NOT RECORDED  
176 FEB 17 1955

cc: Mr. Harbo  
Mr. Mohr  
JAN:MP  
FEB 28 1955

Mr. Parsons  
Mr. Wherry

INITIALS & ORIGINAL

RECOMMENDATIONS:

- (1) That we order all presently installed voice and teletype circuits, including the switchboard, be discontinued.

✓

10/11/52

b7E

- (2) That we order installed one telephone line from [redacted] on a stand-by basis, costing \$1500 a year; and one teletype line using a number nineteen-type machine to the nearest telephone company [redacted] costing \$1644 a year.

24-150  
order placed by  
phone with Col  
Blair of AT&T Co  
Jm

✓

10/11/52 - Jm

DETAILS:

We have been maintaining [redacted] on a stand-by basis, various emergency telephone and teletype equipment, consisting mainly of direct telephone and teletype lines from [redacted] the Bureau's New York Office, a direct teletype line from the [redacted] the Baltimore Terminal of the East Coast teletype circuit and a switchboard in [redacted] basement with sixty extensions, all of which cost the Bureau approximately \$4500 annually. This equipment is useless to the Bureau at the present time in view of the fact that all of the communications equipment desired is now installed [redacted] operationally ready for use as an evacuation center.

[ ] The only communications system which has not been installed is the microwave station. The Laboratory has contracts outstanding now calling for the reinstallation of the microwave station [ ] during the month of February.

The Bureau is retaining [ ] as a relocation site for the Washington Field Office, as well as a reserve for the Seat of Government overflow which cannot be taken care of [ ] No specific functions have been outlined for the Seat of Government overflow and accordingly it is not felt we are warranted in retaining the presently installed communications equipment at [ ] as it would appear to be useless due to the fact that the lines are largely direct lines to New York and to the East Coast teletype circuit. Likewise, the presently installed equipment at [ ] is of no use to the Washington Field Office in its present form.

While it has been the Bureau's policy not to expend any monies for field office emergency communications systems at relocation sites, I believe we should make an exception in favor of the Washington Field Office since [ ] will also be used for Seat of Government overflow which cannot be taken care of [ ] We have checked with the telephone company on various costs and the cheapest, bare minimum communications need by the Washington Field Office at [ ] would be one stand-by telephone circuit from [ ] costing \$125 a month, or \$1500 a year. This would be an engineered, military circuit. The cheapest type of teletype equipment for the Washington Field Office would be to install one number nineteen-type machine at [ ] connecting it to the nearest telephone company teletype center, which would be [ ] This would cost \$137 a month or \$1644 a year. The total cost of both of these items would be \$3144 a year. By cutting out the presently installed equipment, now costing \$4500 annually, and placing the above two items in operation, the Bureau would save \$1356 a year [ ] on fixed communications expenses equipment.




I do not see any need for the extensive switchboard now installed in the [ ] basement and recommend it be taken out. Since there are no specific functions outlined for Bureau personnel to perform at [ ] who would be an overflow not taken care of at [ ] there is no need to keep the switchboard up there.

I have checked these matters with SAC Laughlin of the Washington Field Office who advised he felt the Washington Field Office had no need for the special telephone and teletype equipment now installed at [ ] as they were all direct line items of equipment and of no value to the Washington Field Office. Neither did he feel the Washington Field Office would need the switchboard in the [ ] basement. Mr. Laughlin has no objection, of course, to having one stand-by telephone line to the Bureau's relocation site [ ] and feels it would be desirable to have one TWX machine so he could get messages out to any of the Bureau's field offices.

Mr. Belmont has also been consulted and he has advised he could see no reason why any more in the way of communication facilities should be required for the Washington Field Office than for any other field office, but he pointed out since the Bureau was retaining [ ] as a reserve relocation site over and above [ ] that some type of emergency communication facilities should be considered.

I am in agreement and accordingly the recommendations as appearing above are submitted.



BULPLANS - EMERGENCY HEADQUARTERS FOR S.O.G. 66-17381  
 SUBJECT FILE NO.

FOLLOWING SERIALS REMOVED FROM FILE AND  
 DESTROYED IN ACCORDANCE WITH AUTHORITY  
 CONTAINED IN 66-17380-1717

538 thru 542

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DATE \_\_\_\_\_

INITIALS \_\_\_\_\_